

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 13<sup>th</sup> FEBRUARY 2013

PRESENT: Mrs S Jury, Mrs S Turner, Mrs W Holland, Miss E Allin, Miss E Wonnacott, Mr A Hughes, Mrs S Mcculloch, Mrs A Chivers, Mrs J Haynes, Mrs S Ashman, Mr J Lock and Mr M Lock (Caretaker)

1)APOLOGIES RECEIVED FROM: Mrs R Lock, Mrs J Drury, Mr J Thouless

2) CARETAKERS REPORT: Batons have been put around the wall to protect it where the tables are stored in foyer. Stainless Steel Trolley wheels have been repaired. Boiler serviced on Friday.

3)MINUTES OF THE PREVIOUS MEETING: the minutes of the meeting on 9<sup>th</sup> January 2013 having been circulated were signed by Mrs Jury as a correct record.

4)MATTERS ARISING: there were no matters arising

5)TREASURERS REPORT: the monthly accounts were presented which showed our total funds standing at £11,097.17. January hirings totalled £294.75 a bit down as the New Year meant some of our regulars were missed meetings or were late starting. The coffee mornings takings were up again at £333.68 but there was no cake stall because of the new year. Our expenditure in January was high at £1453.65. This was mainly due to restocking oil at £642.90 although, as we have now joined the Oil Collective, we did at least save over £59 on our previous supplier's price. We also had to pay our annual performing rights society licence of £299.38 which unfortunately is linked to our annual income. All this meant we had a deficit for the month of January of £825.22 so the accounts for this financial year to date are now showing a surplus of £358.77.

6) No correspondence received

7)KITCHEN UPDATE: Carford Group Ltd came to advise and offer a quotation. Mrs Mcculloch will contact Howdens in Okehampton to get them to contact Mrs Jury they are happy to come out and offer a plan and quotation.

Mrs Jury spoke to a gentleman at TDC (head of food safety) who provided us with rules and regulation for what we can and cannot do. Once Howdens have quoted we will ask local builders to quote and discuss further.

8)CALENDAR UPDATE: Mrs Haynes kindly updated the meeting and re-stated the idea behind the calendar. Dustbin Collection dates, school holidays, Fair date. She

has a list of Village Users who may be prepared to contribute. Photographs would be required perhaps at the Spring Fair a competition could be held for best photo's. Maybe a competition to design the front cover of the calendar. Plus a list of local tradesmen and business's phone numbers.

9) ANY OTHER BUSINESS: Spring Fair 12 - 3pm. Ellie to kindly do the posters

Big Breakfast update - won't do the extra half an hour again. Just 8.30am to 11am.

Date of Next meeting: 13<sup>th</sup> March 2013-03-07

Signed..... Mrs S Jury, Chairperson

Date:.....

## AGENDA

Dolton & Dowland Village Hall committee meeting

Wednesday 13<sup>th</sup> March 2013 at 7.30pm

- 1) Apologies
- 2) Caretakers report
- 3) Minutes of previous meeting
- 4) Matters arising
- 5) Treasurers Report
- 6) Correspondence received
- 7) Kitchen update
- 8) Spring Fair
- 9) Bring and Share Lunch – 2<sup>nd</sup> June 2013
- 10) Calendar update
- 11) Walk
- 12) Any other Business