

## **Dolton Parish Council**

### **Minutes of the meeting Monday 6<sup>th</sup> November 2006 7.30pm Village Hall**

**Present:** Cllr.Lock in the chair, Cllrs. Heal, Grigg, Silltow, Kendrew, Jury.  
The Clerk Mrs.R.Lock, Dist.Cllr.Mrs.P.Ferguson. Ms.S.Southwell  
20 members of the public

**Apologies:** Cllrs.Berkley-Sage,Chivers and Giles.

#### ***HOUSING SURVEY SUE SOUTHWELL***

208. Sue Southwell made the following points concerning the survey:-

- a) huge response rate of 45% (average 28 –34%) shows high profile of the issue.
- b) 81% in favour of small development of affordable houses
- c) 20% had filled in 2<sup>nd</sup> stage survey forms
- d) 31 households needed affordable houses – 12 now and 19 within three years – all with local Dolton connections.
- e) the survey results support development of suitable sites inDolton
- f) recommends provision of 15 affordable houses (50% of identified needs)
- g) the 2<sup>nd</sup> draft had also been sent to TDC, they have asked for more employment information.

209. A question and answer session followed:-

- a) Cllr. Silltow: questioned the number of forms and households and population figures shown on page 17. SS: she will check the figures, but she can only report on what comes in.
- b) Cllr.Kendrew: why no independent audit and when will 2<sup>nd</sup> stage survey be carried out. SS: survey is snapshot in time. No audit done, carried out on trust. The survey being only one part of the evidence. 2<sup>nd</sup> stage survey not until land identified and agreed with TDC then interviews and individual details obtained by whoever constructs the properties. Options are Rural Housing Trust, Registered Social landlords, Development Companies eg. Affordable Homes UK, Community Land Trust (less proven, not commonly known and hitting problems) and others.
- c) Ms.P.Gander: any sheltered housing. SS no warden control asked for.
- d) N.Woods: are warden control units not now viable. SS not my area do not know.
- e) Mrs.J.Genge: questioned number of extra part 2 forms returned between 1st and 2<sup>nd</sup> drafts in that number in immediate need jumped from 6 to 12. SS. not surprised, this happens quite a lot. 1st report sent out too quickly, and based on data base forms. 2<sup>nd</sup> survey manually done. Confident that 2<sup>nd</sup> survey figures are correct.
- f) G.Hutchings: if 81% of village are in favour of small development of affordable homes and 12 are in immediate need, then we should concentrate on these facts and not have a fixation on figures SS: there is a definite need, need to act now and build on report.

Chair and Vice Chair both thanked Sue Southwell for her attendance and input to the meeting.

The minutes of the meeting held 16<sup>th</sup> October 2006, having been duly circulated, were signed by the Chairman as being a true and correct record. Proposed Cllr. Kendrew seconded Cllr. Heal. All agreed.

#### ***MATTERS ARISING FROM MINUTES***

210. Toilet The Square (min.165 refers) K.Hardy had given the toilet one coat of paint.

211. Rubbish bin Rectory Road (min.166 refers) Clerk reported additional expense of

£34 for fittings for telegraph pole. Resolved to proceed with the purchase.

212. Village Map (min.177c refers) Clerk had not been able to source upto date ordnance survey map of the village. Chairman and Vice chairman had given her the authority to purchase a new map from Elands of Exeter at a cost of £98.28.

213. Defribillator (min.184 refers) Chairman had spoken to the Chair of Beaford Parish council and he was having an agenda item on the defribillator at the next Beaford Parish council meeting.

214. Edgefield/Playing field (min.185b refers) letter from Ms.C.Beedles concerning the deed of dedication – copied for each councillor. Discussion followed :-

a) Cllr.Heal: parish councils had looked after the playing field for the last 40 years.

b) Cllr.Lock: parish councils have always looked after the playing fields.

c) Cllr.Silltow: what are the specific threats presented to the parish council

d) Cllr.Grigg: did not trust parish councillors

e) Cllr.Kendrew: needed further clarification as still undecided as to whether any deed of dedication should be “kept in house” or passed to NPFA.

f) Cllr.Jury: needed further information before making a decision.

It was resolved that Clerk contact NALC again for information on Deeds of Dedication and that a vote and decision would be taken at the appropriate time. Ms.C.Beedles to be informed.

215.Football field corner (min.187a refers) one quote received for the removal and reinstatement of the hedge. Further quote being obtained.

216. Playing field hardcore area (min.187b refers) Chair and Vice Chair had met with Mr.C.Williams, of Devon Property on site. He was arranging for a one year renewable lease to be drawn up. Drainage issues are a matter between DCC and the adjoining land owner.

217. Retreat/holly tree (min.188 refers) Clerk still yet to contact owner with a view to pruning the tree.

218. Oaktree football field (min.189 refers) Cllr.Kendrew had removed the overgrown branch.

219. Village Green (min.198 refers) copies handed to those Councillors who had ordered their own copies.

220. Speed limit guidance (min.199 refers) Cllr.Jury felt that the information given in this literature was pointless as nothing is done locally. Resolved that Clerk write to DCC Highways and Police on the continuing speeding problems in Rectory Road.

221. Brook Road hedges (min.202 refers) DCC Highways will inspect the hedges and take any action necessary.

## ***PUBLIC SESSION***

## **HOUSING SURVEY**

222. Sue Southwell confirmed the following points to the Council:-

- a) there is definitely a need for affordable houses
- b) she will check any inconsistencies between drafts 1 and 2 and supply employment information to TDC
- c) important that Parish Council identify a developer, and use their local knowledge.
- d) she will issue the final report which Parish Council can then agree and then TDC can accept and use the survey in planning applications.

