

## DOLTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON MONDAY 8<sup>th</sup> MAY 2017

#### IN DOLTON VILLAGE HALL

**PUBLIC SESSION: Q1.** There is a STC sign on the Cleave Hill building site. Is there still planning permission in place for this site? **A.** Cllr J Lock replied he understood there was outline permission for 5 dwellings. **Q2.** Dolton Beacon Junction is very overgrown again. **A.** Highways have their own timetable for cutting regardless of the conditions. All that can be done is to keep reporting the conditions to them.

**PRESENT:** Cllr J Lock – Chairman, Cllrs Giles, Martindale, Walker, Grigg, Haynes, Dunn, Rolls and Rendell, the clerk, Ward Councillor Lock, and 6 members of the public.

**APOLOGIES:** none

**Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting**

Cllr J Lock matters relating to Dolton and Dowland Village Hall, Cllr Dunn in matters relating to Zurich Insurance.

**15(17/18) MINUTES:** The minutes of the Council meeting held on Monday 3<sup>rd</sup> April 2017 had been circulated– an amendment was made to minute 5d) with the following wording added – *this development is outside the Councils development boundary agreed in the Local Plan.* The minutes were then signed as a true record.

**16(17/18)/ CLERKS REPORT:** none

#### **17(17/18) CORRESPONDENCE**

correspondent	content	action
DALC	newsletter	Email and reading file
Teresa Gobara, Dolton Angels	Request to use the football field	Request granted- clerk to be informed of dates required
Healthwatch	Voices newsletter	Reading file, Friday coffee morning
Devon and Cornwall Homes	Transfer of homes from Magna Housing to DCH including some in our Parish	
Trowers and Hamlin	Confirmation and copy of land registration for village hall field	

#### **18(17/18) FINANCE**

a)Accounts to pay 8<sup>th</sup> May 2017

Name	Item	Vat	Total	Cheque No
Mrs W Holland	Home office April		10.00	967
Mr D Lock	April -grass cutting inc village hall field		332.41	968
Mr M Lock	April – Caretaking		120.00	969
Mr M Lock	supplies		14.46	970

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D&D village hall	April meeting		8.00	971
DALC	Annual affiliation fee	27.14	204.44	972
Craze Electrics	Installation of defibrillator		230.00	973
Zurich Insurance	Insurance renewal		929.33	974
<b>TOTAL</b>			<b>£1848.62</b>	

Proposed Cllr Martindale, seconded Cllr Rolls

Cheque signatories Cllrs Grigg and Giles

Invoices checked by Cllr Haynes

b) Income - £5356.88 TDC 1<sup>st</sup> half precept

c) Statement of allocated funds–

<b>Air ambulance night time landing site fund</b>	previous balance	£5500.00
	<b>TOTAL.....</b>	<b>£5500.00</b>
 <b>Defibrillator fund</b>		 0
<b>Car Park fund</b> .....		<b>£27372.77</b>
 <b>17/18 budget</b>	start of year budget.....	(£14675.00)est
	1 <sup>st</sup> precept instalment received.....	<b>£7175.00</b>
	Minus 6 months clerks salary.....	(£1818.12)
	Minus payments this month.....	(£1848.62)
	<b>TOTAL REMAINING (6 months)17/18.....</b>	<b>£3508.26</b>
	<b>TOTAL REMAINING (12MTHS)17/18 ...£10683.26 est</b>	
<b>Parish Council Reserves (includes 16/17 underspend).....</b>		<b>£30463.70</b>

d) Annual Governance Statement was read, agreed and signed.

e) The 16/17 Accounts had been circulated to all Councillors prior to the meeting. It was agreed they should be adopted. Proposed Cllr Haynes, seconded by Seconded Cllr Rolls

f) Any other financial matters- Mr Graham Hutchings stated he would not be able to continue as the internal auditor for 2017/18.

### 19 (17/18) PLANNING

a) **Applications to consider :-none**

b) **Applications granted** – none

c) Applications refused – none

d) Any other planning matters –Acorn Farm Caravan Park – Ward Councillor Rosemary Lock informed the Council she had a very constructive meeting with the new owners of the Park. They are replying to concerned residents in West Lane individually. They intend to plant a Laurel hedge along the boundary to shield the neighbouring properties. An Open Day is to be arranged.

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### **20 (17/18) PARISH GROUNDS**

- a) **Football Field** – i) Air Ambulance landing site – a planning decision is expected soon after 12<sup>th</sup> May. It was agreed to proceed with the project as soon as permission is granted. Cllr Haynes to liaise with the installers. ii) Permission was granted for the scouts to camp on the field. iii) Permission granted for Dolton Angels to use the field. Clerk to be informed of the dates in advance. iv) Football Pavilion – The football club have decided to retain control of the pavilion for the next 12 months.
- b) **Dennis Cross** – Cllr Dunn would purchase new bolts to replace the faulty ones on the slide.
- c) **Memorial garden** – nothing to report
- d) **Village Hall field.** – David Lock to be asked to spray off the grass in preparation for ground works. It was decided to go ahead and apply for planning permission for a car park now a quote and construction details were available. Still awaiting the second quote. Cllr Haynes would submit the application for a grant under TDC New Homes Community Grant Scheme. The Clerk would ask the solicitor to draw up a right of vehicle access over the village hall car park. She would consult with the village hall.

### **21 (17/18) MAINTENANCE AND TRAFFIC ISSUES**

Grass Cutting at Chapple Cross –Cllr Grigg asked if a larger area of grass could be cut around the bench. It was agreed the grass cutter was cutting all requested to do. To be revised in the next tender process.

**22 (17/18) CLERK VACANCY** –a meeting was arranged for Monday 22<sup>nd</sup> May in the small hall at 7.30 to review the applicants for the position.

**23(17/18) DEFIBRILLATOR-** was now in position on the wall at the entrance to the village hall. The Clerk would produce notices to place around the village to advertise its position. An open meeting with Richard Oaten has been arranged for Wednesday 24<sup>th</sup> May to instruct on how to use. Richard Oaten has offered to register it with the Ambulance Service this would be accepted.

**24(17/18) POSITIONING OF SEAT BEQUEATHED BY THE LATE MRS ETHEL TURNER** – Cllr Martindale reported the Devon Wildlife Trust were busy with other activities and he was unable to get a response regarding the positioning of the seat. It was decided the clerk would contact the family again regarding positioning the seat in the village hall field.

**25(17/18) VERBAL REPORTS FROM MEETINGS ATTENDED – none**

**26 (17/18) ITEMS BROUGHT TO THE CHAIR – none**  
**MEETING CLOSED AT 8.55pm.**

**DATE OF NEXT MEETING - ANNUAL PARISH MEETING MONDAY 5<sup>TH</sup> JUNE @ 7.00PM.** Guest Speaker David Green – Head of Planning at TDC. The monthly Council Meeting will follow after the conclusion of this meeting

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Signed.....Date.....

DRAFT