

**DOLTON & DOWLAND VILLAGE HALL**  
**Registered Charity No. 300816**

**MINUTES OF THE COMMITTEE MEETING OF 27<sup>TH</sup> JANUARY 2010**  
**AT 7.30 P.M.**

1. **Present:** Mrs S.Jury, Chairman, Mr S.Briggs, VChairman, Mrs J.Sidey, Secretary, Mrs K Herniman, Treasurer, Mr.G.Hutchings, Mrs S. Turner, Adam Hughes.  
**Apologies:** Mr J and Mrs R Lock, Mr R Dunn, Mr N Wood, Mrs S.Ashman and Mrs S McCulloch

Mrs Jury opened the meeting and congratulated Mrs Sidey on her new appointment as Clerk to the Parish Council.

2. **Approval of Minutes.** The Minutes of the meeting held on 25<sup>th</sup> November having been duly circulated were signed by the Chairman as a correct record on the proposal of Mrs K Herniman, seconded by Mrs S Turner.
3. **Treasurer's Report.** The Treasurer circulated copies of the monthly accounts (December and January ) showing a current account balance for December of £7669.05, savings account £3025.20 and Restoration fund £8564.49 and for January current account £5866.37, savings account £3025.57, Restoration fund £8565.54 with a cash balance of £143.27. £266.74 is owing for January (School which will come in due course) plus £24 (Twinning Association – to be reminded) from the previous month. The Treasurer also gave a breakdown of the Christmas Fair account, showing a profit of £692.97 which figure included a £50 donation from Mr and Mrs Donovan for the restoration of the hall.
4. **Matters arising from the Minutes.**
- i) **Ceilings and general improvements.** Nothing to report at this time.
- ii) **Oil Tank Shut-Off Valve.** Mr Dunn has not had time to contact the plumber about the matter of fire safety cut off valve between the boiler and oil tank but will endeavour to do so before the next meeting.
- iii) **Dishwasher.** The secretary reported that Mr Dunn had been following this up as Mrs Herniman had been asked some technical questions by DCC Supplies which she could not understand. Mr Dunn had been trying to get information from DCC to push the matter on over the prolonged Christmas/snowy weather period without success. After some discussion it was agreed to ask Mr Dunn to push the matter on as it is hoped the dishwasher will be ordered, purchased and installed before the Big Breakfast on 13<sup>th</sup> February.
5. **Fund Raising.**

**Grant Applications.**

Mr Hutchings and the Secretary have prepared grant applications to a number of charitable organisations and so far received three negative responses. We have been shortlisted for a grant from the Leonard Laity Stoaite Charitable Trust who will be looking at our application in mid-April. However, a cheque for £250 was received by the secretary today from The Norman Family Charitable Trust in response to our request for grant aid. A suitable letter of thanks prepared by the secretary was approved for sending. Mr Hutchings has prepared a Lottery application to Awards for All for £7,500 – the maximum grant aid is £10,000. This application has been checked by Torridge Voluntary Services and is now ready to send off.

**Fund raising Events.**

The Big Breakfast will take place on 13<sup>th</sup> February and Mrs Jury quickly ran through the necessary arrangements. Posters were prepared and an advert will appear in the Dolton & Dowland Diary. Prices £5. for adults and £3.50 for age 8 and under, on the door, and a Raffle will take place.

The Family Games Night will go ahead on 27<sup>th</sup> February as long as there is enough interest by families with children . Mrs Herniman has prepared entry forms, posters and asked for committee members to supply on loan for the event any suitable children’s games they may have, such as dominos, connect 4, ludo, snakes and ladders, genga, etc. An advert will appear in the Dolton & Dowland Diary. A menu of Chilli and Rice or sausages & mash with a drink will be available. Prices £5. per head or £15. for a family of 4. Mr Briggs to be Master of Ceremonies.

The Easter Fair is planned for March 13<sup>th</sup>, with the usual stalls, refreshments and raffle. To start at 12 noon, raffle draw at 3 p.m. and end at 3.30 p.m. Easter bonnet competition for ladies and decorated eggs competition for children.

**6. Any Other Business.**

Mrs Jury has received a letter from TDC with details of their most recent Food Hygiene course but she and Mrs Turner had attended one a few months ago. No-one else present was interested in attending.

The secretary reported that the Caretaker had complained that toilet rolls and plasters had been scattered around outside by the Cubs and as there had also been a complaint the previous week about a mess left all around the hall and kitchen the secretary to write to Akela asking that more care be taken on cleaning up after the Cub Meeting each Thursday. The caretaker has been asked to ensure that when making a booking, organisations should be asked if they are intending to have a Bar so that this can be correctly invoiced and also to ensure that all Village Hall Committee meetings are listed to avoid double booking of the small hall.

The heater in the ladies toilet is not working. The caretaker thinks the elements need changing. Mr Dunn to be asked to investigate this at the same time that he changes the faulty light bulbs to the outdoor lights. Mr Hutchings offered to help Mr Dunn with the ladder. The rear guttering is leaking and one of the ceiling tiles in the centre of the big hall looks wet and very fragile. Mr Middleton is to be asked to see if he can correct the angle of the guttering and investigate the ceiling tile to ascertain if there is a leak.

The Flower Show committee have asked if they may dispose of the old and rickety trestles for the tables used at the flower show and replace them with collapsible legs which will make storage easier. This was readily agreed to.

The Secretary read out a letter from The Dolton Vision Group/Parish Council’s Mr Clive Burnage asking for permission to install a ceiling mounted projector and screen in the Village Hall at the expense of the Parish Council for use by the community. After some discussion Mr Briggs was asked to draft a suitable response for the secretary to send to the Parish Council pointing out the need for the ceilings to be replaced before such equipment could be installed satisfactorily. A final decision to be made by the full committee as soon as possible.

Adam Hughes is arranging a Quiz Night in the Union Inn on 21<sup>st</sup> February for the Restoration Fund. Details to be announced and posters put up in due course.

There being no further business, the meeting was closed at 9.40 p.m.

Date of next meeting: Wednesday 24<sup>th</sup> February at 7.30 p.m.

Signed.....

Dated.....