

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No. 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 12<sup>TH</sup> SEPTEMBER 2012

PRESENT: Mrs S Jury, Mrs J Haynes, Mrs S Turner, Mrs S Ashman, Mrs J Drury, Mrs W Holland, Mrs H Sargeant, Mr N Wood, Elizabeth Allin, Ellie Wonnacott, Adam Hughes and Mr M Lock (Caretaker).

1. APOLOGIES RECEIVED FROM: Mr J Lock, Mrs R Lock, Mrs S McCulloch and Mr J Thouless.

2. CARETAKERS REPORT: for inventory purposes 1 wooden chair has been scrapped and 3 blue chairs have been welded.

New notice boards are now fitted in the foyer. The paint work in the hall has been touched up as it is 12 months since last decorated. Suggested another trolley for Friday morning this needs to be discussed with the ladies who run the morning market. We have had donated further glasses so definitely need storage boxes. Mrs Holland kindly provided details of where to purchase boxes (kept on file for future reference).

AMENDMENT TO PREVIOUS MINUTES: Mrs Drury was present at the last meeting secretary did not include her name on the list. Mr Wood noted that his name had been spelt with an 'S'.

3. MINUTES OF PREVIOUS MEETING: the minutes of the meeting on 12<sup>th</sup> September 2012 having been circulated were signed by Mrs Jury as a correct record.

4. MATTERS ARISING: - following further enquiries neither Merton nor Instow Village Halls are aware of a charge for use of the kitchen for commercial purposes. The charge of £7 per hour plus use of the dishwasher if required will stand.

5. TREASURERS REPORT:- the monthly accounts were presented which showed our total funds standing at £9,114.68. July hall hirings totalled £467.75 whilst August hirings were £368.75; August being our quiet month when many hirers take a summer break. The coffee mornings takings were £353.67 and £338.45 respectively. August being slightly down due to missing a week for the Horticultural show. The cake stall raised £98.05 over the two months.

Our expenditure in July and August was low which meant we had a small surplus in July of £279.35 and in August of £389.48. The accounts for this financial year to date are showing a deficit of £1269.27.

6. HIRE CHARGES FOR TABLES AND CHAIRS:- Blue chairs will not be available for hire. New Table hire was discussed and it was agreed that there will be a Hire conditions notice at the time of hire which will basically require £100 deposit per table, tables will not be placed directly onto soil/mud or grass. The hirer will agree to take every care of the table whilst it is hired out and they will be returned to the hall at the convenience of the caretaker which will be agreed at the time of hire.

7. HIRE OF HALL:- it was discussed whether to increase the hire charges. Last time it was agreed to defer until later in the year. In view of current economic climate it will be deferred again until later this year. All agreed.

8. FUNDRAISING:-

A) BIG BREAKFAST- don't forget draw prizes. Help packing away is needed. Adam & Ellie kindly volunteered to help.

B) SUNDAY LUNCH - 11<sup>TH</sup> NOVEMBER- Mrs Jury suggests that 1 table at a time gets up to be served to avoid the congestion seen in previous years. Ticket prices to remain at £8 per adult and £4 per child under 11. Ellie to put and advert in the diary for October and November.

C) CHRISTMAS FAIR - 8<sup>TH</sup> DECEMBER - notice to go in the diary advising people that Mrs Jan Haynes will be collecting names for the tables.

D) DISCO/FAMILY PARTY -15<sup>TH</sup> DECEMBER - Disco has been booked for this date, bring own drinks and charges will be discussed at next meeting.

9) ANY OTHER BUSINESS:- Ellie advised that the Jubilee Committee are proposing to provide a collage of photos made up into pictures of the festivities that took place over the Jubilee Weekend. There are enough photos to provide 4 pictures size 72cm X 50cm plus frame. Pictures to be placed in Village Hall. It was unanimously agreed for 4 pictures.

Adam has advised that the shop has more glasses to donate which have been kindly accepted.

Meeting closed at : 8.40pm

Signed..... Mrs S Jury, Chairperson

Date.....

## AGENDA

Dolton & Dowland Village Hall committee meeting  
Wednesday 10<sup>th</sup> October 2012 at 7.30pm

1. Apologies
2. Caretakers Report
3. Minutes of previous meeting
4. Matters arising
5. Treasurers report
6. Secretary - correspondence received
7. Fundraising - A) Sunday Lunch - 11<sup>th</sup> November  
B) Christmas Fair - 8<sup>th</sup> December  
C) Disco/Family Party
8. Leaking Roof ????
9. Any other business
10. Date of next meeting