

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

## MINUTES OF THE COMMITTEE MEETING HELD ON 11<sup>TH</sup> MAY 2016

PRESENT: Mrs S Jury, Mrs F Hart, Ms E Wonnacott Mrs J Haynes, Mr M Lock, Mr J Lock, Mrs R Lock, Mrs W Holland, Mrs A Chivers Ms E Saggars, Ms K Wonnacott

- 1) **APOLOGIES RECEIVED FROM:** Mrs S Turner, Mrs J Levett, Mrs S McCulloch, Mrs M Isaacs
  
- 2) **CARETAKER'S REPORT:**
  - i) A Fire Inspection of the Hall was carried out and one new fire extinguisher was purchased for the kitchen
  - ii) A new step ladder has been ordered and the old one has been donated to the coffee morning to be sold
  - iii) A new long mat which covers the dishwasher and the sink area has been purchased and the old mat has been stored away for events which wish to have a bar.
  - iv) Mr Lock raised a question about the purchase of a new sound system, he had been approached about whether it may be possible to purchase a sound system which has a hearing aid loop. This is a facility available at the church and Mrs Jury has suggested that we could speak to them about which company could provide this.
  - v) Mrs Haynes has contacted 'Sound Pad,' a company based in Barnstaple however this is not something they are able to do. South West Sound and Light have been contacted, Mr Lock will be calling the company to arrange a time to meet with them at the Hall. Mrs Hart also passed on the details of another sound system company who have contacted us previously to get a comparative quote.
  - vi) Mrs Jury asked about a green recycling bin for the village hall, the hall is now on the waiting list for a green recycling box to be delivered.
  
- 3) **MINUTES OF PREVIOUS MEETING:** The minutes of the meeting held in 13<sup>th</sup> April have been circulated and were signed by Mrs Jury as a correct record.
  
- 4) **MATTERS ARISING:** There were no matters arising
  
- 5) **CORRESPONDENCE RECEIVED:**

- i) The hall makes a donation to North Devon Hospice, therefore Mrs Haynes received advertisement of a memorial event for those who have lost loved ones called 'floating by.'
  
- 6) **SPRING FAIR – 16<sup>th</sup> APRIL 2016:** Takings were down from last year, it was not as well attended as it usually is. The profit from the raffle, however, increased by £80, the Café took a little less with a greater expenditure and an additional amount was spent on prizes for the tombola.
  
- 7) **STAFFORD BARTON OPEN DAY – 21<sup>st</sup> MAY 2016:** Janet Bradshaw approached the committee and asked whether the committee would run a skittles stall, Mrs Jury was given a leaflet for stallholders. The Open Day runs from 12:00 – 5:30 and so 10-12 people would be required to run the stall and Stafford Barton are charging for the entry of helpers, Mrs Jury has declined the offer of running the skittles stall as there would not be enough people to help.
  
- 8) **BRING & SHARE LUNCH – 12<sup>th</sup> JUNE 2016:**
  - i) Posters have been supplied by Jean, Ms Wonnacott will distribute the posters a few weeks before the event
  - ii) Mrs Jury suggested 11am as a suitable opening time so that people can drop their food off before going to church.
  - iii) Eric Thorpe was approached to play the organ however he is unavailable therefore Mrs Jury asked Tracy Mardon whether her rock choir may be available for entertainment.
  - iv) Mr Levett will supply the photographs which were used for the Beacon Lighting event to be played on the projector.
  - v) Ms Wonnacott and Ms Saggars will help at the Bring & Share Lunch
  - vi) The Raffle will be in aid of a local charity rather than one of the Queen's Charities.
  
- 9) **ANY OTHER BUSINESS:**
  - i) Two new keys have been cut and have been passed to Mrs Chivers for the luncheon club and other to Tracy Mardon for choir practice
  - ii) The outstanding chair delivery of 22 chairs will be expected from the middle to the end of June.
  - iii) Mr Lock raised the point that it is the 50<sup>th</sup> anniversary of the opening of the Village Hall on Saturday 29<sup>th</sup> April 2017, the committee agreed that a

celebratory lunch would be held to commemorate this, Mrs Jury will book the hall for this date.