

Dolton & Dowland
Village Hall Committee
Registered Charity No. 300816

Meeting 24th July 2007-07-25

1) Apologies and those present:

Present at the meeting;

Chairman; R. Boyes
Treasurer; P. Wooddisse
Secretary; T. Boyes

Committee members present; N. Wood, S. Jury, T. Jones, C. Burnage, A. Chivers, S. Briggs, R. Dunn and S. McCulloch. Apologies from Rose and John Lock.

2) Minutes received from previous meeting on 27/06/2007:

Amendment within section 8, slight alteration as to content; words taken out.

3) Matters arising therefrom:

Where letters are in italics, this refers to items within the previous minutes.

- a) Chairman still has not contacted David Clements regarding frizzles cottage *(5b)*
- b) Asbestos signed for by chairman *(5d)*
- c) RockETS scheme application sent off by secretary *(5f)*
- d) Concerning the hire of village hall, donation received from Mrs A. Jones following a letter sent to Mrs S. B-Sage. *(5g)*
- e) Lucy Neil to be contacted by either Chairman or S. Jury regarding auditing of accounts. *(5h)*
- f) R.Dunn has been unable to do a costing of the commercial hire of equipment as of yet. He will continue to look at costs of this with a view to competitive pricing. *(5g cont.)*
- g) Regarding the village halls 40th Birthday, P. Wooddisse informed committee that appears cricket match can go ahead, 11th August with a hog roast to be organised by S. Jury. C. Burnage is looking for

gentlemens team. P. Wooddisse feels that alcoholic drinks unsuitable, soft drinks only. Committee discussed issue of people bringing their own potentially alcoholic drinks; committee feels is fine for people to bring their own. Wooden seating is to be taken up to field from the village hall. The cricket equipment to be organised by rose and john lock; they will be asked subsequent to meeting. T. Jones will ask Simon Berry to be umpire for the match.

P. Wooddisse's daughter to organise and run a rounders game. S. Jury queried whether this is being advertised; P. Wooddisse has created a poster which the committee looked at and offered more suggestions on. R. Dunn to see if posters can be made bigger. Timetabling of day gone over. Raffle can be run on the day at the location with no licence, all committee members to bring a prize; A. Chivers queried whether alcohol can be given as a prize, treasurer said yes as long as not given to minors. R. Lock run raffle. S. Jury to procure drinks, A. Chivers to find out prices. (5j)

h) Congratulations to T. Jones for amount of work done on work party (5k).

i) Regarding electrical check, N. Wood provided a draft check for previous year; however it seems that an electrical check still needs to be done, R. Dunn to look into this. (5l)

j) Note placed within diary, and within each invoice sent out as to increasing price for cost of village hall. (5k)

k) Regarding fund raising events, possibility of Sunday lunch on Armistice Day (11/11) suggested by S. Jury. A slide-show to raise funds offered by Karin Hewlett of her African holiday possibly combined with a curry supper evening, prior to carnival potentially within early October.

A Jumble sale with tea and coffee, possibly on Saturday; jumble could be brought on the Friday coffee morning potentially (to be considered further). S. Jury suggested 'antiques roadshow' type event where community brings several objects to valued by 'expert' and charged an entry fee to have these valued. Macmillan nurses have a giant coffee morning potentially on 28th September which would be combined with the usual Friday morning coffee morning; profits to be given to macmillan nurses. (7)

l) thanks to Roger Dunn for shelves and sorting out telephone. (9e+f)

m) previous fund raising planned; J. Elmer organises stalls for Christmas fair. (7)

n) Regarding chairs, P. Wooddisse has received quotes for cleaning chairs; £1.90 written quotes from E. Simmons, Diamond quotes £1.50 deep cleaning; if scotch guard applied would double cost (diamond cleaning did not feel was advantageous for our needs) third cleaning

firm (Cherrywood) to come on Friday to give a third quote; to be raised again next meeting. Possibilities of making enquiries into costs of hiring a steam cleaning machine; R. Dunn to look into. (9h)

o) Regarding problem of no incoming calls to telephone, it appears the dial was turned down, R. Dunn opened up and turned it up. (9f)

p) Regarding keys still to be dealt with; J. Lock was dealing with, to be raised next meeting (9g)

q) P. Wooddisse to update noticeboard. (9c)

4) Treasurers report and financial matters

Accounts up to and including 25th July 2007.

Book balance b/f	1364.49	This will always be the closing figure from the previous month	Barclays savings b/f	2914.65
payments in month	-496.81		Transfers out in month	0.00
receipts in month	630.47		Transfers in in month	16.34
red	198.20		Barclays savings c/f	2930.99
green	-197.83			
Bank balance c/f	1498.52			

	Soup Fund
b/f	134.30
	0.00
c/f	134.30

Cash balance b/f	228.12	This will always be the closing figure from the previous month	Restoration fund b/f	6267.20
Cash payments in month	-201.20		Transfers out in month	0.00
Cash receipts in month	192.90		Transfers in in month	309.47
Cash balance c/f	219.82	This will always be the amount of cash you are holding	Restoration fund c/f	6576.67

No money owing for previous month.
£3.30 to come in for this month.

Cheques issued since 13th June.

335	M Stubbings	Caretaker	£200.00
336	S.W.W.	Water	£ 71.85
337	EDF Energy	Electricity	£87.89
338	BT	Phone	£38.09
339	M Stubbings	Caretaker	£225.00

Coffee mornings/Mini market X 6 since 13th June = £272.45

Money from the soup fund will be used to buy paint so backroom can be painted at a future date.

5) Correspondence:

Correspondence read out from previous month regarding Hire of Village Hall equipment and response. Note to be sent thanking Mrs. A. Jones for donation. No other correspondence received from parish council or rockETS scheme.

6) Fund raising:

Suggestion of a whist drive; R. Boyes proposed that T. Jones to find out about running one from contacts within Beaford, R. Dunn seconded. Motion carried.

7) Any other matters not covered elsewhere;

Ceiling cannot be insulated by committee; contractors will need to be brought in if this is going to be done. N. Wood proposed that quotes from a minimum of three contractors in order to specify what needs to be looked at and give a pricing should be sought, seconded by R. Boyes. Motion carried.

Extent of pricing still largely unknown, suggested by N. Wood to revisit a proposed scheme within chairman files in order to look at it again to see where ideas and plans have come from. Seconded by S. Briggs, R. Dunn disagreed as to purpose.

Discussion within committee as to how far plans and planning permissions exist. A. Chivers proposed that plans and pertinent information should be brought to next meeting in order to actually provide committee with information so we can see our next step. Seconded by R. Dunn, motion carried. Chairmans responsibility to bring all possible information to next meeting.

T. Jones also queried as to whether or not he should have touched guttering; Chairman responded probably not!

b) Proposed by N. Wood that T. Boyes should be co-opted onto committee, all in favour. Motion carried.

c) Proposed working party suggested by A. Chivers on a Saturday; T. Jones and R. Boyes to informally visit the village Hall and carry out necessary repairs. Key to be gained from P. Wooddisse upon need.

d) Mistake noted on minutes as to date of previous working party; should have been 30th June as opposed to 30th July; mistake amended by N. Wood.

e) S. Turner to come onto the committee as a representative from the W.I. S. Jury to notify her of date of next meeting.

8) Date of next meeting;

Date of next meeting to take place on the 29th August, at 7.30 pm. Meeting closed at 9.07 pm on the 24th July 2007.