

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

## MINUTES OF THE COMMITTEE MEETING HELD ON 14<sup>th</sup> DECEMBER 2016

Present: Ms K Wonnacott, Ms E Sagers, Mr M Lock, Mr J Lock, Mrs R Lock, Mrs W Holland, Ms E Wonnacott, Mrs S Jury, Mrs J Haynes, Mr A Chivers, Mrs J Levett

1) APOLOGIES RECEIVED FROM: Mrs C Armstrong, Mrs S Turner, Mrs S McCulloch, Ms R McCulloch

2) CARETAKER'S REPORT:

The caretaker had nothing to report

3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 9<sup>th</sup> November 2016 have been circulated and were signed by Mrs S Jury as a correct record.

4) MATTERS ARISING: Mrs J Haynes obtained four quotations for the provision of a new electrical certificate, she requested quotes from Shaun Craze, Sam Raymont Alex Brett and DS Electrical.

Alex Brett suggested that the original electrical installation company would probably be able to provide the cheapest quote, it was agreed by the committee that because DS electrical were able to provide a substantially lower quotation than the other electricians Mrs J Haynes would accept their quotation.

5) CORRESPONDENCE RECEIVED:

A letter was received from Mr & Mrs Donovan to thank Mrs S Jury and her colleagues for their hard work at the Sunday Lunch, they also made a kind donation of £100.00 towards next year's 50<sup>th</sup> anniversary celebrations.

Ms E Wonnacott will write a letter of thanks to Mr & Mrs Donovan.

6) 50<sup>th</sup> ANNIVERSARY OF THE OPENING OF THE VILLAGE HALL:

David Jones is unable to attend the event.

Mrs R Lock has spoken to Geoffrey Cleverdon, he will consult with his wife but would like to know what time he will need to be at the anniversary event. Mrs S Jury confirmed that this would be after lunch at approximately 2pm.

Mrs S Jury also confirmed that the Ukulele, Rock Choir and 'Big Al' has all been booked for the event.

7) SUNDAY LUNCH OVERVIEW:

Mrs S Jury prepared and read a small report on the Sunday Lunch, 110 people attended the lunch and a total of £927 was made, the Lunch saw a good raffle and excellent turnout.

Some small improvements to bear in mind for next year was that the tickets needed to state a 1:00pm start rather than 12:30pm and the maximum available seats was 118 rather than 128.

8) CHRISTMAS FAYRE OVERVIEW:

A total of £664 was made at the Christmas Fayre, the café saw record takings of £319. Once again, both the raffle and the tombola were a success and all tables have rebooked for the Spring Fayre early next year.

9) ANY OTHER BUSINESS:

A working party has been established to begin necessary works on the field connected to the Village Hall by the Parish Council.

A letter has also been received from Debbie and Steve Parker, they have proposed the removal of the wall to their garden to make space for an additional parking space to free up the space outside the hall entrance and just inside the driveway to the hall to make access for hall-users easier.

They asked for the committee's comments on the proposal, the committee agreed to this as it seemed that this would make access easier and create more parking. Ms E Wonnacott will write a letter to Mr & Mrs Parker to confirm the committee's approval and suggest seeking legal advice in association with granting a right to use a small part of the Village Hall driveway to access their parking space.

**Date of the next meeting:** Wednesday 11<sup>th</sup> January 2017

Signed .....

Mrs S Jury, Chairperson

Date .....