

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

## MINUTES OF THE COMMITTEE MEETING HELD ON 9<sup>th</sup> DECEMBER 2015

PRESENT: Mrs S Jury, Mrs J Haynes, Mrs F Hart, Mr M Lock (Caretaker),  
Ms E Saggars, Mrs W Holland, Mrs S Turner, Mrs J Levett, Mrs A Chivers &  
Ms K Wonnacott

- 1) APOLOGIES RECEIVED FROM: Ms R McCulloch, Mrs S McCulloch &  
Mrs M Isaac
  
- 2) CARETAKER'S REPORT:
  - i) Mr Lock had investigated the cost of replacing the microphone stands and it was agreed that he could buy two at a cost of approx. £30 each.
  - ii) The Lunch Club have not got a hall key, and it was decided that Mrs Turner would ask the School for their keys as they are not using the hall.
  - iii) The Christmas decorations will be coming down on 23<sup>rd</sup> December.
  
- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 11<sup>th</sup> November have been circulated and were signed by Mrs Jury as a correct record.
  
- 4) MATTERS ARISING:
  - i) Mrs Levett has arranged for the ovens to be cleaned during January for £75. The Lunch Club has offered to pay half.
  
- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts for November.
  
- 6) CORRESPONDENCE RECEIVED: There was no correspondence.
  
- 7) CHRISTMAS FAIR - 28<sup>th</sup> NOVEMBER: There were 25 tables in the end, and Mrs Haynes said that in future this would be the maximum number of bookings she would take. Next year's fair will be on Saturday, 26<sup>th</sup> November.

- 8) BIG BREAKFAST - 13<sup>th</sup> FEBRUARY 2016: Prices to stay at £6 for adults and £4 for children. Arrangements to be discussed at January's meeting.
- 9) ANY OTHER BUSINESS:
- i) Due to the number of people that attended the Christmas Bingo, Mrs Jury requested that in future when we're organising large events, we make sure that there is enough room between the tables for people to be able to move easily, especially bearing in mind the requirement for a quick exit in the case of an emergency.
  - ii) There had been a request for the loan of our "Play Your Cards Right" board game. It was decided that we should charge £3 for the hire of the game.
  - iii) Mrs Levett will price up the cost of buying suitable signage boards and pens for the purpose of publicising Village Hall events.
  - iv) It was agreed that Mrs Levett should purchase another 50 chairs.
  - v) Mrs Chivers commented on the fact that the kitchen scissors keep disappearing but it was agreed that there wasn't much that could be done about it.

**Date of next meeting:** 13<sup>th</sup> January 2016

Signed .....  
Mrs S Jury, Chairperson

Date .....