

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 8th JANUARY 2014

PRESENT: Mrs S Jury, Mrs F Hart, Mr M Lock (Caretaker), Mrs W Holland, Ms E Sagers, Ms R McCulloch, Mrs A Chivers, Mrs J Stanford, Mrs M Blanshard, Mrs J Haynes, Mrs S Turner & Mr N Wood

- 1) APOLOGIES RECEIVED FROM: Mrs S McCulloch

- 2) CARETAKER'S REPORT:
 - The chairs have all been cleaned.
 - The new fence is now in position.
 - Mrs Blanshard asked if the white line could be repainted round the concrete by the emergency exit.
 - Mrs Stanford reported that the thermostat on the urn needs looking at.

- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 11th December have been circulated and were signed by Mrs Jury as a correct record.

- 4) MATTERS ARISING:
 - Mrs Stanford will produce posters to advertise the Allied Westminster photography competition.
 - Mrs Stanford will obtain a quote for cleaning the ovens.

- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts for December.

The Secretary to write and thank the Parish Council for their help in applying for the TAP fund.

Mrs Haynes also asked for approval that she should pay the annual renewal fee of £36 to the Devon Oil Collective. Despite this fee, the oil does work out cheaper providing we use over a 1000 litres a year (last year we used 1900 litres). It was agreed that we should renew our membership.

- 6) CORRESPONDENCE RECEIVED: No correspondence has been received this month.

- 7) KITCHEN UPDATE: There had been a problem with the laying of the new flooring, but this had been resolved. The fitting out was now well underway, and Paul Middleton joined the meeting to show us round the kitchen, and check for any final requirements. He expects to finish on Friday, 10th January.

- 8) CALENDAR UPDATE: We are now £43 in profit on the sale of the calendars. Mrs Chivers will see if the garage would take a few to sell, and it was suggested that we also try to sell them at a reduced price at the coffee mornings and Big Breakfast.

- 9) BIG BREAKFAST – 8TH FEBRUARY 2014: Tables to be set up on Friday night (7th February), and helpers to arrive at 8 a.m. on Saturday. Donations of raffle prizes would be appreciated.

- 10) ANY OTHER BUSINESS: None.

Date of next meeting: 12th February 2014 at 7.30 p.m.

Signed
Mrs S Jury, Chairperson

Date