

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No. 300816

MINUTES OF THE COMMITTEE MEETING HELD ON

15 November 2010 AT 7.30 P.M.

1. Present: Mrs S Jury (Chair), Mrs J Sidey (Sec), Mr S. Briggs, (V/Chair), Mr G Hutchings, Mr R Dunn, Mr J Lock, Mrs S McCulloch, Adam Hughes.

Apologies were received from: Mrs K Herniman, Mrs R Lock, Mrs S Ashman, Mrs S Turner, Mr J Thouless and Mr N Wood.

2. Approval of Minutes. The Minutes of the meeting on 18th October 2010 having been circulated were signed by the Chairman as a correct record on the proposal of Mr Lock seconded by Mr Dunn. Carried.

3. Treasurer's Report. In the absence of the Treasurer copies of the monthly accounts were circulated. Following a discussion on the balances the Chairman will telephone the Treasurer to enquire about the £310 received from the Adam and Carol Hughes sponsored walk which is to be transferred to the Restoration Fund.

4. Matters arising from the Minutes.

i. Mr Thouless has obtained a TENS for the Rock & Roll evening on 3rd December, which is in the Licensing Folder and should be displayed in the Hall during the event. Capacity of the Hall is not to exceed 200.

ii. Hallmark. Mr Hutchings is awaiting a cheque for the booklet from the Treasurer.

iii. Outside lights. As Blake Middleton has recently taken another job and cannot help, the Chairman has contacted two other electricians who have been recommended; Alec Brett from Hollacombe and Sam Raymont from High Bickington. Alec Brett will inspect and repair/replace as necessary.

5. Fund Raising.

i. Grants. Mr Hutchings gave an update on grants saying that Torrington Cavaliers have granted £200. Wish to present cheque on 4th December in Torrington School Hall. Chairman and one other to attend. A Grant Application will be made to the Parish Council for £1250 as the third party contribution to obtain the Devon Waste Management Grant. The Lottery Fund £10,000 has been received and can be made public after 17th December. CCD grant form is ready to send. Cllr Rose Lock has granted £1250 from her grant allowance. On the recommendation of Edna ? of Roborough Village Hall, Mr Hutchings would like the D&D Village Hall to join the Candis Club at a cost of £30 per annum if more information can be obtained as to how it will be beneficial.

ii. Events

a. Sunday Lunch 14th November (yesterday) was a great success with many comments on the lovely food and friendly atmosphere. The draw took in £193, but it was not certain what profit had been made on the event until all the bills etc. are settled. Thanks to everyone who helped or supported in any way and grateful thanks to Church Street Stores for selling tickets, and the Union Inn for the use of the carvery.

b. Rock & Roll Evening 3rd December. Jean Sandford has reported that over 60 Tickets have been sold already, the Hall will need to be decorated and a Bar set up (Mr Thouless has obtained Licence). Mr Hutchings has asked for draw prizes. Mr Doran, Libbaton Golf Club, James Kendrew, Stafford Moor Fishery have promised superb prizes in addition to that of Mr & Mrs C.Watts which should help to make this a very special and successful event.

6. Any other business.

Mr Hutchings thought that the Hall should be provided free of charge, in view of all the hard work, commitment and support they give to the Committee and fund raising for the Hall, to Angela Chivers and Pauline Wooddisse for their Soup Day in January in aid of the Devon Air Ambulance but this was not approved as it was felt it would be seen as unfair to other Charitable fund raising events who paid for the use of the Hall.

There was a discussion about the booking of the Hall and the Chairman commented that as the Hall has to continue to pay its way, and is also a self-funding Charity, the Caretaker should be instructed that anyone holding an event in the Hall should be reminded that they must also pay for 'setting up' or preparation time not just pay from the time of the event. Secretary/ Treasurer to notify caretaker and note to go to the Diary.

Mr Hutchings queried whether the Village Hall Insurance Policy covered outside organizations use of the Hall. It was thought that this had been checked before but it would be wise for the Insurance Policy to be reviewed again. Treasurer to be asked to bring the Policy document to the next meeting and Mr Nick Wood asked to check it to ascertain if outside organizations required their own insurance for events such as The Annual Flower Show, etc.

Date of next meeting is Monday 17 January at 7.30 p.m.

There being no further business the meeting closed at 9.00 p.m.

Signed.....

Dated.....