

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 13th APRIL 2016

PRESENT: Mrs S Jury, Mrs F Hart, Mrs J Haynes, Mrs J Levett, Mr M Lock (Caretaker), Ms E Saggars, Ms K Wonnacott & Mrs S McCulloch

- 1) APOLOGIES RECEIVED FROM: Mrs S Turner, Mr J Lock, Mrs R Lock, Mrs M Isaacs, Mrs W Holland, Ms R McCulloch & Mrs A Chivers

- 2) CARETAKER'S REPORT:
 - i) The table trolley has been modified to take the new tables.
 - ii) The Lunch Club and the choir have both requested a key to the hall. Mrs Jury to speak to the locksmiths to find out who the signatories are so that we can order two new keys.
 - iii) Mrs Levett passed on a request for another mat for the kitchen floor and a small step ladder. Martin will order both items.

- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 9th March have been circulated and were signed by Mrs Jury as a correct record.

- 4) MATTERS ARISING: There were no matters arising.

- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts for March.

As our bank balance is looking pretty healthy, Mrs Haynes wondered if we should start looking at upgrading the sound system in the Hall and possibly purchasing lapel microphones etc. Mrs Levett will try and find out who installed the sound system in the Church.

Mrs Haynes reported that the annual accounts have been finalised which means we can hold the AGM in May.

- 6) CORRESPONDENCE RECEIVED:
- i) Mrs Jury has received a letter from Dolton Parish Council gifting the projector to the Village Hall for the use of all Hall users. Mrs Hart to write and thank the Parish Council.
 - ii) Mrs Haynes has received confirmation that the rates for the Village Hall will remain at £0 for this year.
 - iii) Mrs Haynes has received the insurance renewal from Allied Westminster.
- 7) SPRING FAIR - 16th APRIL 2016: 23 tables are booked. Doors open at 12 noon. Raffle prizes required.
- 8) BRING & SHARE LUNCH - 12th JUNE 2016: Mrs Hart will prepare the posters, and Mrs Levett will arrange for them to be displayed.
- 9) ANY OTHER BUSINESS:
- i) The Rams Head have said that Mrs Haynes can borrow their chalk pens to try out on the notice board for the Spring Fair.
 - ii) Mrs Levett will try and find out some more information about the Stafford Barton Open Day on 21st May as we haven't heard anything.

Date of next meeting: 11th May 2016 (following the AGM)

Signed
Mrs S Jury, Chairperson

Date