

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 11th September 2013

PRESENT: Mrs S Jury, Mrs S Turner, Mrs F Hart, Mr M Lock (Caretaker), Ms R McCulloch, Mrs J Stanford, Mrs J Haynes, Mr J Lock, Mrs M Blanshard, Mr T Shiner-McGinley, Mrs W Holland, Mrs A Chivers & Ms E Saggars

- 1) APOLOGIES RECEIVED FROM: Mrs M Isaac & Mrs S McCulloch

- 2) CARETAKER'S REPORT:
 - There have been two enquiries for use of the carpark (without a hall booking), and Mr M Lock had suggested a £10 donation would be appropriate. It was agreed that £10 would be charged in future.
 - The screws on some of the chair backs were not holding, so these are being replaced with bolts.
 - Three wooden chairs have been scrapped.
 - The small fence behind the hall is falling down and needs new posts. Mr Lock to obtain a quote for the work.

Dates booked for next year:

8 th February 2014	Big Breakfast
12 th April 2014	Easter Fayre
4 th October 2014	Big Breakfast
9 th November 2014	Sunday Lunch
6 th December 2014	Christmas Fayre

- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 10th July have been circulated and were signed by Mrs Jury as a correct record.

- 4) MATTERS ARISING: The Union Inn had sold their kitchen items elsewhere so we had been unable to purchase anything.

- 5) TREASURER'S REPORT:
 - i) The Treasurer presented the monthly accounts.

 - ii) The electricity contract with British Gas runs out at the end of the year. Mrs Haynes has compared prices, and the cheapest renewal is £888 per year (based on current usage) for two years, again with British Gas. The Committee agreed that Mrs Haynes should renew on this basis.

- 6) ELECTION OF REPRESENTATIVES: The Secretary had written to the Horticultural Society, the Primary School and the Pre-School to ask for the names of representatives. The only response had been from the Horticultural Society, and Mrs Jury welcomed their representative, Mrs Blanshard, to tonight's meeting.
- 7) CORRESPONDENCE RECEIVED:
- Letter from CLIC Sargeant thanking us for the donation of £65.
 - West Point Exeter asking if we would put a publicity poster up in the hall. However, it was decided that it would be more appropriate for the poster to go up on the village noticeboard.
 - The same decision was made in connection with a request for a notice about a home footcare service.
 - Letter received from Community Council of Devon confirming our membership, and also offering a possible discount on village hall insurance through two insurance brokers.
 - Email from the NHS asking to rent the hall so that they could come and talk to residents on healthcare etc.
 - Licensing News from Torridge District Council.
- 8) KITCHEN UPDATE: The kitchen "committee" are meeting next week.
- 9) CALENDAR UPDATE: Mrs Haynes brought a selection of possible cover photos for the calendar, and a vote was taken, with the village sign photo being the winner. 14/15 businesses want to place an advert on the calendar, which will be available from the shop, Mrs Haynes and at the Friday market. The calendars to be sold at £3.99 each.
- 10) BIG BREAKFAST - 5th OCTOBER: Mrs Stanford offered to help with the advertising and production of posters. Breakfast to be served from 8.30 - 10:30, at a cost of £6 for adults & £4 for children. Tables to be set up at 6 p.m. on Friday night. Raffle prizes are still needed.
- 11) SUNDAY LUNCH - 10th NOVEMBER: Doors will open at 12 noon. Tickets will be available from the shop and Mrs Jury at a cost of £8 for adults, and £4 for children, for two courses.
- 12) ANY OTHER BUSINESS:

- i) It was agreed that everyone using the hall should pay the hall hire fee (as opposed to free use of the hall and making a donation of their profits).
- ii) John McKenzie had asked about arranging a live music event in the hall at Christmas time.
- iii) There had also been a request for a musical night with a 31-piece band but it was decided that the Church would be a better venue for this.
- iv) There had been a request for dimmer switches to be fitted for the lights in the main hall. Decided it would be best for an electrician to investigate what needs to be done.
- v) Marion Marshall had donated an old photo of Dolton Mill to the Village Hall. The secretary to write and thank her.

As there are other pictures currently stored in the cupboard, it was decided that we should decide which pictures should be put up in the hall. Agenda item for next month.

Date of next meeting: 9th October 2013 at 7.30 p.m.

Signed
Mrs S Jury, Chairperson

Date