

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 9th JULY 2014

PRESENT: Mrs S Jury, Mrs F Hart, Mr M Lock (Caretaker), Ms E Saggars, Ms R McCulloch, Mrs S Turner, Mrs J Haynes, Mrs M Blanshard, Mr N Wood, Mrs S McCulloch, Mrs J Levett & Mrs W Holland

- 1) APOLOGIES RECEIVED FROM: Mrs M Isaac, Mr J Lock & Mrs R Lock

- 2) CARETAKER'S REPORT:
 - The gutters have been cleared of weeds

- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 11th June have been circulated and were signed by Mrs Jury as a correct record.

- 4) MATTERS ARISING:
 - Village Hall Deeds: The Village Hall deeds are to go to a solicitor for safekeeping, along with the Parish Council's papers. In the meantime Mrs Haynes will create a schedule of the papers, and then they will be stored in Mrs Turner's safe until they can be lodged with a solicitor.
 - Bring & Share Lunch: The money raised from the sale of raffle tickets has been sent to Help for Heroes
 - New Cupboard: Keys have been handed out to the Lunch Club and for the Coffee Mornings. Mrs Jury and Martin Lock also have a key each.

- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts for June.

- 6) CORRESPONDENCE RECEIVED:
 - Mrs Haynes had received a thank you letter from Help for Heroes in respect of the £60 donation from the Bring & Share Lunch raffle

- Mrs Hart had received the membership renewal from the Community Council of Devon at a cost of £50. It was decided that we would allow our membership to lapse this year.
- 7) HALL LIGHTING: We need to find a qualified electrician to carry out the work. Mrs Levett offered to contact Roborough Village Hall to find out who had done their lighting, and if possible arrange for them to visit the Hall and provide a quote.
- 8) HIRE CHARGES:
- **Loan of crockery, cutlery etc**: It was proposed that from 1st September 2014 the following minimum donations would apply:
 - i) Wooden tables: £1.50 each
 - ii) Wooden chairs: 50p each
 - iii) Cakestand: £20
 - iv) Glitterball: £5
 - v) Cups/Saucers/Teaplates: £5 for 1-50 sets (50+ negotiable)
 - vi) Dinner Plates/Bowls: £5 for 1-50 sets (50+ negotiable)
 - vii) Cutlery £5 for 1-50 sets (50+ negotiable)
 - viii) Box of Glasses £5
 - **Hall Hire**: It was proposed that from 1st September 2014 the hall hire charge for new one-off bookings (private parties, visiting groups etc) would increase to £5/hour. The charge for regular groups and existing bookings to remain at £4/hour.

The above amounts were proposed by Mrs J Levett, seconded by Mrs S Turner, and approved unanimously.

- 9) ANY OTHER BUSINESS:
- i) The Atlantic Coast Theatre (ACT) is putting on a production of Blackadder Goes Forth in the Hall on Saturday, 23rd August. Tickets are available from Eddie Levett. Donations of raffle prizes would be appreciated – with the proceeds of the sale of raffle tickets being donated to Help for Heroes.
 - ii) Devon artist, Paul Hopkinson, has booked to be at the Christmas Fair.
 - iii) Mrs Haynes reminded everyone that the Village Hall noticeboard is to be used for Village Hall events only. She will put up a notice to this effect.

Date of next meeting: 10th September at 7.30 p.m.

Signed
Mrs S Jury, Chairperson

Date