

**Dolton & Dowland
Village Hall Committee**
Registered Charity N° 300816

Minutes of a Committee Meeting held on Wednesday 8th June 2005.

Linda Genge	Chairman, Elected member, Dolton Youth Committee
Angela Chivers	Parish Council, Assistant secretary
Roger Dunn	Dolton Youth Committee, Assistant secretary
John Folland	Elected member
Jenny Elmer	Elected member
Sally Berkeley-Sage	Elected member, St Edmunds Church
Nick Wood	Elected member, St Edmund's Church
Sue Jury	Parish Council
Viv Cotter	Women's Institute
Cathy Freeman	Women's Institute
Rose Lock	Carnival Committee
Cynthia Giles	Carnival Committee
Sarah Ashman	Pre- school
Tracey Mardon	Pantomime
Pauline Wooddisse	Treasurer. Non committee member

ACTION

1. APOLOGIES FOR ABSENCE:

Nick Wood
Viv Cotter
Cathy Freeman
Cynthia Giles
Sarah Ashman
Tracey Mardon

- Before the commencement of the meeting, the chairman welcomed Jenny Elmer who is seeking to join the committee to bring in her skills in arts and crafts. Pauline Wooddisse proposed that she be elected to the committee as an elected member, this was seconded by Rose Lock, and a vote taken, all the committee were in favour.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 16th May, 2005 had been circulated. The chairman was authorised to sign them as a true and correct record. All were in favour.

3. MATTERS ARISING NOT COVERED ELSEWHERE

Replacement cooker

It was reported that Angela Chivers, Sue Jury, Rose Lock and Cynthia Giles went to Petrockstowe, Burrington and Ashreigney village halls to look at the electric range type cookers recently purchased by those halls.

Some more details would be available the following day, and several members of the committee would be meeting at the hall to discuss details. It is anticipated that a reasonable cooker will cost in the region of £1,600, Sally Berkeley-Sage also mentioned details of a warming oven at a cost of £466. It was agreed that once members of the committee with knowledge on the subject were able to find a suitable cooker at around this price, then an order should be placed.

**AC
RL
SBS
CG
LG**

The Village Hall and VAT

Linda Genge has looked into this and according to Customs and Excise, it is unlikely that the Village Hall will be able to be registered to claim back VAT. In any case it would also mean we would have to charge VAT on hiring the hall.

LG

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4. TREASURER'S REPORT

Current account	£989.62	
Savings account	£2311.34	
Restoration fund	£3012.58	
Cash-in-hand	£159.16	
Outstanding accounts	There are no at outstanding accounts this month	
Cheques issued between meetings	SWEB (electricity)	£42.88
To come in for the present month	£518.38	
Income	2 coffee mornings since the last meeting	£69.73

5. VILLAGE HALL

Roger Dunn read an e-mail from Nick Wood regarding trustees acceptance of responsibility as follows:

A matter connected with trustees' acceptance of responsibility is that of vesting the last remaining bit of land in the Official Custodian. I have just heard from the CC on this. An application for a vesting order has to be the subject of a properly advertised agenda item, and agreed by those present at the meeting. Annexed to the application form there must be (1) a list of trustees not at the meeting or who have not been made aware of the application (I think we can deal with that on the basis of simply informing all trustees), and (2) the names of those in whom the land is vested at the moment, with signatures or reasons for not signing.

Requirement (2) might cause a bit of delay because technically the land is vested in the personal representatives of the last trustee owners, ie, Fred Folland and Walter Armstrong, and it may take time to track them down, since many years have passed since the deaths of those two gentlemen. I intend to find out from the CC if it is good enough to be able to deal with it on the basis of 'reason for not signing' (inability to trace them, or impracticability of tracing them), since we are at least able to produce an obviously genuine copy of the relevant conveyance (in fact I have sent that to the CC already).

I shall keep you informed of progress. I doubt that it could all be set up for the June meeting, and in any event I should like to be present when it is dealt with.

It was decided to leave this matter until the next meeting when Nick Wood is present.

NW

There was some confusion over who on the committee represents what. Full details have been placed with the names at the top of these minutes.

Since the primary school is one of the main users of the hall, it was questioned why the school do not have any representatives on the village hall committee. It was proposed that the school governors be contacted in order that they may choose one or two representatives for the school.

**AC
RD**

Fund raising

Open gardens

Angela Chivers will contact Radio Devon and lantern FM regarding advertising for this event. It was suggested that the Western morning News be contacted also.

