

**Dolton & Dowland**  
**Village Hall Committee**  
Registered Charity N° 300816

**Minutes of a Committee Meeting held on Wednesday 28<sup>th</sup> September 2005.**

|                    |   |        |
|--------------------|---|--------|
| Linda Genge        | Chairman, Elected member, Youth Committee | 804767 |
| Pauline Wooddisse  | Treasurer. Elected member                 | 804231 |
| Angela Chivers     | Parish Council, Assistant secretary       | 804582 |
| Roger Dunn         | Youth Committee, Assistant secretary      | 804608 |
| John Folland       | Elected member                            | 804347 |
| Jenny Elmer        | Elected member                            | 804585 |
| Sally Berkley Sage | Elected member, St Edmunds Church         | 804468 |
| Nick Wood          | Elected member, St Edmund's Church        | 804256 |
| Sue Jury           | Parish Council                            | 804510 |
| Viv Cotter         | Women's Institute                         | 804346 |
| Cathy Freeman      | Women's Institute                         | 804263 |
| Rose Lock          | Carnival Committee                        | 804254 |
| Cynthia Giles      | Carnival Committee                        | 804489 |
| Sarah Ashman       | Pre- school                               | 804564 |
| Tracey Mardon      | Amateur Dramatic Society                  | 804334 |

**1) Apologies for absence**

Apologies for absence were received from Rose Lock, Sue Jury, Angela Chivers, Tracey Mardon and Nick Wood.

**2) Minutes of the meeting held on 31<sup>st</sup> August 2005**

The minutes of the meeting held on 31<sup>st</sup> August 2005 were circulated, read and signed.

**3) Matters arising not covered elsewhere on the agenda**

Regarding the hire of village hall equipment. A return date must be specified to the hirer.

The three-phase supply to the village hall is now installed by Western power distribution. We now await the installation of the three-phase supply to the cooker.

Balloon race. The farthest that a balloon was found was Hazelmere in Surrey. The winner actually lives in Birmingham. A £20 Marks and Spencer's voucher will be sent to the winner, and some chocolates to the finder of the winning balloon.

The new public entertainment licence for the village hall has arrived. We may need to make some changes to this in the future if we are to show films in the hall.

**4) Treasurer's report**

|                               |                            |                                |
|-------------------------------|----------------------------|--------------------------------|
| Current account               | £1896.88                   | Of which £660.71 is stove fund |
| Savings account               | £2319.36                   |                                |
| Restoration fund              | £3687.95                   |                                |
| Cash-in-hand                  | £225.50                    |                                |
| Outstanding accounts payments | Playing fields association | £14.85                         |
|                               | Caretaker                  | £200.00                        |
|                               | South West Water           | £59.82                         |
|                               | Eddy Levett (repairs)      | £55.96                         |
| Outstanding account receipt   | Outstanding hire charge    | £96.85                         |
| Income                        | WPD wayleave               | £15.85                         |
|                               | Big breakfast              | £186.44                        |

The money from the Big Breakfast is to be added to the stove fund, making this up to about £847.15. We have received a cheque from the House of Commons for the use of the hall by Geoffrey Cox.

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The coffee mornings have now been running for a year, and have raised a total of £1,812.10. The committee agreed that this was a successful venture, and Pauline Wooddisse has agreed to continue organising these.

**5) Trafalgar Weekend.**

**a) Barbecue Saturday 22nd October**

Lighting and power will be provided from 12 the Paddocks should weather permit this to take place at Dennis Cross.

Sally will be purchasing food, setting up the barbecue and manning between 6pm and 7pm. Sue Jury will be able to advise on numbers of burgers, sausages, baps, onions, sauce, and mustard etc that will be needed.

After 7pm more helpers will be required.

**b) Sunday lunch, Sunday 23rd October**

Sue Jury will set up a mini meeting for the final organisation of this. At the moment she's looking for more sweets to be provided.

**6) Village Hall General**

**a) Trustees responsibilities.**

Once again it was decided to wait until Nick Wood was present and the meeting to advise on this.

**b) What next?**

**i) Christmas Craft Fair 3rd December**

This is to run from 12 midday to 4pm

An advert is to be place in the Dolton Dowland Diary. Adverts will also be required in newspapers and elsewhere .

Jenny Elmer reports that all tables are sold. 11 tables for the village and 13 from outside the village.

The new Santa may need to have the suit adjusted. An early fitting will be required.

Sally will be doing the teas and bacon butties.

A date is to be set for putting up the decorations. These are currently stored in Viv's attic, and help will be required on the day.

Hetty Sargent and Margaret Ogden to be asked to help set up Santa's grotto, as they have done this in the past.

**ii) Old folk's Dance.**

This has all been taken care of.

**iii) Film Nights.**

This may depend on the terms of the licence.

**iv) Casino Night**

Linda Genge suggested that possibly around the end of March, we hold a casino night. This is to be a black tie do, with a cabaret singer, and buffet dinner. Discussions about this at future meetings.

**7) Any other business.**

Postcards to be sent to those who returned balloons from a balloon race as a matter of courtesy.

Regarding the cooker, it was decided by the committee that we should obtain a four ring top, and double oven for now, and retain the best of the old cookers. This should be paid for out of the stove fund, and Steve Hammond can be paid out of the restoration fund.

A drain is blocked outside the gents window. Caretaker to be informed.

We need more signboards for publicising events at the hall.

Due to the Women's Institute AGM, Viv and Cathy will be unable to attend the next meeting.

**The meeting closed at 8:50pm**

**8) Next Meeting**

The date of the next meeting is set for Wednesday 30<sup>th</sup> November 2005 at 7:30pm