

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 14<sup>TH</sup> NOVEMBER 2012

PRESENT: Mrs S Jury, Mrs W Holland, Mrs S Turner, Mrs J Haynes, Mr J Lock, Mr Adam Hughes, Mrs S Ashman, Miss Elizabeth Allin, Ellie Wonnacott and Mr M Lock (Caretaker).

1. APOLOGIES RECEIVED FROM: Mr J Thouless, Mrs J Drury, Mrs S McCulloch, and Mrs R Lock.

2. CARETAKERS REPORT: 1 wooden chair scrapped. All of the glasses are now sorted into boxes. Fire sensor fault in the boiler room. Maintenance Contract now in place. The fence has been de-ivied. A step ladder is required 8 step cost £85 +VAT £102 from Tamar Trading, Mrs Holland kindly agreed to collect it. Floor protectors are now on all blue chairs. Request that all Hall Users/Groups let Martin know what dates they require for 2013. There is a pack of insulation in the store cupboard is it required?

Ceiling problem appears to be resolved. Caused by 2 or 3 bolts not on neoprene washers we might consider getting Hodgsons back in spring to check all the bolts.

3. MINUTES OF THE PREVIOUS MEETING: Mrs Holland was omitted from the people present. With that amendment the minutes of the meeting on 10<sup>th</sup> October having been circulated were signed by Mrs Jury as a correct record.

4. MATTERS ARISING: there were no matters arising.

5. TREASURERS REPORT: the accounts were presented which showed our total funds standing at £10,248.85. October hiring's totalled £321.75, slightly lower as there was no lunch club. The coffee mornings takings were £289.00; there was no cake stall as this was held during the Macmillan coffee morning. Our expenditure in October was £382.80 which meant we had a small surplus for the month of £230.35. The accounts for this financial year to date are showing a deficit of £367.18.

6. CORRESPONDENCE RECEIVED: None

7. FUNDRAISING:

a. Sunday lunch - £606.00 profit made. All went well in future we should print 120 tickets no 140 and 20 children's tickets as only 3 sold this year. Mrs Jury thanked everybody who helped/donated for their time.

b. Christmas Fair – 8<sup>th</sup> December Ellie and Elizabeth to run the make-up/jewellery stall. Adam can do the raffle. Neils Walker has kindly donated a turkey as a raffle prize but committee agreed to do a separate draw and sell ticket for £1 each.

c. Disco/Family Party – 15<sup>th</sup> December £5 per adult £3 per child.

d. Dance 2<sup>nd</sup> December licence already in place from party the night before. Committee to run bar/coffee teas and raffle. All agreed.

8. CROCKERY: new crockery purchased

9. ANY OTHER BUSINESS: Adam offered 20 more beer glasses from Church Street Stores were they required? Accepted.

Date of next meeting: 12<sup>th</sup> December 2012.

Signed..... Mrs S Jury Chairperson

Date.....

## AGENDA

Dolton & Dowland Village Hall committee meeting

Wednesday 12<sup>th</sup> January 2013 at 7.30pm

- 1) Apologies
- 2) Caretakers Report
- 3) Minutes of previous meeting
- 4) Matters arising
- 5) Treasurers Report
- 6) Correspondence
- 7) Fundraising round-up for 2012
  - a) Dance - 2<sup>nd</sup> December
  - b) Christmas Fair - 8<sup>th</sup> December
  - c) Family Party - 15<sup>th</sup> December
- 8) Ambitions for Hall - refurbish kitchen?
- 9) Fundraising ideas for 2013 -
  - a) Big Breakfast
  - b) Spring Fair
  - c) Calendar
- 10) Photograph frames
- 11) Any other business