

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

## MINUTES OF THE COMMITTEE MEETING HELD ON 10 JANUARY 2018

PRESENT: Mrs S Jury, Mrs J Haynes, Mrs W Holland, Mr M Lock (Caretaker), Mrs S Turner, Mrs A Chivers, Dr M Phillips, Mrs T Gobara & Mrs F Hart

- 1) APOLOGIES RECEIVED FROM: Mr J Lock, Mrs R Lock, Mrs S McCulloch, Mrs J Levett, Mrs C Howitt & Mrs C Nadin
  
- 2) CARETAKER'S REPORT:
  - i) Mr Lock thanked the Committee for his Christmas bonus.
  - ii) The outside door to the kitchen is becoming difficult to lock. Mr Lock has managed to adjust the hinges, but it may need looking at by a door fitter in due course.
  - iii) The hall was deep-cleaned over Christmas.
  - iv) Once the work on the new carpark has been completed, Mr Lock suggested that it may be necessary to purchase a couple of bags of 20mm to dust gravel to level off some areas of the old carpark.
  - v) Mr Lock has fitted some strips on the walls to protect them from damage.
  - vi) Simon Jackson has serviced the boiler. Simon advised that the boiler baffles are damaged and should be replaced at the next service. This will cost approx. £150-£200.
  - vii) Mr Lock advised that it may be time to order more oil - which Mrs Haynes will organise.
  
- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 13<sup>th</sup> December have been circulated and were signed by Mrs Jury as a correct record.
  
- 4) MATTERS ARISING:
  - i) Mrs Gobara (on behalf of Dolton Angels) has been to the school to discuss keeping the Toddler Group running. The mums are going to keep the group ticking over for now, but the school are going to draft a letter to send out to colleges to see if there are any second-year students who could help run it as part of their training.
  - ii) The Bar Licence issue is to be put back on the Agenda for next month.
  - iii) Mrs Gobara advised that the date of the Dolton Angels' games afternoon had changed to 21 January.

- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts for December.

Mrs Haynes raised the question as to whether we should consider taking payment up-front for future hall bookings. This follows on from the non-payment by Monica Hayes for the 4 dance fitness classes in May-August last year. Although no decision was made, it was agreed that a clarification would be put into the Diary advising that the non-payment was nothing to do with Julia Drury who runs the ballroom & latin dance classes in the hall.

- 6) CORRESPONDENCE RECEIVED: There was no correspondence.
- 7) BIG BREAKFAST - 3 FEBRUARY 2018: Setting up for the Big Breakfast will take place at 4 p.m. on Friday afternoon. The doors will open at 8.30 a.m. on Saturday morning, with the cost of the breakfast being £8 for adults and £4 for children. North Devon Hospice have provided flyers and posters for the Big Breakfast but we weren't happy that these referred to the event being sponsored by a local food business. Although we will use the flyers (which will go out with AdMart) and posters, we will use our usual notice in the Diary with no logos or reference to sponsors - but will say that the proceeds from the Big Breakfast will go to the Hospice.
- 8) ANY OTHER BUSINESS:
- i) Mrs Jury asked if we would like to have Big AI back for another dance. However, the school are already organising an 80s dance night, and although there was talk about holding a dance on the date of the royal wedding in May, it was felt that people would probably prefer to stay at home to watch it on TV, or watch the FA Cup Final which is on the same date.
  - ii) Mrs Turner raised awareness of the lack of sanitary bins & bags in the ladies toilets. It was agreed that this item should be added to the agenda for next month's meeting.

**Date of next meeting:** Wednesday, 14<sup>th</sup> February 2018 @ 7.30 p.m.

Signed .....  
Mrs S Jury, Chairperson

Date .....