Council resolved as follows:-

- a) to invite Moira Constable to a further council meeting
- b) all communications between Moira Constable and the Parish Council must be through the Clerk.

## **FINANCIAL MATTERS**

223. Clerk presented the following accounts for payment:-

a) Mr.K.Hardy	wages	£107.00
b) Mrs.R.Lock	o.s.map	£ 98.28
c) D.Jones & Son	1/3 <sup>rd</sup> summer grass cutting	£ 80.00
d) A.Bockh	Dennis Cross plan	£226.95

Proposed Cllr.Kendrew seconded Cllr.Grigg that the above accounts be paid and Cllrs. Jury and Heal signed the cheques.

224. Cheque in favour of P.P.Construction in the sum of £77 issued at the October meeting the payee was changed to Mr.P.Pearson, and alterations initialled by Cllrs.Jury and Heal.

225. Grant applications – further applications now received from Dolton Pre School and Horticultural Society. Resolved that the annual grants be awarded as follows:-

a) Dolton AFC	£80	
b) Dolton PCC (graveyard)	£50	
c) Dolton Pre School	£70	
d) Dolton Cubs/Scouts	£70	(Cllrs.Jury & Kendrew declared personal interest – grandson/son members)
e) Village Hall	£80	
f) Horticultural Society	£50	
g) Torrington Care Forum	£25	Total awarded £425.00

Clerk to inform organisations of the above information.

226, Resolved that Village Hall Committee be informed that any funding application in respect of major alterations to the village hall needed a business plan and financial appraisal.

227. Defribillator moneys – Clerk presented financial resume of moneys involved which showed that after receipt of £79.20 from Ambulance Service for hire of hall for training purposes and vat refund of £28.87 for the storage cabinet, the cost to the Parish Council for the defribillator was £785.81.

228, TDC Precept – precept applications for 07/08 to be submitted to TDC by 3.1.07. Agenda item next month.

## ***PLANNING MATTERS***

229. Adjoining parish notices in the reading file.

230. Application to consider:-

a) Mrs.M.Grigg                      Allerford              rear extension.

*(Cllr.Lock declared interest – worked for applicant. Cllr.Grigg declared interest – the applicant,. Both left the room)*

Council had no objections to this application.

231. No permissions or refusals advised.

## ***DENNIS CROSS***

232. Cllr. Jury reported as follows:-

a) Ms.V.Braddick of TDC had informed her that the grant money applied for by TDC was not going to Parishes – going towards play buses.

b) We have to satisfy the Planners with a scheme in order to release the £7,500 Section 106 money.

c) Other grant moneys are available.

Resolved that Cllr.Jury present the plans for Dennis Cross to TDC. Cllr.Jury was thanked for her work.

## ***PLAYING FIELD TOILET***

233. Cllr.Kendrew was still waiting for quotes for glass blocks for the window.

## ***TDC WORKSHOPS FOR PARISH COUNCILS***

234. Clerk to reply to the questionnaire on the following lines:-

a) workshops/meetings should be left until June onwards after the council elections.

b) issues to be discussed should include planning process, and local development framework

c) parish councils should visit TDC for general updates and question/answer sessions.

d) district council should pass down more information to parish councils on such things as process and procedure as adopted and followed by themselves.

## ***DESIGN STATEMENT***

235. Cllr.Silltow summarised the position with regard to the design statement as follows:-

a) meetings with TDC (R.Geary) had found useful way forward

b) with regard to sustainability, TDC said we may have to employ consultants – could cost £10,000

c) Mr.Paul Green was now dealing with design statements within TDC.

d) Due to pressure of work Cllr.Silltow had handed “over the reign” to Cllr.Berkley-Sage.

Resolved that Council invite Paul Green to a future meeting of the Council.

## ***MEETING TIMES***

236. Resolved that meetings commence at 7.30pm throughout the year.

## ***COUNCILLORS REPORTS ON MEETINGS ATTENDED***

237. The clerk reported that the meeting with TDC Planning Dept., Moira Constable and Cllr.Berkley-Sage did not take place.

## ***CORRESPONDENCE***

238. Devon Playing Fields Assoc. – newsletter in reading file.

- 239. Countryside Alliance “Keep your Post Office” information in reading file.
- 240. DEFRA – addendum update to Parish Council Guide to Environmental Enforcement in reading file.
- 241. DAPC – key points on recent Government white paper on town/parish councils in reading file.
- 242. TDC Questions & Answers on Housing Transfer – booklet given to each Councillor.
- 243. TDC Gambling Act 2005 “Statement of Principles” in reading file.

**ANY OTHER BUSINESS**

- 244. Cllr.Lock:-
  - a) letter of support “Keep your Post Office” should be sent.
  - b) Blocked drains at Langham Cross – water across the road.
- 245. Cllr.Grigg – drains blocked in Chapple Lane.
- 246. Cllr.Kendrew – Aller Road tree. Despite both Chair and himself telephoning Messrs.Saltmarsh & Jury about this dangerous tree nothing had happened. Highways and BT should now be informed.
- 247. Cllr.Jury:-
  - a) pleased to see that roadworks are taking place in Dolton.
  - b) saving water at football field – she had passed her idea onto the Football Club concerning the toilets. Also affects Parish Council as they pay 25% of water rates.
- 248. Date of next meeting Monday December 4<sup>th</sup> 7.30pm.

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.45pm.

Signed.....chairman.....dated