

# DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

## MINUTES OF THE COMMITTEE MEETING HELD ON 9<sup>th</sup> SEPTEMBER 2015

PRESENT: Mrs S Jury, Mrs F Hart, Mr M Lock (Caretaker), Ms E Saggars,  
Ms R McCulloch, Mrs W Holland, Mrs S Turner, Mrs S McCulloch

- 1) APOLOGIES RECEIVED FROM: Mrs J Haynes, Mrs M Isaac, Mrs A Chivers & Mrs J Levett
  
- 2) CARETAKER'S REPORT:
  - i) Martin had received a request for new kettles and it was agreed that he could purchase 3 stainless steel cordless kettles.
  - ii) New covers have been made for the cutlery trays.
  - iii) Bookings for 2016 are now being taken.
  - iv) There is a new kitchen mat by the sink.
  - v) The car park has been booked for a wedding on 12<sup>th</sup> September.
  - vi) Martin had had a booking request for the hire of the kitchen (i.e. without use of the hall).
  
- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 8<sup>th</sup> July have been circulated and were signed by Mrs Jury as a correct record.
  
- 4) MATTERS ARISING:
  - i) Mrs Hart had emailed the school about their use of the storage cupboard, but had not had a response. She will email them again.
  - ii) The James Ravillious picture has been reframed and is back in the Small Hall.
  - iii) The highchairs will be purchased in time for the Big Breakfast on 3 October.
  - iv) Mrs Haynes has opened an account with SecureTrust Bank.
  
- 5) TREASURER'S REPORT: In her absence, the Treasurer submitted the monthly accounts for July and August.
  
- 6) CORRESPONDENCE RECEIVED:
  - i) Mrs Haynes had received a copy of the Licensing News from Torridge District

Council.

ii) Mrs Jury had had a quote to replace the window in the store cupboard.

7) BIG BREAKFAST - 3<sup>rd</sup> OCTOBER: The charge for breakfast would remain at £6 for adults and £4 for children (8 and under) to be paid on the door. Helpers to arrive at 8 a.m. with doors open from 8:30 - 10:30. Raffle will also be held for Village Hall funds. Tables to be set up at 6 p.m. on the Friday evening (2<sup>nd</sup> October).

8) ANY OTHER BUSINESS:

i) Sunday Lunch - 1<sup>st</sup> November: It was agreed that the price for adults would increase to £10 (from £9), but the cost for a child would remain at £5.

ii) Christmas Fair - 28<sup>th</sup> November: 9 tables have already been booked.

**Date of next meeting:** 14<sup>th</sup> October 2015

Signed .....  
Mrs S Jury, Chairperson

Date .....