

**Dolton & Dowland
Village Hall Committee**
Registered Charity N° 300816

Minutes of a Committee Meeting held on Wednesday 27th July 2005.

Linda Genge	Chairman, Elected member, Youth Committee	804767
Pauline Wooddisse	Treasurer. Elected member	804231
Angela Chivers	Parish Council, Assistant secretary	804582
Roger Dunn	Youth Committee, Assistant secretary	804608
John Folland	Elected member	804347
Jenny Elmer	Elected member	804585
Sally Berkley Sage	Elected member, St Edmunds Church	804468
Nick Wood	Elected member, St Edmund's Church	
Sue Jury	Parish Council	804276
Viv Cotter	Women's Institute	804346
Cathy Freeman	Women's Institute	804330
Rose Lock	Carnival Committee	804254
Cynthia Giles	Carnival Committee	804489
Sarah Ashman	Pre- school	804564
Tracey Mardon	Amateur Dramatic Society	804334

1. Apologies for absence

Rose Lock, Tracey Mardon, Nick Wood

2. Bill Grainger. Beaford Arts Centre.

Bill Grainger from Beaford Arts Centre spoke on the history of the Beaford Centre, its work, and the Beaford archive.

The Beaford Centre can show films at a cost of £90 including VAT. Though the hall would need to have a cinema licence.

Other things the Beaford Centre can provide are exhibitions of art, sculpture, ceramics, textiles or photographs.

Live music events are another possibility. These are subsidised, but a charge of at least £150 is made.

3. Minutes of meetings held on 8th and 29th June 2005

The minutes of the meetings held in June were circulated, and a couple of corrections made. Mr Ogden is called Geoff not Gordon. Viv Cotter collected the ice-cream for the garden party, not Nick Wood. Sally Berkley Sage asked that her name be correctly spelled. With these corrections, the minutes were accepted and signed.

4. Matters arising not covered elsewhere on the agenda

a) Garden Party.

The chairman thanked all committee members who helped in making the garden party a success. The chairman will be sending letters of thanks to Tony Hannam for providing a superb venue, and other non committee members who also helped.

Action **LG**

b) Licensing

An application has been submitted for the new licence using plans, which have been kindly drawn up by Ivor Williams. After November a temporary events notice will be required for each event up to a maximum of 12 per annum.

5. Treasurer's report

a)

Current account	£2648.49	Of which £660.71 is stove fund
Savings account	£2319.36	

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Restoration fund	£3687.95	
Cash-in-hand	£61.90	
Outstanding accounts	Bowdens cleaning	£9 (approx)
To come in for the present month	£199.63	
Income	Open Gardens	£663.84
	Garden Party	£1093.63

b) Devon County Council charges for Internet payments

A letter has been received by the treasurer stating that from December, Devon County Council will only pay for goods and services over the Internet. This requires the village hall committee to be registered to receive payments in this way. This will cost the committee £48 per annum. It was decided by the committee that this additional cost will have to be borne by Devon County Council. A letter will be sent to them stating the situation.

Action **RD**

c) The garden party

This raised £1,093.63, which makes this a great success.

6. Three-phase electricity supply.

An estimate has been received from Steve Hammond for the installation of a new three-phase distribution board and to run a three-phase supply to the kitchen for the connection of a new electric cooker. The existing single-phase distribution board is to be reconnected on to one of the phases of the new supply.

The cost of this is quoted as £966.72 including VAT for Western power distribution, and £466.87 including VAT for Steve Hammond.

The committee unanimously accepted this quotation, so that we may proceed with the purchase of an electric cooker to improve facilities at the hall.

Action **LG**

7. What next?

The Big Breakfast is to happen on 10th September.

We need costings for the breakfasts to see the viability of purchasing the new cooker before the Big Breakfast event. (the price is approximately £800 for a cooker with a four ring top and single oven).

Action **SJ**

8. Any other business.

a) Chair cleaning

A quote for £1.50 per chair has been received. All were in favour of accepting this quote.

Action **LG**

b) Charges for the hall are currently:

Main hall	£3.30 per hour	For commercial events	£5.50 per hour.
Small hall	£3.30 per hour	For commercial events	£5.50 per hour.
Use of Kitchen	£3.30	For full use of Kitchen i.e. cooking etc	£3.30 per hour.
Bar	£11		
Skittles	£7		
Hire of old tables	£1.50 each		
Hire of new tables	£2.50 each	with £20 returnable deposit.	
Old chairs	50p each		
Crockery / Cutlery	donation		
Tablecloths	hirer to pay cost of laundering.		

The meeting closed at 9:15pm

9. Next Meeting

The date of the next meeting is set for Wednesday 31st August 2005 at 7:30pm