

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 30 JANUARY 2019

PRESENT: Mrs S Jury, Mrs W Holland, Mrs J Haynes, Mrs F Hart, Mr M Lock (Caretaker), Mrs J Levett, Mrs A Chivers, Mrs R Lock, Mrs S Turner & Mrs C Howitt

- 1) APOLOGIES RECEIVED FROM: Mr J Lock, Mrs S McCulloch, Mrs T Gobara & Dr M Phillips
- 2) CARETAKER'S REPORT:
 - i) Mr Lock queried whether the hire of tables, chairs etc is the same for commercial use as for private use, and it was agreed that if it was for use within Dolton, that the price should be the same.
 - ii) The heating system had to be checked, and there was found to be a sticky valve. Sorted for now, but if the problem reoccurs, it may need to be replaced.
 - iii) Outside emergency lighting is still not working, and Mr Lock has contacted the Parish Council again about getting it repaired.
 - iv) If possible, we need to retrieve the art group's key from Hettie Sergeant's family.
 - v) The set-up for the Big Breakfast will be at 8 p.m. on Friday, 8 February, after the kickboxing class.
- 3) REFURBISHMENT OF TOILETS: The subcommittee had met with Jamie Parsons, and the work will start during the last week of February and will take at least a month to complete. Some additional work was agreed which would include the creation of a storage cupboard and application of marble panelling to existing walls.

Mr Lock had provided a list of hall users which Mrs Jury will pass to Jamie. Mrs Hart to contact the mother & toddler group and the school advising them that the work will be commencing at the end of the month.

Fundraising: Our Lottery funding application was successful, and we have received the full £10,000. The Parish Council have therefore agreed to grant us £5,000.

- 4) MINUTES OF PREVIOUS MEETING: The minutes of the Committee Meeting held on 12 December have been circulated and were signed by Mrs Jury as a

correct record.

- 5) MATTERS ARISING: There were no matters arising.
- 6) TREASURER'S REPORT: Due to the late date of the January meeting, the Treasurer had previously circulated the December accounts.

The Treasurer presented the monthly accounts for January.

- 7) CORRESPONDENCE RECEIVED:
 - i) Mrs Jury had received a letter from the Lottery to check that the application made on our behalf by Mrs Haynes was genuine.
- 8) BIG BREAKFAST - 9 FEBRUARY: All helpers to arrive at 8 a.m. on Saturday morning.
- 9) SPRING FAIR - 13 APRIL: Mrs Haynes has already got a couple of bookings. Mrs Jury has decided not to do the tombola this time.
- 10) RIGHT OF WAY: Mrs Hart received the draft Deed of Easement just before Christmas, which she forwarded to Nicky Wood who is looking at it for us from a legal point of view. He hopes to get back to us before our next meeting.
- 11) ANY OTHER BUSINESS:
 - i) Mrs Howitt asked if we had ever considered holding a farmers' market. It was agreed that this might be a good idea, and that it would be worth doing some research by visiting other local markets to see what they were like.

Date of next meeting: Wednesday, 13th March 2019 @ 7.30 p.m.

Signed
Mrs S Jury, Chairperson

Date