

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 13th MAY 2015

PRESENT: Mrs W Holland, Mrs F Hart, Mrs J Haynes, Mr M Lock (Caretaker), Ms E Sagers, Ms R McCulloch, Mrs M Isaac, Mrs A Chivers & Mr J Lock

- 1) APOLOGIES RECEIVED FROM: Mrs S Jury, Mrs J Levett, Mrs S Turner, Mrs R Lock & Ms S McCulloch

- 2) CARETAKER'S REPORT:
 - The fire extinguishers and alarm have been checked and tested. One extinguisher had to be replaced.

- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 8th April have been circulated and were signed by Mrs Holland as a correct record.

- 4) MATTERS ARISING:
 - i) Mrs Levett & Mrs Chivers had visited Heathcoats to look for material for tablecloths, but subsequently bought tablecloths in Trago Mills.
 - ii) The Big Breakfast on 2nd May in aid of the hospice had raised £900, and Mrs Hart read out a "thank you" message from Mrs Jury, which would also appear in the Journal and the Diary.
 - iii) Mrs Haynes has renewed the insurance with Allied Westminster.

- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts for April.

- 6) CORRESPONDENCE RECEIVED:
 - i) Mr Lock had received an email from the Devon Online Information Service at Devon County Council asking for someone to take responsibility for updating the Village Hall site on their directory. Mrs Hart has responded to confirm that she will be the point of contact.
 - ii) Mrs Haynes had received a call from a company offering to service the

cooker, but this is not required.

- 7) BRING & SHARE LUNCH - 7th JUNE: Setting up will start at 11 a.m. and lunch will be at 1 p.m. Mrs Hart to check requirements for helpers etc with Mrs Jury and will circulate arrangements. Mrs Isaac was asked to make sure that someone from the Church had a key to lock up afterwards. Posters need to be prepared, and details sent to the Journal and Mrs Isaac for the Diary.

- 8) BINGO: The next Bingo session is on 3rd June, and help is once again required for setting up beforehand. It was decided that it was difficult to expect volunteers to help with this each month, and that we should see if Martin would be able to do it for us.

- 9) ANY OTHER BUSINESS: The AGM will take place on 8th July.

Date of next meeting: 10th June 2015 at 7.30 p.m.

Signed
Mrs S Jury, Chairperson

Date