AC

Sue Jury suggested balloon labels for the balloon race at the Garden Party, could be sold at one of the open gardens. Pauline Wooddise suggested a stall selling plants in aid of the Village hall could be set up somewhere in the village during the Open Gardens. It was thought this maybe better to consider for next year.

Garden party 23rd July 2005

Cathy Freeman has contacted Linda Genge to ask that nothing be delivered to 1 Church Close, before 9:30am, and that everything must be cleared up in the evening of the party. Don Jones has agreed to help with transporting tables and chairs from the village hall on the morning, Roger Dunn and Graham Hutchings are to assist with this.

RD

It was suggested that we write to Charlie Watts to ask if he will open this event, or support it in some other way. It was agreed that we would not ask him at this time.

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Sally Berkeley-Sage will need help in setting up a marquee for the event. It is expected that there will be enough hands available to set this up on the morning of the party.
Balloons are to be brought from Bideford.

RD

Helpers expected to assist the committee on the day are Don Jones, Steve Phelps, David Fitter, Shane Wadland, James Kendrew, Peter Genge, Jan & Derek Bradshaw.
Tickets for the balloon race are to be sold in advance, John Cotter and Richard Currie will help with this.

Stalls arranged are:

Cake stall	WI and Sally Berkeley Sage	VC.CF.SBS
Tombola	Sue Jury and Rose Lock	SJ.RL
Bric-a-brac	Viv Cotter. Bring your contributions on the day	VC. ALL
Plant stall	Tony Hannam	
Golf putting	Tony Hannam	
Raffle	Pauline Wooddisse	PW
Teas	Cathy Freeman, Cynthia Giles, plus one volunteer. Scones to be made by Rose Lock, Pauline Wooddisse, Linda Genge, Sue Jury. Linda Genge to donate cream.	CF.CG RL.PW.LG LG
Bookstall	Shane Wadland	
Skittles	Graham Hutchings	
Snakes and ladders	Angela Chivers	AC

Linda Genge is to ask Cathy Freeman if additional chairs are needed.

LG

Linda Genge is to confirm that the insurance policy covers this event.

LG

The steam organ from Watermouth Castle is a no-go. We must begin looking elsewhere for music. There were suggestions for a jazz band or some other musical accompaniment. Sally Berkeley-Sage is to find out if David Ursell knows of anyone, and Rose Lock will check with John Mackenzie.

**AC
RL
SBS**

Posters for this event are being made by the Playschool, and the point was made that the sponsors names must appear on these posters. These are "Scammell Adamson", "Peter Peter & Wright", and "Stone's solicitors"

We need signs to advertise the garden party, placed at suitable road junctions. Jenny Elmer will redo the open garden signs for this purpose.

**JE
RD**

Rose Lock pointed out that parking may be a problem because there is a football tournament on the same afternoon. However it was hoped that we might use this to our advantage by attracting people from the football field into the garden party.

6. WHAT NEXT

Old-time music hall

Frank Hooper has been contacted about arranging an old-time music hall event in aid of village hall funds. To take place some time in October or November.

LG

The Christmas Fair - is take place on Saturday 3rd December 2005 from 12 noon until 4pm. Note that the PCC are holding their Christmas fare on 19th November 2005.

ALL

Big Breakfast - Sue Jury is to arrange this. Provisional date 10th September 2005.

SJ

Trafalgar Day - Friday 21st October 2005. Events for this are the lighting of the Beacon on the Friday. Music and barbecue on the Saturday. Sunday lunch on 23rd October. Possibly music provided by Keith and Tracey if available.

ALL

Beaford Art's Centre - Jenny Elmer is to speak to Bill Grainger of the Beaford Art Centre, to arrange for him to come and speak to the committee regarding fund-raising events that they can help us with.

JE

7. **ANY OTHER BUSINESS**

Licensing - Linda Genge is checking on this, but we will probably have to go with just 12 events per annum. **LG**

Roger Dunn pointed out that the **public entertainment licence** displayed at the entrance of the hall is out of date.

A **car parked** at the rear of the hall belongs to the owners of Bay Cottage. They do not have the village halls permission to keep their car on village hall property. They will be approached and asked to keep the car elsewhere. **SJ**

8. **DATE OF NEXT MEETING:**

Rose Lock proposed that we keep the meetings to the **last Wednesday of each month**. This means that the next meeting will take place on **29th June 2005**. This is intended to be a short meeting to discuss last-minute arrangements for the garden party. The next meeting after that will be on **27th July 2005**.