

DOLTON & DOWLAND VILLAGE HALL COMMITTEE MINUTES OF MEETING HELD ON 25TH JUNE 2008.

Present: Mrs Susan Jury, Chair, Mrs Angela Chivers, Mrs Susan Turner, Mrs Lorraine Peachey, Mrs Karen Herniman, Treasurer, Mrs Jeanette Sidey, Secretary, Mr Tom Jones, Mr Clive Burnage, Mr. Roger Dunn and Mr John Lock

Apologies: Mrs Shirley McCulloch, Mrs Pauline Wooddisse, Mrs Rose Lock, Mr Nick Wood, Mr Gary Peachey, Mr. Stan Briggs.

1. Mrs Jury opened the meeting and welcomed Mrs Karen Herniman and Mrs Jeanette Sidey in their new roles of Treasurer and Secretary. They each then signed the Declaration of Acceptance.

2. **Approval of minutes.** The minutes of the meeting held on 29th May 2008 having been duly circulated were signed by the Chair as being a true and correct record.

3. **Matters arising from minutes:**

a) New windows/building regulations – Mrs Jury reported that the required fee had been paid and the Certificate of Completion has been received.

b) Bisley House update – the work at Bisley House is ongoing but no report is available due to the absence of Mr Briggs.

c) Tony Beard fund raising event - Mr Wood had circulated draft copies of a poster for this event and invited comments/admendments. There was discussion on this and it was agreed that this item should be on the Agenda for the next meeting when an agreed ticket price would be set, and finalised posters should not be displayed before September. Suggested amendments for the poster were:

- i. "Wag of Widecombe" should be amended to "Wag from Widecome";
- ii. "Tickets £5 (including buffet supper) in the Top shop or at the door" should be amended to "Tickets £ (including buffet) available from Church Street Stores and B.G.Electricals. Admission by ticket only."

Details of buffet and raffle prizes to be discussed at next meeting. It was noted that Mr Wood has the form for a Temporary Event Notice, and it was proposed by Mrs Jury and seconded by Mrs Chivers and duly carried that Mrs Wooddisse be asked to obtain the licence.

d) Refurbishment – Mrs Peachey reported that she has not heard from Mr. Marsland or been able to contact him regarding the application and drawings for the proposed new disabled entrance door. Mr Burnage will try and get an update from Mr. Marsland on how the application is progressing and report at the next meeting. Mr. Dunn is liaising with Mr and Mrs Peachey on arrangements to install the heater in the Ladies toilet and hopes to complete the work as soon as possible.

e) Parking – Little Bay Cottage. Mrs Jury reported that Robin Boyes has a letter relating to the Village Hall Committee allowing Little Bay Cottage to park a car on Village Hall land. This does not permit the owners of the Cottage to advertise their house for sale with a parking space.

f) Outside lights – As it is not possible to ascertain if the lights are working, due to the light summer evenings, this to be left until a later date when the nights draw in.

4. **Treasurers Report.** Mrs Herniman presented the monthly report – copy attached to these minutes. Mrs Herniman also presented a letter from Torridge District Council advising that the Village Hall Grants Scheme, administered by the Community Council for Devon (CCD), will now be available in Torridge this year and is currently open for applications. Grants of between £500 and £15,000 are available through the scheme. A CCD grant will require a matched grant from TDC with an equal contribution from Parish Council/local community. However, the closing date for the first round of applications is 15th July which does not allow time for necessary paperwork to be prepared. After discussion it was proposed by Mr Lock and seconded by Mrs Peachey that the Secretary contact the CCD to find out the dates for the next round of applications, with a view to an application for a grant towards the costs of the proposed disabled access entrance door.

Following the Insurance Company's response on insurance for Bouncy Castles,(see Treasurer's Report May Minutes) no update is yet available regarding exact wording for the proposed disclaimer notice.

5. Fund Raising - Scarecrow competition. Mrs Jury reported that she had not heard back from Jenny Hicks about holding scarecrow making workshops. It was agreed that this competition would appeal to families with children. The competition to be set for August with an entry fee of £1.per entry and closing date for entries to be 16th August, winner to be announced on 1st September. Entry forms to be available from Church Street Stores and B.G.Electricals. Mrs Wooddisse to be asked to prepare posters, and Mrs Peachey agreed to contact Lantern Radio regarding Judging. Cash prizes for 1st, 2nd and 3rd winners, prizes and arrangements all to be finalised at next meeting.

Mixed Cricket Match for Flower Show Day- arrangements are in hand but this and the proposed Skittle Tournament to be Agenda items for next meeting.

6. Any Other Business

a) Keys for Village Hall. It was proposed by Mrs Peachey and seconded by Mr Dunn that the Secretary should write to the Parish Council seeking their assistance in the return of keys to the Village Hall from former "1st Responders" Sally Berkeley-Sage, and Christine Beedles/Carol Skrzypczak.

b) Grass cutting. After some discussion, Mr Jones volunteered to keep the grass tidy, which offer was gratefully accepted by the Committee, with thanks.

c) Mrs Jury had been unable to contact Mr Stubbings to make a booking of the Hall as he is away on holiday and does not appear to have made arrangements for bookings, etc. to be made in his absence. It had also been brought to the Committee's attention that Mr Stubbings had been refusing bookings where Bouncy Castles were to be used in the Hall. There was some discussion on this, and further enquiries to be made by Mrs Jury and discussed at next meeting.

d) A letter of thanks had been sent to Karin Hewlett for her slide show but it is not yet known if thanks have been sent to Mr and Mrs Teale for the £50. donation from the Kaftan Sale.

e) The proposed Music Day to be discussed in July.

f) Mr. Dunn had looked into the question of yearly electrical inspections of Village Halls and reported that electrical inspections were now to be carried out at the discretion of the Hall Committee and he considered that 4-5 yearly inspections would be adequate.

g) Smoke bucket. Initial enquiries indicated that the cost of a suitable container for the disposal of cigarette butts would be in the region of £60-£80.

7. Date of Next Meeting. Wednesday, 30th July 2008. 7.30 p.m.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting.

Signed.....

Dated.....