

• DOLTON PARISH COUNCIL

Minutes of meeting held Monday December 7th 2009 in the Village Hall @ 7.30pm

Present: Cllr J Lock (Chairman), Cllr C Giles (Vice Chair), Cllrs Boyes, Burnage, Grigg, Partridge, Rolls, Byrne and Jury, the Clerk - Mary Harris and 7 members of public

The minutes of the meeting held on November 2nd 2009 having been duly circulated, were signed by the Chairman as being a true and correct record.

Proposed: Cllr Grigg

Seconded: Cllr Boyes

All Agreed

69 (09/10) MATTERS ARISING FROM MINUTES: 62(d) 1/1035/2008/FUL Dixons Construction .

Response from Torridge District Council in reference to the Parish Council's November 2009 query regarding the exact details of the footpath agreement. The Clerk was asked to contact the Planning dept and request that a meeting be arranged to discuss the authority's decision and its decision making process and how the Parish Council can have a better input.

70 (09/10) CORRESPONDENCE

Correspondent	Subject	Action
Torridge District Council	Guides to Dispensation	Distributed
Torridge District Council	Draft Wind Energy Policy	Noted
Parish Clerk Applicants	Application for job	Noted

71 (09/10) DECLARATIONS OF INTEREST : none

PUBLIC SESSION

The Chairman closed the meeting to invite members of the Public to raise questions

D O'Brien
Roger Dunn

Recruitment Process for Parish Clerk
Dixon Construction – Section 106

72 (09/10) FINANCE

a) Accounts to Pay - the Clerk presented the following accounts for agreement to pay:

Supplier	Description	VAT	£	No
D D Village Hall	Hire of Hall in Oct		16	399
K Hardy	Caretaker Wages £45.84 Expenses £2.97		48.81	400
Archant SWest	N D Gazetter Advert for Clerk job		130.00	401
DCC	Advert for Clerk		103.50	402
M Harris	Clerk Salary 321.60 expenses 22.56		344.16	403
J Sollars	Maintenance		29.0	404
Simmons	Memorial garden maintenance		30.0	405
Northcliffe media	Devon journal web advert		51.75	406
C Burnage	Seminar/Training Mileage expenses		53.13	407

Proposed: Cllr R Boyes

Seconded: Cllr W Byrne

All Agreed

Cheque signaturers Cllrs Giles and Grigg

b) Invoices – The Clerk to invoice the Devon County Council in respect of the Dolton Primary School hire of the Recreation Ground @ £75 per annum and to include one third of the grass cutting costs this year. At a cost of £120. The Dolton Football Club to pay one third , the remainder paid by the Parish Council. These charges for grass cutting may be subject to variation when a new tender is accepted.

c) Precept. – The Clerk presented the Precept report . Attached to these minutes.

It was recommended that the Parish Precept be set at £12,300 (at the 2008/09 and 2009/2010 level) for the year 2010/2011 and that the DAPC fee be deducted at source from the 1st instalment

Proposed: Cllr C Burnage

Seconded: Cllr R Partridge

All Agreed

d) Any other financial matters: The Torridge Community Transport Association grant application was discussed.

It was recommended that the £500 application be granted in full and that the Parish Council promote the availability of the service to maximise the benefit for parishioners

Proposed : Cllr C Burnage

Seconded Cllr W Byrne

All agreed

73 (09/10) PLANNING

a) Applications considered:

(1) 1/1163/2009/FUL +CON Church Close, Dolton Extension to private dwelling

The Council offered the following comments: The impact on the conservation area be considered and that the use of materials be in keeping with existing materials

b) Permissions granted: none advised

c) Refusals advised: none advised

d) Any other Planning Issues

It was noted that the outcome of the Judicial Review launched by DRAG concerning the Edgefield development had been publicised. The Judge found nothing illegal in Torridge District Council's decision to approve the application for 8 Affordable and 7 open Market Houses

The Ward Cllr is looking into the MUGA & SkatePark planning permission which was granted at the playing field to determine what is required to avert expiry of that permission

Peter Kemp to come to a meeting in the future when the allotment issue for Fishleigh Park is clearer. At the moment , there are no further issues to report on the Section 106

74 (09/10) RECREATION GROUND

ROSPA had made a visit to conduct a Risk Assessment and develop Equipment Checklists for the Recreation Ground and the Play Area. The Chair had been in attendance and reported that the Inspector had considered a number of issues and that the report would be available before the next Parish meeting.

75 (09/10) PARISH ACTION PLAN

The Dolton Vision group had held several meetings (5) and it had been a positive and creative process. Cllr Burnage had attended 2 seminars recently on developing community assets and sustainable communities, information and contacts from both will be very helpful to the Dolton Vision Group. DCC offer assistance in a variety of ways with toolkits and networking opportunities for many of the rural issues facing communities such as Dolton. The group had been looking at the needs of the village and how best they could be addressed. The core area for development had been pinpointed and the group were about to explore how to meet needs using 'joined up' approach with a wider 'vision' being key. The group are keen to

make wise use the £1000 administrative budget that had been allocated by the Parish Council and may need to request further funding to plan the project in the future.

It was proposed that the Parish Council purchase (outside of the initial £1000 Dolton Vision budget) a projector and screen up to a maximum of £1000 for meeting purposes and that the equipment be available to local community groups. Cllr Clive Burnage to research and order, following final approval from Chair & Vice

It was recommended that the Parish Council purchase a projector and screen up to a maximum of £1000 for meeting purposes and that the equipment be available to local community groups.

Proposed Cllr R Partridge

Seconded Cllr J Rolls

All agreed

76 (09/10) PRIDE IN OUR OWN VILLAGE

The Clerk had circulated a draft Specification for the April 2011 Grass Cutting and Maintenance Contract at the November meeting . The timetable for re tendering will need to start in January/February . The agenda Item to be brought forward to the January meeting

77 (09/10) HIGHWAYS, TRAFFIC & MAINTENANCE

The Chair visited the Bus Shelter in the rain and subsequently organised maintenance for the leaks. There are potholes to highlight to Highways on Brakey Lane, Chapel Rd and on the B3217 near Langham Potholes surrounding access covers outside Coppers, Rectory Rd - possibly the responsibility of South West Water

78 (09/10) MEETINGS ATTENDED

Cllr Burnage - Developing Community Assets Seminar – Ivybridge
Cllr Burnage – Sustainable Communities Seminar – Tiverton

79 (09/10) ANY OTHER BUSINESS

Cllr Burnage asked for items for the next Newsletter . Suggestions such as : - Dolton Vision, Precept Held!
The TCTA work in the village

It was noted that the new food rubbish bags could only be accessed at the Council Offices in Bideford although newspaper was an acceptable substitute. The Clerk would ask TDC if there were any more local outlets to purchase the bags

A PART 2 was convened and the Chair requested that the Public vacate the meeting

The general meeting closed at 9.25pm