

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 13th JANUARY 2016

PRESENT: Mrs S Jury, Mrs J Haynes, Mrs F Hart, Mr M Lock (Caretaker),
Ms E Sagers, Mrs W Holland, Mrs S Turner, Mrs A Chivers, Ms K Wonnacott &
Ms R McCulloch

- 1) APOLOGIES RECEIVED FROM: Mrs J Levett & Mrs S McCulloch

- 2) CARETAKER'S REPORT:
 - i) Mr Lock has purchased two new mike stands which will be kept on the stage.
 - ii) There is still a problem with lack of storage space especially with the purchase of more chairs. Mrs Hart to write to the School, Pre-School & Toddler Group (all c/o the School) to ask them to go through their toys & equipment to clear some space.
 - iii) Mr Lock wanted to record his thanks to Graham Hutchings for his help in taking down the Christmas decorations.
 - iv) The hall was deep cleaned over Christmas, and the ovens were cleaned professionally during the first week of January.
 - v) A first aid kit had been left at the Hall by Devon Communities, and this has been stored in the kitchen.

- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 9th December have been circulated and were signed by Mrs Jury as a correct record.

- 4) MATTERS ARISING:
 - i) The School are going to use the Hall until March, so have been unable to give their key to the Lunch Club.
 - ii) To clarify, the cost of cleaning the ovens was £75 each.
 - iii) Mrs Levett has been looking at the prices of new signage boards but they are expensive. Mrs Haynes is going to check what The Rams Head use, and Ms Wonnacott will check with The Royal Oak.
 - iv) The chairs have been ordered and 28 chairs have already been delivered. The

remaining 22 will be delivered in February.

- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts for December.

- 6) CORRESPONDENCE RECEIVED:
 - i) ShelterBox Newsletter

- 7) BIG BREAKFAST - 13th FEBRUARY 2016: Tables to be set up the day before, and helpers to arrive at 8 a.m. on Saturday. Mrs Haynes will send Mrs Isaac the poster for inclusion in the Diary.

- 8) ANY OTHER BUSINESS:
 - i) With the purchase of the new chairs, we can start clearing out the old chairs. It was decided to sell 50 at a cost of £2 each. This will still leave 60 chairs under the stage.
 - ii) Mrs Jury would like to start replacing the damaged tables. We need to find tables that are the right depth for storing under the stage, but we need to do more research with other Village Halls, organisations and furniture suppliers to find the right product.

Date of next meeting: 10th February 2016

Signed
Mrs S Jury, Chairperson

Date