

## Dolton Parish Council

### Minutes of meeting held Monday 5<sup>th</sup> November 2007 at 7.30pm in the Village Hall , Dolton

**Present:** Cllr.Lock in the chair, Cllrs. Berkley Sage, Boyes, Burnage, Genge, Giles, Grigg, Jury and Partridge.  
The Clerk , Mary Harris , 12 members of the public

**Apologies:** None

The minutes of the meeting held 1<sup>st</sup> October 2007, having been duly circulated, were signed by the Chairman as being a true and correct record.  
Proposed Cllr Burnage Seconded Cllr. Partridge All agreed.

#### **MATTERS ARISING FROM MINUTES**

- 678** Cllr Grigg asked for information regarding the cost of the newsletter. Cllr Burnage reported that the printing costs had been £44 . The outgoing parish clerk expenses showed a cost of £17.98 for postage. Cllr Boyes asked that the GPO be contacted for any future delivery to the outlying villages to ascertain a more economical method of delivery. ( minute 641 refers )
- 679** The litter bin site and emptying procedure has yet to be determined and the Chairman offered to investigate outstanding issues ( minute 646 refers)
- 680** Cllr Jury reported that the TDC caretaker Mr Mardon had been employed for an additional hour per week to complete his duties. This item had been reported at the Area Advisory Group meeting in Torrington on October 23<sup>rd</sup> ( minute 648 refers)

#### **FINANCIAL MATTERS**

- 681** The Clerk presented the following accounts for payment:-
- |                                                  |         |
|--------------------------------------------------|---------|
| (a) Dolton & Dowland Village Hall Hire of Hall   | £ 7.70  |
| (b) Mrs R Lock Advert reimbursement and expenses | £ 62.04 |
| (c) Mrs M Harris Set up facilities and expenses  | £ 60.07 |
| (d) Mr K Hall Wages and expenses                 | £113.39 |
- ( the latter expenditure agreement was made at the end of the meeting)
- Cllr Genge requested an update on the research into good practice for Parish Council financial regulations and the Clerk agreed to continue this work. A report to be made to the January 2008 meeting.

#### **PLANNING**

- 682** Adjoining Parish notices in reading file.
- 683** Applications to consider :
- **Mr.M.Stokes** *Barlands Rectory Road*  
1 open market house , 2 affordable houses & assoc. work  
Cllr Genge and Cllr Berkeley Sage left the room declaring an interest in this application ( a close friend of a neighbour)

The Council had no objection to this application but made the following comments:- that the plans made no mention of materials to be used and that the section 106 agreements should be made "watertight"

- **Mr Mrs E Stratton Addisfords Cottage *FUL***  
*construction of underground earth sheltered garage , garden store & small exercise pool*
- **Mr Mrs E Stratton Addisfords Cottage *LBC***  
*as above*

The Council had no objection to this application and only commented upon the need to ensure that the drainage associated with the pool should ensure that no wastage enter any nearby soaks or streams

**684** Permissions granted – none advised

**685** Refusals advised – none advised

**686** **REVIEW OF PARISH PLAN**

Cllr Burnage circulated a comprehensive update report which considered the themes and key issues for an updated Parish Plan . There was some discussion regarding the way forward ; timescales and action planning and it was agreed that the Clerk would approach both the CCD ( Community Council of Devon ) and TDC Community Planning teams and invite them to a meeting of the working group. The Chair Cllr Lock to be advised of any dates on offer.

**687** **CARETAKERS CONTRACT**

The current contract was discussed and agreed that amendments are needed to|:

- (a) amend the hourly wage to £5.52 an hour
- (b) to delete the reference to work associated with the recycle area
- (c) to delete the word " maintain " in reference to the gates and other associated areas and replace with the words "inspect"
- (d) to send a copy of the amended contract to the Chair and Vice Chair
- (e) to request an invoice on a monthly basis from the current contractor

**688** **FLAG POLE**

A report was presented to Council regarding a recent request from a resident regarding the installation of a flag pole in the village. Cllr Lock proposed that the report be published in the Dolton and Dowland Diary and on the Parish Council notice board. This , to see if there is any reaction from residents regarding the idea and to determine the need. The Clerk to action.

**689 MEETINGS ATTENDED**

Cllr Jury and Cllr Boyce attended the Area Advisory Group meeting at Torrington on Tuesday October 23<sup>rd</sup> 2007. They commented upon the presentations made regarding local strategic planning and local concerns regarding HGV's in the local area.

Cllr Genge and Cllr Berkeley Sage attended a meeting regarding Affordable Housing and Section 106 agreement policies. They commented upon the usefulness of the information

**690 ANY OTHER BUSINESS**

- (a) Cllr Lock updated the meeting regarding Stretton House. Minute no 583 may now be reinstated on the legal advice of TDC and a subsequent letter has been sent to Mr Mrs Court informing them of the decision.
- (b) It was proposed that a letter of thanks be sent to the outgoing parish Clerk Cllr Rosemary Lock for her work over the past 8 years.
- (c) Councillors wished to record their appreciation of the hard work undertaken by those people of Dolton who organized and produced a fantastic carnival event this year.
- (d) There was some general discussion regarding administration and financial procedures, notably that the reading file be circulated quickly giving time for all to read material prior to the next meeting and that the precept meeting may need a budget report. The Clerk to research past practice for precept meetings and good practice with other parishes.
- (e) Cllr Giles discussed the issue of anti social noise. The Clerk will contact TDC to ascertain if there is a reporting process.
- (f) The Clerk requested that where Cllrs had access to a PC that future meeting paperwork be sent electronically otherwise hard copies would continue to be sent via the normal postal service. This was approved as the way forward.
- (g) All Cllrs had signed their Declaration of Acceptance of Office in front of the Clerk at various points throughout the meeting. There was a reminder to all that any outstanding paper work relating to the register of members interests be sent to the Clerk before the end of November.

There being no further business the chairman thanked those present for their attendance and closed the meeting at 9.35pm.

**691 Date of next meeting December 10<sup>th</sup> 2007**

Signed.....Chairman.....dated

**Part Two meeting held immediately following the Council meeting of the  
5<sup>th</sup> November 2007**

Cllr Jury announced to the meeting the news that the application to the Lottery Awards to All fund had been successful in relation to funding for the Dennis Cross recreation area. The application had been granted the maximum amount of £10,000.

The news is embargoed until the 19<sup>th</sup> November 2007 and on that day Cllr Jury will announce the news from the Dolton Primary School.

Cllr Jury was thanked for her excellent work in securing funding for this project.

Councillors were reminded that this was a Part 2 and information is confidential at this stage.

There being no further business, the Chairman closed the meeting at 9.45pm.

Signed.....Chairman.....

Dolton Parish Council meeting of 5<sup>th</sup> November 2007

Contributors to the Public session

Mrs Candor	Access to Edgefield and Parish Planning process
Mr Williams	Road signs ( orchard gate) and Public Address system
Anne Coombs	Newsletter comments
Christine Beedles	Newsletter comments