

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

## MINUTES OF THE COMMITTEE MEETING HELD ON 14 NOVEMBER 2018

PRESENT: Mrs W Holland, Mrs J Haynes, Mrs F Hart, Mr M Lock (Caretaker), Mrs J Levett, Mrs S Turner, Dr M Phillips, Mrs A Chivers, Mrs C Howitt & Mrs R Lock

### **Mrs Holland chaired the meeting in Mrs Jury's absence**

- 1) APOLOGIES RECEIVED FROM: Mrs S Jury & Mr J Lock
- 2) CARETAKER'S REPORT:
  - i) The leak in the roof has now been checked and seems to be OK, so the ceiling tile has been replaced and hopefully it won't stain again.
  - ii) A sign has been put on the outside bin to say it should not be used for dog waste.
  - iii) One of the outside emergency lights is faulty and the Parish Council have been informed as they arranged for them to be installed.
  - iv) Agreed that the Christmas decorations will go up in the hall on the afternoon of Wednesday, 28 November.
  - v) Village Hall events booked into the diary for next year as follows:
    - 9 February 2019 - Big Breakfast
    - 13 April 2019 - Spring Fair
    - 14 September 2019 - Big Breakfast
    - 10 November 2019 - Sunday Lunch
    - 30 November 2019 - Christmas Fair
- 3) REFURBISHMENT OF TOILETS: There was nothing to report this month, however it was agreed that a sub-committee should be formed who will meet to discuss finer details such as choice of tiles, taps etc. It was decided that Mrs Jury, Mrs Holland, Mrs Turner and Eddy Levett would form the sub-committee.

Fundraising for the work was discussed under Treasurer's Report.
- 4) MINUTES OF PREVIOUS MEETING: The minutes of the Committee Meeting held on 10 October have been circulated and were signed by Mrs Holland as a correct record.
- 5) MATTERS ARISING: There were no matters arising.

6) TREASURER'S REPORT: The Treasurer presented the monthly accounts for October.

- i) Mrs Lock questioned why the Carnival Committee had been charged to hire the hall for decorating the stage for the Carnival, when other events (such as the Sunday lunch) benefit from the decorations. A discussion followed about charging charities for the hire of the hall, but as a registered charity ourselves, we do have to raise funds. It was agreed that at £4/hour, our hall hire charges are significantly cheaper than other local facilities.
- ii) Mrs Lock also asked why we were charging £20 for the bar licence per event, which is only £1 less than if you applied for a temporary licence direct from the Council. However, the Village Hall has to pay an annual licence fee of £180, and by having the licence in place, we are saving hirers having to organise it themselves.
- iii) It was suggested that the hall booking form and price list should be available on the hall noticeboard for those people who do not have access to the internet and/or printer. Mrs Hart to contact Mr M Lock.
- iv) Fundraising for the toilet refurbishments: Mrs Haynes has applied for Lottery funding. We will not know if we've been successful until the end of December.

In the meantime, there may be an opportunity to obtain a grant from Dolton Parish Council who have funding available and are keen to support local projects. Mrs Hart to write to the Parish Council in advance of their next meeting on 3 December.

Mrs Haynes has also found other options in case we need them. The Trusthouse Charitable Foundation finance projects such as ours, although we would need to have raised 50% of the money ourselves before we could apply. The Charity Council also have grants of up to £10,000 available, although they don't have any money left for this year.

Mrs Lock also said that she may have £1,000 left from her grant money.

7) CORRESPONDENCE RECEIVED:

- i) Mrs Haynes had received an email from Tilly Blackaby who is going to start selling flower arrangements at Church Street Stores. She would like to donate 50p to the Village Hall for each bunch of flowers that is sold.
- ii) Mrs Haynes had received a thank you letter from ShelterBox following receipt of our donation.

- 8) SUNDAY LUNCH - 11 NOVEMBER: 100 adults & 2 children attended the Sunday Lunch. The raffle made £242 which was donated to the There But Not There charity.

There were about 10-15 people less people at this year's lunch and it was agreed that it was actually better having less people and therefore in future we will limit the number of tickets to 108. It was also agreed that there would be a firm cut-off date for the sale of the tickets to help with catering. Other suggestions were that we could have music playing in the background, and Mrs Turner would like to change the choice of vegetables and perhaps include cauliflower cheese.

- 9) CHRISTMAS FAIR - 1 DECEMBER: All 24.5 tables have now been booked (including a half table for the Village Hall Committee). Dr Phillips will publicise the event in various locations & in the local papers.

- 10) RIGHT OF WAY: There was nothing to report – we are still awaiting the latest draft Deed of Easement.

- 11) ANY OTHER BUSINESS: There was no other business to discuss.

**Date of next meeting:** Wednesday, 12<sup>th</sup> December 2018 @ 7.30 p.m.

Signed .....  
Mrs S Jury, Chairperson

Date .....