

# **DOLTON & DOWLAND VILLAGE HALL COMMITTEE**

**Registered Charity No. 300816**

## **MINUTES OF THE COMMITTEE MEETING HELD ON 16 AUGUST 2010 AT 7.30 P.M.**

**1. Present:** Mrs S Jury, Chair, Mr R.Dunn, Mr G.Hutchings, Mr J. Thouless, Mrs S.Ashman  
Apologies were received from Mr & Mrs Lock, Mrs Sidey, Mrs Herniman, Mrs Turner, Mrs McCulloch and Mrs Neal.

In the absence of the Secretary, Mrs Ashman kindly agreed to take the Minutes.

**2. Approval of Minutes.** The Minutes of the meeting on 19<sup>th</sup> July having been duly circulated were signed by the Chairman as a correct record on the proposal of Mr J Thouless, seconded by Mr R Dunn. Carried.

**3. Treasurer's Report.** In the absence of the Treasurer copies of the monthly accounts were circulated showing a current account balance of £2469.60, savings account balance of £3025.95, restoration fund balance of £15356.72, with a cash balance of £67.02. It was noted that the invoice from City Electrical Factors Ltd of £69.33 for wiring of the heater in Ladies Toilets would be paid from the soup fund.

#### **4. Matters Arising from the Minutes.**

a) Mrs Jury stated that the BBQ made £59.95. Mrs Jury said that in future she will not be doing a BBQ on Flower Show day as there is not enough time between the end of the Show and the start of the cricket match.

b) Mrs Jury has received a generous donation of £500 toward the Roof Restoration Fund from Security Control & Audit Ltd (J & M. Silltow of Bisley House). Secretary to write a letter of thanks.

c) Grant Applications. Mr Hutchings has applied to both Awards for All and Devon Waste Management requesting £10,000 from each. No response has yet been received from Awards for All but Devon Waste Management have replied that £12,500 will be made available subject to ENTRUST approval. However, there is a list of criteria to be met and 3 comparable quotes are required (quote requested from T.Durk is still awaited). Mr Hutchings holds the offer letter and associated paperwork and will be working through the all the requirements. Mrs Jury will contact Mr Durk about the promised quotation for re-roofing, and Mr Hutchings will contact Mr. Briggs for the quotations on the ceiling.

#### **5. Fund Raising.**

a) Walk and Cream Tea on Sunday 29<sup>th</sup> August. Insurance will be covered by the Church's Ecclesiastical Policy. There was a discussion on the best way to heat the water for tea-making, etc. and a further meeting will take place on Wednesday next to make the final decisions.

b) Big Breakfast on 18<sup>th</sup> September was discussed. Posters are ready and Mrs Wooddisse will be asked to send one to the editor of the D&D Diary in good time for it to appear in the September issue.

#### **6. Any Other Business.**

Emma Pearson is organising a Cream Tea for the Devon Air Ambulance Service and wishes to hire cups and saucers and the urn. All present agreed to the hire.

Mr Thouless said that a Sponsored Exercise Bike Ride would take place in Church on 11<sup>th</sup> September 2010. A food hygiene check is apparently due this year (it was last done in 2007) and he enquired if we have to take any action. It is understood that TDC have the responsibility to contact us on the matter.

Mr Dunn is continuing to work on the Village Hall Website – a great deal of information is required so this will take some time.

Little Torrington Village Hall have asked if we would like 40 cups and plates and make a donation to their funds by way of payment. It was decided to thank Little Torrington Trustees for their offer but to decline. It is not considered necessary for the Committee to acquire second-hand crockery; If and when crockery is required, new items will be purchased.

Mr Hutchings had spoken with Mr Tom Jones who wishes to hire some tables for a reception. Some discussion took place and it has already been decided that tables may not be available.

**7. The date of the next meeting is 20<sup>TH</sup> SEPTEMBER 2010.**

There being no further business the Chairman closed the meeting at 9 p.m

Signed..... Dated.....