

**DOLTON & DOWLAND  
VILLAGE HALL COMMITTEE  
Registered Charity No. 300816**

**Minutes of Committee Meeting  
Held on Monday, 16<sup>th</sup> May 2005**

**Present:**

<b>Linda Genge</b> Chairman	<b>Pauline Wooddisse</b> Treasurer
<b>Vivien Cotter</b>	<b>Sarah Ashman</b>
<b>Sally Berkley-Sage</b>	<b>Angela Chivers</b>
<b>Roger Dunn</b>	<b>John Folland</b>
<b>Cathy Freeman</b>	<b>Sue Jury</b>
<b>Rose Lock</b>	<b>Nicholas Wood</b>

There were 15 members of the public present

**ACTION**

1. **APOLOGIES FOR ABSENCE:** Cynthia Giles, John Siltow.

2. **ELECTION OF OFFICERS:**

JC agreed to remain in the chair to until the election of a new chairman. The following were elected unanimously:

Chairman	Linda Genge	proposed Rose Lock seconded Angela Chivers
Treasurer	Pauline Wooddisse	proposed Cathy Freeman seconded Linda Genge
Joint Secretaries	Roger Dunn Angela Chivers	proposed Rose Lock seconded Sue Jury

Linda Genge then took the Chair.

3. **MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting had been circulated. Subject to the deletion of Sue Jury's name from the attendance list, and amendment of the word 'final' to 'financial' at the end of 2a), the Chairman was authorised to sign them as a true and correct record. Proposed Cathy Freeman, seconded Richard Currie. All in favour.

4. **MATTERS ARISING**

JC advised that as agreed at the last meeting he had spoken to Tim Horner, chairman of Merton Village Hall regarding their use of propane gas for cooking. He advised that their tank was sited approx. 30m away from the building and the pipework was underground. Additionally, he was not aware of whether the insurance company had knowledge of the type of cooker.

5. **TREASURER'S REPORT**

Current A/c	£ 181.91
Savings A/c	£2,311.34
Restoration A/c	£3,678.74 (as previously advised, the sum of £666.16 to be transferred to the

current a/c)

Cash in Hand	£116.80
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One outstanding account for March in the sum of £6.60. £207.50 to come in for the present month. Cheques issued between meetings as follows:-

Alliance Cornhill	£912.60	insurance
Caretaker	£200.00	

Cheques to be signed: £65.17 for cleaning materials. Until signatories are changed JC to sign cheques, if required.

The coffee morning/mini market had raised £124.78 for the three weeks to date.

6. **VILLAGE HALL**

**a) General:**

**Deeds/Charity Commission:** NW explained how the constituent parts of the village hall had been acquired and that until 1966 when the current government scheme and village hall constitution came into commission, members of the original committee were charity trustees. At this time the estate was transferred to the Official Custodian for Charities, part of the Charity Commission. An extra parcel of land which was added to the estate in 1981 does not appear to have been vested, as previously. NW was investigating why this had not been done to fully clarify the situation. Agreed that NW would continue to investigate and report back to the next meeting.

**Declarations:** According to the current constitution, all members of the committee are legally required to sign a Declaration setting out that they have seen and understood the relevant Charity Commission and other documentation as set out in the Declaration. LG asked that the objective by the next meeting should be to prepare and send all documentation to members for their signature and return.

**NW**

**NW/  
RD**

**b) Replacement Cooker:** The cooker fund currently stands at £661.70p. AC to visit both Burrington and Petrockstowe village halls to see the type of cookers they have and also their insurance arrangements. She will report back at the next meeting in order that a vote can be taken on the purchase of a cooker.

**AC**

**Fundraising:**

**Open Gardens 25/26 June:** MO advised that all paperwork and advertising was in hand. 50 tickets to be to for sale in the shop, 50 to go Middle Hill plus a supply to each open garden. Tickets to be available for sale by 1June.

**MO**

**Garden Party/Balloon Race 23 July:** Arrangements for additional stalls were discussed, these to include

Cake Stall	WI and Sally Berkley-Sage
Tombola	Sue Jury/Rose Lock
Bric a Brac	Viv Cotter – good bric a brac required asap
Plant Stall	Tony Hannam
Golf Putting competition	Tony Hannam
Ice Cream from Hockings	to be arranged
Raffle	Pauline Wooddisse
Helium and Balloons	Roger Dunn to obtain

**ALL**

AC to ensure advertising in North Devon Journal, Gazette, Radio Devon, Lantern FM. LG suggested a competition for a poster – SA to ask Pre-School Group to come up with ideas. Also suggested that Shane Wadland be asked if he would like to have a book stall. AC also to check the availability of the Watermouth Castle steam organ for this event. Final arrangements to be discussed at next meeting.

**RD**

**AC  
SA**

**7. ANY OTHER BUSINESS**

LG enquired whether the village hall was registered for VAT. This is not the case but LG stated that she would ascertain whether the village hall committee was able to claim back VAT.

**LG**

AC asked about the gate which it had been intended to put across the path at the rear of the hall so that pre-school children could play outside in the summer. CF advised that the original gate was not now available but that she would check whether there was another gate available.

**CF**

RD to investigate and obtain costings in relation to the installation of suitable central heating temperature controls in both halls. This will enable a cost comparison to be carried out to ascertain the likely benefits.

**RD**

**8. DATE OF NEXT MEETING – To be confirmed**

**RD**