

DOLTON & DOWLAND VILLAGE HALL
Registered Charity No. 300816

MINUTES OF THE COMMITTEE MEETING OF 24TH JUNE 2009
AT 7.30 P.M.

1. **Present:** Mrs S.Jury, Chair, Mr. S.Briggs, V/Chairman, Mrs J.Sidey, Secretary, Mr.R.Dunn, Mrs S.Ashman, Mr.T.Jones

Apologies: Mr J Lock, Mrs R.Lock, Mr.N.Wood, Mrs S.Turner, Mr K.Herniman, Mrs.S.McCulloch.

2. **Approval of Minutes.** The Minutes of the meeting held on 27th May having been duly circulated were signed by the Chairman as a correct record on the proposal of Mr. Dunn seconded by Mr. Jones following correction of the phrase 'Mr Dunn reported that a replacement lead for the microphone is required' to '.....has been acquired.'

3. **Treasurer's Report.** In the absence of the Treasurer, copies of the monthly accounts were circulated, showing a current account balance of £4165.21, savings account balance of £3024.58, and Restoration fund £8562.24.

4. **Matters arising from the Minutes.**

i) **Kitchen refurbishment.** The Chairman reported that a cheque for £2,500 has been received from Mr and Mrs Wm.Walton, to fund the purchase of a dishwasher. The Chairman explained that Mr & Mrs Walton have received planning permission to develop their land in Dowland and have donated £5,000 locally - £2,500 to Dowland and £2,500 to the Village Hall specifically for the purchase of a dishwasher. Secretary to write a suitable letter of thanks. Mr Dunn to draw up a specification and details for the purchase and installation of the dishwasher.

The Secretary has obtained Grant Forms from CCD. As usual, grant applications need to be in by the end of June and end of November. There was discussion on the kitchen refurbishment project and it was agreed that this should form part of the general improvement scheme to replace the fragile ceilings throughout the building, and the necessary ancillary works of plumbing, electrics, insulation, etc. etc. that would be required. It would be a costly business and therefore Grants for assistance would be necessary in order to top up moneys in hand and yet to be raised in order to fund the projects. The Chairman explained that Graham Hutchings, although no longer a committee member, is very keen to assist in trying to obtain grants from various sources for these much needed improvements to the Hall, and had taken a copy of the Grant Forms to see what is involved. Due to the complexity of what is required, and the necessary technical knowledge that will be required to carry it out, it will be necessary for a team, to include Mr.Briggs and Mr Dunn, to liaise with Mr Hutchings in ascertaining how this can best be achieved and use the expertise of a builder specialising in this type of work for specification, costing, etc. to enable quotations to be obtained. There was discussion and general agreement that this should be pushed forward without further delay and as soon as possible. Mr Briggs took a copy of the Grant Application to study to report back at the next meeting. It is hoped that it will be possible to have a grant application ready to meet the November deadline.

ii) **Framing of Photographs.** This matter to be left over until next meeting in the absence of Mr and Mrs Lock.

iii) **Oil Tank Pipework.** The Secretary had spoken with Mr Levett who considered that

the kink in the pipe although unsightly can be dealt with when the boiler is serviced so long as sufficient oil is getting through to feed the boiler. A blacksmith will be required to make a suitable guard to cover the oil pipe and tap. In the event of a fire it would be necessary to isolate the oil from the boiler, and Mr Levett had expressed concern at the apparent lack of a remote shut off valve but thought it might form part of the boiler itself. After some discussion it was agreed to leave the making of a guard for the pipe for the moment until the replacement pipe is dealt with, and Mr Dunn said he will check the situation regarding the shut-off valve with the installer.

5. Fund Raising. Mr Wood, in his apology for absence, said “I propose a vote of thanks this time to all who went to such trouble for the Evening with Tony Beard, to set up the hall so well and put on such an imaginative and high quality buffet.” which was unanimously agreed by all present.

Scarecrow Competition and Hanging Basket Competition – 31st August. The Chairman reported that she and Mrs Wooddisse had put all the arrangements in hand. The details would appear in the July edition of the Dolton & Dowland Diary. Entry fee of £1.50 for Scarecrows and £1. for hanging baskets. Voting by public vote with voting papers costing 50p each, and a map identifying positions of entries. Judging to be followed by cream teas in the Village Hall.

Mr Dunn and Mrs Jury both thought that **an exhibition of photographs of Dolton and Dowland** would be a good fund raising idea for the Autumn.

It was agreed that a **Sunday Lunch on 8th November** should take place, as last year.

6. Any Other Business.

- a) Increased hire charges for the Hall as from 1st July will be advertised in the July edition of the Diary, and notices are already up in the Hall.
- b) The Secretary has been trying to contact Hall user groups for representatives to be Hall Committee Members but is meeting lack of interest. Letters yet to be written to the school, Scouts, Youth Group, etc. but it is hoped there will be better response before next meeting.
- c) Mrs Ashman said that the School is taking part in the Eden Project scheme for a National Sunday Lunch on 19th July as a bring and share street party. Details will be appearing in the Diary.
- d) Mr Jones reported that a replacement lock is required for the door to the alley behind the Hall as the door was found open. He will obtain and fit a padlock.
- e) Mr Dunn has replaced the emergency light –cost about £15.
- f) Mrs Jury reported that damage to the wooden swing inner entrance doors had occurred, and that the Twinning Association had left the tables, floor, etc. in a dirty condition. After some discussion it was agreed that Hall users who do not leave the hall in a tidy and clean condition would be charged extra for ‘cleaning time’.

There being no further business, the meeting was closed at 9 p.m.

Date of next meeting: 29th July at 7.30 p.m.

Signed.....

Dated.....