

DOLTON & DOWLAND VILLAGE HALL
Registered Charity No. 300816

MINUTES OF THE COMMITTEE MEETING OF 28th April 2010
AT 7.30 P.M.

1. **Present:** Mrs S.Jury, Chairman, Mr S.Briggs, Mrs J.Sidey, Secretary, Mrs K Herniman, Treasurer, Mr.G.Hutchings, Adam Hughes, Mr J Lock, Mrs R Lock, Mr R Dunn, and Mrs S Ashman. Mr E. Levett also attended.
Apologies were received from Mrs S Turner, Mr N Wood and Mrs S McCulloch.
2. **Approval of Minutes.** The Minutes of the meeting held on 31st March having been duly circulated were signed by the Chairman as a correct record on the proposal of Mr R Dunn seconded by Mr G Hutchings. Carried
3. **Mr E. Levett - Rock & Roll Evening.**
Mr Levett attended to update the Committee on arrangements for the Rock & Roll evening planned for 3rd December in aid of the restoration fund. He has booked the Hall with the Caretaker but no charge for the hire is to be made. The Band is booked and will arrive at 6 p.m. to set up. Doors to open at 7.30 p.m. The Band will do 2 sets with a break between. The fee is £550 and Eddie and Jean will underwrite this in the event that there is insufficient support for the event so that the Village Hall funds do not suffer. Entry will be by ticket only, and tickets will cost £10. There will be no raffle but prizes will be provided for "3 Lucky ticket numbers". A bar (Wine and beer) will be required for which a TENS will be necessary, and buffet food for each table. Mr Levett said that he and Jean will make sure that the event is well advertised locally and to the Band's followers. Committee members will need to decorate the Hall, set up the tables and chairs and to man the Bar. Mr Levett said that it should be a 'fun' evening in which people could get up and dance or simply sit and enjoy the music.
4. **Treasurer's Report.** Copies of the monthly accounts were circulated showing a current account balance for £5033.67, savings account £3025.95 and Restoration fund £14327.27, with a cash balance of £67.02. The Friday coffee morning made £161.19. Due to difficulties with the Bank over signatures it had not been possible to transfer moneys to the Restoration Fund but this should be achieved before the next meeting. The Hall Insurance has been renewed with Allied Westminster at a cost of £725.79 and the Secretary reported that she had been advised that there is no formula for updating valuations of Halls and that the best advice is that Halls should be re-valued every 10 years. There was discussion about contents and the Treasurer to request contents cover up to £50,000 which should be sufficient. It was agreed that an Inventory of the contents should be carried out by the Chairman and Secretary in any event.
5. **Matters arising from the Minutes.**
 - i) **Roof.** Mrs Jury reported that she has now received 3 quotation, although each company had recommended and quoted for different levels of insulation. Chris Hodgson had quoted for 100 ml. depth at a price of £22,985 + VAT, TT Buildings had not quoted for insulation but simply re-roofing with 'like for like' concrete/asbestos sheets at a price of £12,760 + VAT and Michael Thorne Constructions quoted for 60 ml. depth at a price of £18,326 + VAT. After some discussion it was agreed that Mr Briggs would telephone Building Regs at TDC for details of their requirements regarding roofing sheets, recommendations regarding insulation, colour of roof, etc. so that a specification of materials to be quoted for can be put in place so that prices can be properly compared. It had been considered that while replacing the roof provision of solar panels should be investigated. Mr Hutchings had contacted Western Power for advice on this aspect and gave a report. After a discussion it was agreed that this could be looked at again as a separate project but in the meantime the urgent requirement was for a new roof. The technical details to be agreed between Mrs Jury, Mr

Briggs, Mr Lock, Mr Dunn and Mr Hutchings and new prices sought as soon as possible to allow Mr Hutchings to get grant applications underway.

ii) Dishwasher. Mrs Jury and Mrs Turner had tried to test the dishwasher to make sure it was working but without success. Mr Dunn had checked the machine and thought it was operational but to recheck the machine was switched on during the meeting but took too long to reach the required temperature so it was agreed that Mrs Jury would request that the supplier send an engineer to carry out a commissioning check.

iii) Installation of Screen and Projector. A response from Cllr Burnage of the Parish Council regarding the Committee's questions has now been received and were read out to the Committee. Mr Burnage had installed the projector and screen in any event and it had been used at the Dolton Vision Day with great success. The Parish Council's response is filed for future reference, as and when required.

6. Fund Raising.

a) Fund Raising Ideas

Mrs Lock is still awaiting information on the suggested Mouse Racing.

Mr Levett and Jean Sandford's suggested Rock and Roll evening arrangements as reported above.

Mrs Ashman's fashion show – no further information at the moment but will chase up.

A Jumble Sale for Saturday 5th June and a piece requesting good quality Jumble to be placed in the Diary.

The Annual Horticultural Society Show will take place on 14th August and it was agreed that the Cricket Match should follow the Sports, subject to weather conditions.

A Big Breakfast should be planned for 18th September, Armistice Sunday Lunch for 14th November and Christmas Fayre on 12th December, all subject to Hall availability. Mrs Jury will check with Caretaker and make bookings. Secretary will ask the D&D Diary to publish dates of all the events.

7. Any Other Business.

Adam Hughes – His family are planning a sponsored walk of 180 miles on Offa's Dyke later this year for various charities including the Village Hall. Sponsor forms available from Church Street Stores. Committee wishes Good luck to you all on this huge challenge and many thanks.

Graham Hutchings- Horticultural Society wish to replace old wooden trestle tables with new plastic ones. Agreed.

Mrs S Jury. Suggested change date of meetings to 3rd Mondays in the month (as far away from Parish Council Meetings as possible) from June onwards. Agreed.

Mr Stubbings had requested caretaker cover from 1st-14th June. Agreed.

Mr Stubbings to be reminded by letter from Secretary that Hall floors to be polished in accordance with his Job Description.

There being no further business, the meeting was closed at 9.30 p.m.

Date of next meeting: AGM Wednesday 26th May at 7.30 p.m.

Signed.....

Dated.....