

Agenda

Dolton and Dowland Village Hall Committee

Wednesday 11th April 2012

At 7.30pm

1. Attendees and/or Apologies for Absence SJ
2. Caretakers Report ML
3. Minutes of Previous Meeting SJ
4. Matters Arising SJ
5. Treasurers Report JH
6. Secretary's Report JMD
 - 6.1 Correspondence
 - 6.2 NRG Solar Panels
 - 6.3 Annual Alcohol Licence for Village Hall
7. Fundraising SJ
 - 7.1 Update on Jubilee Celebration Committee
 - 7.3 Electrical repairs for stage lights
8. Any Other Business
9. Date of Next Meeting

Any agenda items for meetings please send to Julia Drury at j.drury@btinternet.com or telephone 01805 804446 at least one week prior to meeting date - Thank you

Minutes of Village Hall Committee meeting held on Wednesday 11th April 2012

1. Attendees: S Jury, S McCulloch, R Lock, J Haynes, S Ashman, H Sargeant & M Lock

Apologies: J Drury, S Turner, S Briggs, E Wonnacott, J Thouless, J Lock

Meeting opened at: 7.35pm

2. Caretakers Report

A letter has been received from TDC the election on 3rd May 2012 has been postponed.

Martin has repaired the low wall outside the small hall. Rails have been snapped around the tank and will need repairing at some point in the future.

Following the Fire Inspection on 29th March, Fire Officer Colin Mill attended and reported that all is ok with the hall. He commented on the good housekeeping and also confirmed that there is no requirement for a service contract for the Fire Alarm. The only recommendation was for a strip/smoke barrier around the swing doors to act as a barrier. Not essential.

The Small hall floor has now been polished.

3. Minutes of Previous Meeting

No Amendments except for the matter under point 2.1 a further estimate from Simon Ward has been received for the amount of £558 including labour (copy on file). In view of the significant difference between the two estimates it was agreed to proceed with Simon Ward.

Proposed: R Lock

Seconded: S McCulloch

4. Matters Arising

No Matters arising

5. Treasurers Report

J Haynes has found an auditor (Mr Easton) who is prepared to audit the accounts. Full report on file.

6. Secretary's Report

Letter and information received from TDC regarding an annual drinks licence. N Wood & J Thouless to read and report back to the committee.

Correspondence received from the Jubilee Committee requesting the village hall apply for a licence for 2 events. As this is not a Village Hall Committee matter it will be referred back to the Jubilee Committee for them make the arrangement.

The Jubilee committee have also requested that the Village Hall Committee pay £37 for 3 month TV Licence to cover the Royal Wedding.

Proposed: S Ashman

Seconded: R Lock

7. Fundraising

Suggestions made that we make use of the 3 month TV Licence especially as it coincides with the Olympics. To be discussed at future meetings.

S Jury has made enquiries for a Village Walk through Jenny Fish at Torridge but she is away on holiday.

Point 7.3 on previous minutes regarding electrical repairs for stage lights see Treasurers report.

8. Any Other Business

J Haynes has received the Insurance Renewal amounting to £747.00 if we sign up for 3 years we get a 5% discount reducing it to £712.66. Jan to approach other insurance companies to see if the current premium is competitive.

Meeting Closed at 8.35pm

Date of Next Meeting is AGM on 9th May

Signed..... S Jury Chairperson

Date.....