

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

## MINUTES OF THE COMMITTEE MEETING HELD ON 11<sup>th</sup> JANUARY 2017

Present: Ms K Wonnacott, Mr M Lock, Mrs W Holland, Ms E Wonnacott, Mrs S Jury, Mrs J Haynes, Ms M Birch

1) APOLOGIES RECEIVED FROM: Ms E Sagers, Mrs R Lock, Mr J Lock, Mrs J Levett, Mrs A Chivers, Ms Carole Armstrong

2) CARETAKER'S REPORT:

The blue chairs have had an upholstered clean and the whole hall, in general has had a spring clean!

Mr M Lock asked whether the Committee required the clothes rail which was stored in the corner of the store cupboard, Mrs S Turner thought this belonged to Anne Coombes and so she would ask her first before confirming it could be thrown away.

D S Electrical came to the Hall to carry out the Electrical Test Certificate Inspection, Mr M Lock has been sent the invoice which has been passed to Mrs J Haynes and D S Electrical have advised the Certificate will be issued shortly.

The Boiler has also been serviced by Simon Jackson. Mr M Lock had reported a few issues with the boiler, however Simon has now cleaned this and it seems to be working well again. He did suggest installing a control box on the top of the boiler which cleans it, however, this would come at a cost of £500 + VAT, which the Committee decided not to proceed with.

3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 14<sup>th</sup> December 2016 have been circulated and were signed by Mrs S Jury as a correct record.

4) MATTERS ARISING: There were no matters arising.

5) CORRESPONDENCE RECEIVED:

A letter was received from Debbie and Steve Parker regarding the alterations to be made to their front garden to incorporate a parking space, this would then free the space which they have used for a number of years at the entrance of the

Village Hall and would remove the 'pinch point' created by their garden wall going into the driveway.

Ms E Wonnacott responded to Mr & Mrs Parker confirming the Committees approval of their proposal and suggesting the requirement for a Deed of Easement for access to their space.

They raised some additional questions in further correspondence, it was confirmed shortly after the meeting that Mrs S Jury and Mrs J Haynes would meet with them to discuss their questions and enquiries further.

#### 6) 50<sup>th</sup> ANNIVERSARY OF THE OPENING OF THE VILLAGE HALL:

Geoffery Cleverdon has confirmed his attendance, along with Merlyn and the Singing Ringers. Mrs S Jury asked the Committee to think of some ideas for additional activities, which could be arranged, aimed at children.

#### 7) THE BIG BREAKFAST - SATURDAY 4<sup>th</sup> FEBRUARY:

Mrs S Jury brought the Big Breakfast forward 1 week, changing the date from 11<sup>th</sup> February to 4<sup>th</sup> February, Mrs S Levett will change the wooden boards which are displayed at the Park and the Beacon.

Ms E Sagers, Ms K Wonnacott, Ms M Birch and Ms R McCulloch will be helping with the waitressing and there are four scouts which will be joining them.

Mrs J Haynes will be putting up the posters and Mrs S Jury asked for helpers to set up at 6pm on Friday 3<sup>rd</sup> February.

Graham had kindly offered to do the dishes, Jill will be making tea and coffee and Rose will be doing the Raffle and taking payment on the door.

#### 8) OVERVIEW OF THE WORKING PARTY

It was agreed this was peripheral to the main Village Hall Committee Meeting and as the working party did not have anything significant to report, this would not be discussed at this time.

#### 9) SPRING FAYRE - SATURDAY 1<sup>st</sup> APRIL

Mrs J Haynes has had some bookings for the Spring Fayre, a few of the Coffee Morning, Church and Christmas Fayre stalls have already booked their tables.

Mrs J Haynes will call the stalls from the Christmas Fayre in a few weeks to ask whether they would like to reserve a table at the Spring Fayre.

#### 10) ANY OTHER BUSINESS

Mrs J Haynes reminded the Committee there is some space in the Diary for some additional Village Hall advertising, she suggested reminding the Village of what we are able to do, including advertising the new sound system etc.

Mrs S Jury had been asked whether the photographs of the 50<sup>th</sup> Anniversary of the Hall could be brought into the main hall as they are not always seen in the small hall. Mrs S Jury said she would speak with Mr M Lock and suggest moving some of the smaller pictures to the main hall where they can be seen.

Mrs S Jury has donated a set of fairy lights to the Hall which, it was agreed, would be used when decorating the Hall for the 50<sup>th</sup> Anniversary celebrations.

**Date of the next meeting:** Wednesday 8<sup>th</sup> February 2017

Signed .....

Mrs S Jury, Chairperson

Date .....