

## Agenda

**Dolton and Dowland Village Hall Committee**  
**Wednesday 9<sup>th</sup> May 2012**  
**After the AGM**

1. Attendees and/or Apologies for Absence SJ
2. Caretakers Report ML
3. Minutes of Previous Meeting SJ
4. Matters Arising SJ
5. Treasurers Report JH
6. Secretary's Report SJ/JMD
  - 6.1 Correspondence
  - 6.2 NRG Solar panels
  - 6.3 Annual Alcohol Licence for Village Hall
  - 6.4 Crockery
  - 6.5 Electrical repairs Update
7. Future Events
  - 7.1 Sunday Lunch – Bring and Share
8. Any Other Business
9. Date of Next Meeting

Any agenda items for meetings please send to Julia Drury at [j.drury49@btinternet.com](mailto:j.drury49@btinternet.com) or telephone 01805 804446 at least one week prior to meeting date - Thank you

Dolton and Dowland Village Hall Committee  
Minutes of Meeting  
Held on 9<sup>th</sup> May 2012  
(Immediately following the AGM)

- 1. Present:** Mrs. Jury, Haynes, Turner, Holland, Lock. Messrs Lock, Thouless and Caretaker M Lock

**Apologies:** Mrs J Drury, S Ashman and Mr A Hughes

**2. Caretakers Report**

**ML**

Mr Lock reported as follows;

- He had pressure washed the wall between hall and Mr Neals
- The stage electrics had been completed
- Electrical appliances had been tested – all working
- He had sprayed the weeds at the rear of the hall
- 900 litres of oil delivered
- Query on bar charge (decision to be taken after discussion of licensing arrangements for hall)
- Minutes to be amended to read 'floor had been stripped and polished'

**3. Minutes of previous meeting**

These were signed as being a true and correct record with two amendments;

- a) Minute 2 to read 'small floor has now been stripped and polished'
- b) Min 2 to read '3 months licence to cover Diamond Jubilee Celebrations'

**4. Matters Arising from Minutes:**

1. 3 months TV Licence- treasurer had contacted licensing department. You cannot get a 3 month licence- you pay for 12 months and then apply for 9 months rebate. However you need no licence at all for the day of Sunday 3<sup>rd</sup> June.
2. Insurance premium – existing premium with Allied Westminster is £747. Various other companies contacted with quotes varying from £688-£1072. Further discussions with Allied Westminster and they have reduced their premium for the coming year to £681 to include Trustee Indemnity Cover.

**5. Treasurers Report** – see copy attached to minutes

**6. Secretary's Report – no report available**

**6.1 Correspondence – none**

**6.2 NRG Solar panels**

**6.3 Annual Alcohol Licence for Village Hall – J Thouless** gave resume of measures that village hall need to take to obtain such a licence. It was resolved that further information was needed before a final decision is taken on the matter.

**6.4 Crockery -** Resolved that 100 tea plates are purchased

**6.5 Electrical repairs Update –** see AGM report from caretaker

**7. Future Events**

**7.1 Shared Sunday Lunch –** S Jury and S Turner had had a meeting with Church representatives. Village Hall Committee to put tables/chairs out at 10am and lay tables. Church to clear up afterwards. R Lock would do a draw with prizes coming from both village hall and church members. Tea/coffee/soft drinks already to hand. Imperative that the stage extension/catwalk is taken down before 10am

**7.2 Village walk –** nothing heard from Mr J Folland

**7.3 Future Fund Raising Events –** nothing else planned apart from usual Sunday Lunches/Big Breakfasts.

**8. Any Other Business**

**8.1 Kitchen refurbishment –** resolved to get Jubilee events completed and look into getting quotes from specialist catering firms later in the year.

**8.2 Caretakers Wages –** not increased since 2007. Resolved this to be an agenda item for the next meeting

**9. Date of next meeting –** Wednesday 13<sup>th</sup> June 2012 at 7.30pm in the Village Hall

Minutes kindly taken and typed by Mrs R Lock

Signed

Date

Mrs S Jury

Chairman