

**DOLTON & DOWLAND VILLAGE HALL**  
**Registered Charity No. 300816**

**MINUTES OF THE COMMITTEE MEETING OF 25<sup>TH</sup> NOVEMBER 2009**  
**AT 7.30 P.M.**

1. **Present:** Mrs S.Jury, Chairman, Mrs J.Sidey, Secretary, Mrs K Herniman, Treasurer, Mr.R.Dunn, Mr.G.Hutchings, Mrs S. Turner, Mr J Lock, Mrs S.McCulloch, Mrs S.Ashman Adam Hughes. **Apologies:** Mrs Lock, Mr Briggs, Mr Wood
2. **Approval of Minutes.** The Minutes of the meeting held on 28<sup>th</sup> October having been duly circulated were signed by the Chairman as a correct record on the proposal of Mr. Hutchings, seconded by Mrs Herniman.
3. **Treasurer's Report.** The Treasurer circulated copies of the monthly accounts showing a current account balance of £6325.43 but the money for the preparatory work for the dishwasher is to come out of this, savings account balance of £3025.20, and Restoration fund £8564.49. The Treasurer reported that the Dog Training Club had paid the outstanding invoice and that a profit of £619.28 had been realised on the Sunday Lunch.
4. **Matters arising from the Minutes.**
  - i) **Kitchen refurbishment.** Mr Dunn reported that the electrical work had been carried out by DS Electricals on time and that we could now proceed with the purchase and installation of a dishwasher. After some discussion, it was agreed, on the proposal of Mr Lock, seconded by Mrs McCulloch that a Commenda dishwasher be ordered from DC Supplies. The tea urn is broken and unrepairable and after some discussion it was agreed that Mrs Turner should order a replacement 20L Swan Urn costing £70 as soon as possible.
  - ii) **Ceilings and general improvements.** Nothing to report at this time.
  - iii) **Oil Tank Shut-Off Valve.** Mr Dunn has not had time to contact the plumber about the matter of fire safety cut off valve between the boiler and oil tank but will endeavour to do so before the next meeting.
5. **Fund Raising.**

**November Sunday Lunch 15<sup>th</sup> November.**

It was generally agreed that this had proved to be a great success, although hard work. It was thought that for the future helpers should be sorted into shifts so that there are adequate numbers of people for each stage of the day, i.e. setting up tables, cooks, servers, table clearing, washing up, tidying up afterwards, so that only sufficient people are on duty for each shift, and it is not necessary for everyone to be in the hall for the whole time. Letter of thanks to be sent to the Union Inn for the loan of their bain marie.

**Christmas Fair.**

Bookings for tables have been taken by Mrs Chivers, Mrs Turner and Mrs Jury will do refreshments, and if possible tables to be put out the night before, subject to any Hall bookings. Mrs Herniman to spend £20. on items for the Tombola, raffle prizes will be required and books for Mr Briggs' book stall.

**Grant Applications.**

Mr Hutchings and the Secretary have prepared grant applications to a number of charitable organisations and so far received two negative responses. A grant application to be sent to

May Gurney Foundation. Mr Hutchings is preparing a Lottery application and this will be checked by Torridge Voluntary Services next week before it is sent off. General ideas for fund raising were discussed, and it was agreed that the Family Games Night should go ahead in February, preferably 27<sup>th</sup>; Mrs Herniman to book the Hall for this event and also for a Big Breakfast on February 13<sup>th</sup>. There was discussion about staging a Duck Race, and Mrs Herniman to enquire of SCL Water who's logo is a Duck, if they will sponsor the event, before any firm plans are made.

**6. Any Other Business.**

Mrs Herniman read out a letter from Dolton Rangers Football Club objecting to having been invoiced for £12.50 bar fee at Wine & Wisdom evening, saying they had never been charged for this before. After some discussion, on the proposal of Mr Dunn, seconded by Mrs McCulloch, it was agreed that as a matter of goodwill, the charge on this occasion should be waived but a letter sent to them pointing out that any event which requires a licence to sell alcohol in the Village Hall will be charged the £12.50 bar fee and it is only by error that they have not been charged for this previously.

There being no further business, the meeting was closed at 9.15 p.m.

Date of next meeting: Wednesday 27<sup>th</sup> January at 7.30 p.m.

Signed.....

Dated.....