

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No. 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 11TH JULY 2012

Present: Mrs W Holland, Mrs S Ashman, Mrs J Haynes, Mrs H Sargeant, Mr J Lock, Mr N Wood, Mrs S McCulloch and Mr M Lock (Caretaker)

Apologies were received from:- Mrs S Jury, Mrs S Turner, Mrs R Lock, Mr J Thouless, Mrs K Herniman, Adam Hughes, Elizabeth Allin and Ellie Wonnacott.

2. CARETAKERS REPORT

Letter received from TDC regarding Police Commissioners Election on 15th November requiring the use of the Hall all day. Letter to be filed
Freesat box (item 8 on minutes 13/6) hall does not need this as there is already one in the hall.

Storage boxes - Mrs Jury and Mrs Sargeant are continuing to resolve this.

3. MINUTES OF PREVIOUS MEETING - the minutes of the meeting on 13th June 2012 having been circulated were signed by Mrs Holland (Vice -Chair) in Mrs Jury's absence as a correct record.

4. MATTERS ARISING - Mr M Lock had an enquiry about hiring the kitchen only for commercial purposes. Mrs Haynes very kindly contacted the manufacturers of the ovens. Following a discussion and taking into account all the relevant costs involved of running both cookers the committee have arrived at an hourly rate for commercial use of £7.00 per hour. This is excluding the use of the dishwasher. This is a temporary figure until further enquiries has been made with other village halls in the area. We will then agree a permanent rate.

9.3 The carvery unit has been purchased and Mr M Lock has kindly found a space for it in the store cupboard.

5. TREASURERS REPORT - The Treasurer presented the monthly accounts which showed our total funds standing at £8257.62. June hall hirings totalled £508.60, the coffee mornings takings were £351.71 and the cake stall £27.40. Our normal expenditure in June was low but the purchase of the carvery unit for £1000 meant we had a deficit for the month of £424.92. The accounts for the financial year are showing a deficit of £1938.10.

6. NO SECRETARY'S REPORT (AGAIN)

7. CAKE STAND – it had been suggested that committee consider advertising the hire of the cake stand in the Torrington Crier. The cost of advertising for a small advert is £22.50 per issue. After a discussion it was decided not to advertise at the present time as it will not be cost effective.

8. FUNDRAISING – Big Breakfast Mrs Mcculloch will do the toast and committee members have been asked to provide a raffle prize. It is hoped that with the use of the new carvery unit it will be a self service breakfast.

9. ANY OTHER BUSINESS -

1. Mrs Drury provided some training bulletins for members to read if required.

2. Mrs Sargeant advised that she has been approached on 2 occasions by people wishing to put notices on the boards in the foyer and there being no room. Following a discussion and a survey of the foyer, Mrs Holland, Mrs Ashman and Mrs Mcculloch propped and agreed that 2 further notice boards to match the existing ones be placed on the wall. Mrs Ashman to speak to the Caretaker about it.

3. Mrs Sargeant also suggested a 'Welcome to Dolton Villlage Hall' sign.

4. Mr Woods noticed that there was not a representative from Dowland on the committee.

There being no further business the meeting closed at 8.15pm.

DATE OF NEXT MEETING: Wednesday 12th September 2012, 7.30pm

Signed..... Mrs S Jury, Chairperson

Date.....

AGENDA

Dolton & Dowland Village Hall Committee meeting

Wednesday 12th September 2012 at 7.30pm

1. Apologies
2. Caretakers Report
3. Minutes of previous meeting
4. Matters Arising
5. Treasurers report
6. Hire Charges for new tables and chairs
7. Hiring of hall
8. Fundraising
 - 8.1 Big Breakfast
 - 8.2 Sunday Lunch - 11th November
 - 8.3 Christmas Fair - 8th December
 - 8.4 Disco/Family Party - 15th December
9. Any other business
10. Date of meeting

