

DOLTON & DOWLAND VILLAGE HALL
Registered Charity No. 300816

**MINUTES OF THE COMMITTEE MEETING IMMEDIATELY FOLLOWING
THE ANNUAL GENERAL MEETING
HELD ON WEDNESDAY 27TH MAY 2009 AT 7.30 P.M.**

Present: Mrs S.Jury, Mrs K. Herniman, Mrs J. Sidey, Mrs S.Turner, Mrs A.Chivers,
Mr J. Lock, Mr R.Dunn, Mr T. Jones, Adam Hughes
Apologies: Mr S. Briggs, Mrs S.McCulloch, Mrs R.Lock, Mr C.Burnage.

1. Election of Officers.

Chairman: Mrs Jury was proposed by Mr Lock, Seconded by Mr Dunn, with all in favour.
V/Chairman: Mr S.Briggs who had indicated his willingness to continue was proposed
by Mrs Sidey, seconded by Mrs Herniman, with all in favour.
Secretary: Mrs Sidey was proposed by Mrs Turner, seconded by Mrs Jury, with all in favour
Treasurer: Mrs Herniman was proposed by Mr Jones, seconded by Mr Lock, with all in favour.

2. Approval of Minutes. The minutes of the meeting held on 29th April 2009 having been duly circulated were signed by the Chairman as a correct record on the proposal of Mr Jones, seconded by Mr Lock.

3. Treasurer's Report. Copies of the monthly accounts were circulated and the Treasurer reported a current account balance of £3900.22, savings account balance of £724.58, cash in hand £67.02, and Restoration fund £8562.24 and explained that money will be transferred back into the savings account on receipt of money due from TDC. The Tony Beard evening had made a profit of £431.96.

4. Matters arising from the Minutes

- a) Cleaning of chair seats had been carried out satisfactorily in time for the Tony Beard evening, and were much improved in appearance. The cost was £2. less than the previous year.
- b) Kitchen refurbishment. Mr. Dunn reported that he had been looking into the supply of suitable industrial type dishwashing machines and there were a great many with a variety of different specifications so it was important to make sure that the most suitable for Village Hall purposes was obtained. The Chairman reported that the Secretary had applied for grant aid from the Ward Councillor's local fund specifically for the purchase of a dishwasher as discussed at the last meeting, and had also done some research on the Internet on suitable machines. There was discussion about the state of the kitchen and other ceilings in the Hall and the necessity for replacement with increased insulation as soon as possible in view of the noticeable fragility of the ceilings. Secretary to contact Community Council of Devon to ascertain if any grant funding is available for such work.
- c) Framing of Photographs. This is in hand and the cost will be £40 each.
- d) The central heating boiler having been installed, Mr Dunn voiced his concern over the pipework from the Oil Tank. The existing pipe is kinked in several places, and the tap exposed. There was discussion about this, in view of the spate of thefts of oil the need for some type of

security for the tap, in the form of a lockable box, and generally tidying up. The Secretary agreed to contact Mr Eddy Levit for his advice and possible assistance on the matter.

5. Fund Raising.

The Tony Beard Evening had been very successful despite initial concern over small numbers of tickets sold, and resulted in a profit of £431.96 although in the absence of Mr Wood who had paid Mr Beard's bill, the final total is as yet uncertain. There was discussion on the disappointing number of tickets which had sold and lack of support from the Village and the need for revitalising interest in any future events. Mr Dunn thought that Mr Graham Hutchings should be thanked for all his unstinting work in setting up before the event, helping with the bar, tidying up afterwards, etc. The Chairman reported that the Caretaker had said that he had had to clear up after the Church event the previous evening in order that the Hall was ready for setting up for the Tony Beard evening.

Scarecrow Competition and Hanging Basket Competition. The Chairman said that she and Mrs Pauline Wooddisse would together work out all the details, timings, maps, judging, posters, etc for this event which had proved very popular last year.

6. Review of Hall Hire Charges.

In view of the current diminishing hirings of the Hall and the resulting lowered income, it was generally felt that it is now necessary to increase the Hire Charges which have remained at present levels for some years. After some discussion it was agreed that as from 1st July Hire Charges should be as follows:

Hourly charge for Main Hall £4. – Commercial events £7 per hour
Hourly charge for Small Hall £4.- Commercial events £7. per hour
Use of Kitchen £4 (tea, etc.) - For full use of Kitchen, use of cooker, etc. £5. per hour
Bar £12.50
Skittles £7.
Hire of tables and chairs for outside use:
 Old tables to remain at £1.50 each, Hire of new tables to remain at £2.50 each.
 Old chairs 50p each. All with returnable £20 deposit.
Crockery/cutlery Dotation
Tablecloths Hirer to pay cost of laundering.

7. Any Other Business

The Chairman has booked two places on the TDC course on Food Handling and Hygiene.

Cost of flowers for Mrs Chivers. On the proposal of Mrs Turner, seconded Mrs Herniman it was agreed this should be met from Hall funds in view of Mrs Chivers exceptional service to the Community over many years.

Mr Dunn reported that a replacement lead for the microphone has been acquired.

Date of next meeting: Wednesday, 24th June 2009.

There being no further business, the Chairman closed the meeting at 9.30 p.m.

Signed

Chairman Dated.....