

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 11th OCTOBER 2017

PRESENT: Mrs S Jury, Mrs J Haynes, Mr M Lock (Caretaker), Mrs J Levett, Mrs C Howitt, Mrs T Gobara & Mrs F Hart

- 1) APOLOGIES RECEIVED FROM: Mr J Lock, Mrs R Lock, Mrs W Holland, Mrs S Turner, Mrs S McCulloch, Ms E Sagers & Mrs C Nadin
- 2) CARETAKER'S REPORT:
 - i) New hooks have been fitted in the toilet cubicles.
 - ii) The Village Hall Committee events for 2018 have been recorded in the diary:
 - 3 February - Big Breakfast
 - 17 March - Spring Fair
 - 6 October - Big Breakfast
 - 11 November - Sunday Lunch
 - 1 December - Christmas Fair
- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 13th September have been circulated and were signed by Mrs Jury as a correct record.
- 4) MATTERS ARISING:
 - i) The Secretary has contacted the school (Leah Paiano) with regard the unused equipment stored under the stage. Ms Paiano has now been to the hall, but we have not heard any more. The Secretary will contact the school again, and advise that if we do not hear from them by 31 October, we will dispose of the two pieces of climbing frame which are taking up the most space.
- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts for September.

Despite phone calls with Ms Hayes, we have still not received the £77 owed by the Dance Fitness Class for the bookings in May, June, July and August. The Committee will now send her a letter.
- 6) CORRESPONDENCE RECEIVED: There was no correspondence.
- 7) BAR LICENCE: Mrs Levett has obtained a temporary bar licence for the lunch on 12 November.

- 8) BIG BREAKFAST - 7 OCTOBER: Another successful Big Breakfast with 82 adults and 1 child attending, and producing a profit of £418.
- 9) SUNDAY LUNCH - 12 NOVEMBER: Mrs Levett has done the posters. Desserts and raffle prizes needed on the day.
- 10) CHRISTMAS FAYRE - 2 DECEMBER: Unfortunately, Winkleigh's fair is on the same day, but 15.5 tables have already been booked. We can have a maximum of 25 tables.
- 11) CHRISTMAS DANCE - 9 DECEMBER: Mrs Levett will organise the bar licence and printing of the tickets. Ticket price will be £10. Based on last year's experience, we will stop serving food when the music starts.
- 12) ANY OTHER BUSINESS:
 - i) The work on the new village car park will start on 4 December and will take 2 weeks.

Date of next meeting: Wednesday, 8th November @ 7.30 p.m.

Signed

Mrs S Jury, Chairperson

Date