

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No. 300816

MINUTES OF THE COMMITTEE MEETING HELD ON

18th July 2011 following the AGM.

1. Present: Mrs S Jury, Mrs S Ashman, Mr Adam Hughes, Miss Ellie Wonnacott, Mrs S Clarke, Mrs J Haynes, Mrs H Sargent, Mr S Briggs, Mrs S Turner, Mrs W Holland, Mr J Thouless, Miss Elizabeth Allin.

Apologies were received from Mr J Lock and Mrs R Lock.

Also present Non-Committee: Mrs a Coombes and Mr G Hutchings

The following officers were proposed and seconded:

CHAIRPERSON: Mrs S Jury, PROPOSED: Mrs S Ashman 2nd Mrs S McCulloch

VICE CHAIR: Mr S Briggs, PROPOSED: Mrs K Herniman 2nd Mrs S McCulloch

TREASURER: Mrs J Haynes, PROPOSED: Mr J Thouless 2nd Mrs S Clarke

SECRETARY: Vacant!

(Mr Thouless to speak to Moira Issac about an advert in the Dolton Diary & Mrs Jury to ask Paul Donovan to put the vacancy in the community news column in the NDJ)

Mrs Jury opened the meeting and welcomed all Committee Members old and new.

2. Approval of Minutes. Minutes of the meeting on 20th June having been circulated were signed as a correct record on the proposal of Mrs Turner and seconded by Mr Thouless.

3. Treasurers Report. Copies of the monthly accounts were circulated. The Current Account has a balance of £17,581.43, Savings Account £3027.85, Restoration Fund £42,193.68. We are still awaiting a Grant Payment from Torrridge District Council of £7229. A letter of authority to transfer £42,190 from the Restoration Fund to the Current Account is required. DS Electrical invoice can be paid, and then they will send a NICEIC Certification. Chris Hodgson Invoice can be paid. TC invoice will be paid once we have received the building regulations.

4. Fundraising/Grant update. Please see attached Mr Hutchings handwritten report regarding Grant updates.

Fundraising:-

(i) Walk & Talk by Devon Voluntary Service - Sunday 24th July followed by a Strawberry Tea in the hall. Mrs Clarke will do the draw and only 2/3 helpers will be required. Draw prizes required too.

(ii) Parish Walk - Sunday 28th August, posters required for Monday as there is a sub-committee meeting at Mrs Jury's house at 7pm to discuss catering. Ellie will design a poster.

(iii) Big Breakfast - 17th September to be discussed at next meeting

5. Official Opening of Village Hall on Saturday 20th August. Posters to be put up around the village. Ellie to do the posters and Adam will do the invitations. No draw will take place.

6 & 7 Hirers agreement and Fire Risk Assessment. To be discussed at next meeting

8. Phoenix Ladies Group. Hire of the hall costs for the Royal Wedding Party, all committee agreed there should be no charge for the hire of the hall as it was for the children of the village.

9. Football Club Dinner Dance. Following the request for a discounted Hire Charge for next year, the Committee agreed in principle to consider a discount next year when the amount of the bill is known. Mrs Holland proposed that we issue a cheque to the Football club for £21 to cover the cost of the licence. Seconded by Mr Thouless.

10. Any other business.

(i) a letter has been received from Richard Oaten offering for sale of £10 a second hand water heater/tea urn. Mrs Ashman to contact Mr oaten and kindly refuse the offer as all electrical equipment has to be tested and we are unable to use second hand electrical items.

(ii) Village Hall insurance company need to be informed of the new roof and ceilings. Mrs Jury to speak to Mrs Sidey about this.

(iii)Mrs Herniman requested a new memory stick/

(iv)Mr Thouless mentioned about the health and safety aspect of the Parish walk. Ecclesiastical Insurance will cover the event.

Meeting closed at 9.50pm

The date of the next meeting will be 14th September 2011 at 7.30pm

Signed.....

Dated.....