

DOLTON PARISH COUNCIL

DRAFT

MINUTES OF THE MEETING HELD MONDAY 5th SEPTEMBER 2011 IN THE VILLAGE HALL AT 7.30 P.M.

Present: Cllr J Lock, Chair, Cllrs C.Giles, Byrne, Dunn, Grigg, Jury, and Walker, the Clerk and 6 members of the public.

Apologies: Cllr J Rolls

The Minutes of the meeting held on 4th July, having been circulated, were signed as being a true and correct record on the Proposal of Cllr Jury Seconded by Cllr Grigg. The minutes of the meeting held on 1st August 2011, having been circulated, were signed as being a true and correct record on the Proposal of Cllr Giles Seconded by Cllr Dunn.

60 (11/12) Matters arising from the Minutes. Footpaths. The Clerk confirmed that she had passed the information to DCC Footpaths and received an acknowledgment but no further response on action taken.

61(11/12) Correspondence

| Correspondent | Subject | Action |
|----------------------|---|------------------------|
| TDC | Jubilee Woods Project for communities to plant trees/new woods | Reading file |
| CAB | Request for Donation to keep local branch open | Agenda No.6 |
| RHS | Britain in Bloom – participation | Reading file |
| TDC | Proposed closure of Swansea Coastguard presentation | Reading file |
| TDC Planning Support | Fisleigh Park Appeal. All docs sent to Cllr Lock in error instead of to addressees. | Noted |
| DCC Record Officer | Appeal for assistance in transcribing Parish Tithe Map apportionments | Noted |
| TDC | Area Advisory Group meeting venue now The Howe Concert Hall (20 th Sept) | Noted |
| Lesley Smith | Councillor Training | Agenda No.14 |
| DALC | Details of CiLCA Residential Weekend course for Clerks | Agenda No. 14 |
| GTLC Partnership | 22 nd Sept. Meeting – High Bickington | Reading file |
| Martin Lock | Dolton Beacon Junction – visibility issues | Agenda No.11(i) |
| TDC | Timetable for Atlantic Array Consultation Events | Emailed & reading file |
| GM Planning | Final version of Housing Survey | Agenda No.9 (i) |
| John Thouless | Copy of letter sent to Ashreigny Parish Council | Agenda No. 11(i) |
| Carnival Comm. | Use of Dennis Cross on Carnival Night | Agenda No.8 |
| Emma Simmons | Football Club grass cutting | Part 2 item |

62 (11/12) DECLARATIONS OF INTEREST

Cllr. Walker declared a personal interest in respect of matters relating to Planning application for 40 photovoltaic ground mounted panels at Cherubeer. Cllrs Lock and Jury declared personal interests in Dolton & Dowland Village Hall.

PUBLIC SESSION

The Chairman suspended Standing Orders to invite members of the public to speak.

| Name | Subject | Response |
|----------------|--|--|
| Mrs A. Coombes | Resignation of Cllr Burnage | Noted. |
| Mr J Thouless | Dolton Beacon Junction advising PC of correspondence written & requesting their support in trying to improve the junction. | Noted. Clerk to write letters of support and request site meeting with DCC and landowner to discuss possible solutions See Minute 68 |

63 (11/12) FINANCE

a) Accounts to pay

| Name | Item | VAT | Total | Cheque No. |
|----------------|---------------------------------------|--------|---------|------------|
| Mrs J Sidey | Jul/Aug £10.00 | | £10.00 | |
| | Aug/Sep £10 Home use, Postage £7.08 | | £17.08 | |
| Village Hall | Hire July: PC; VG ; Em.Com. | | £22.00 | |
| | August :PC ; VG | | £14.00 | |
| Mrs A Coombs | Plants for Dolton Trough | | £10.45 | |
| Mrs S Jury | AGM DPFA | | £40.00 | |
| Directa UK Ltd | 70 Snow Scoops (Emergency Plan) | 101.22 | £607.32 | |
| John McKenzie | Supply & fit Notice-board by Paddocks | | £340.00 | |

It was Proposed by Cllr Byrne and Seconded by Cllr Dunn that the above accounts be paid.

All in favour. Cheque signatories: Cllr Walker and Cllr Grigg

b). Income – Invoice sent to Church re Open Air Songs of Praise 14/98/11 and cheque received today for £10.in settlement but not yet banked.

Current acc. bal £5,912.10 less above cheques Bus Reserve Acc. to 7 Jun £55,954.64 (of which £40,000 is allocated for 1Yr Bond). No paperwork received to date for the Bond but NatWest has today confirmed to the Clerk by telephone in response to her letter of enquiry, that the Bond was purchased on 23rd June and apologised for not forwarding the confirmation document to the Clerk. This would now be issued.

c).Any other financial matters: SWW Bill/F.Club. Cllr Dunn had checked the meter and recorded the readings between 24/7/11 and 21/8/11 and had ascertained that there is no leakage occurring outside of the changing room. Clerk to write to the Secretary of the Football Club to alert them to the high bill due to the leak in the changing room and higher usage of water which will result in higher bills. Cllr Dunn will read the meter when the next bill arrives (probably estimated) to check the accuracy.

64(11/12) PLANNING

a. Applications to consider – 1/0711/2011/FUL 40 ground mounted solar Photovoltaic panels – Cherubeer. No objections but concerned at possible negative visual impact on landscape.

b. Permissions granted – 1/0396/2011/LBC Single storey extension to 1 Hackwills Cottages for Jenner-Parson; - 1/0644/2011/FUL Garage to Cobblers Corner, The Square

c. Refusals advised – none

d. To receive any other planning matters : Cllr Dunn on checking the TDC Planning Website had noted a letter from the Conservation Officer, Sarah Chappell, to the owners of 1 Hackwills Cottages regarding discharge of conditions imposed regarding double glazed windows. Clerk was asked to write a letter of support to the Conservation Officer.

65(11/12) PARISH GROUNDS

Football Field. No update.

Dennis Cross. (i) Trees. Following a discussion it was agreed that only one tree, an Oak that is the tree closest to an adjoining property at The Paddocks and to the edge of the field wall, may

need to be moved/removed. It was agreed to leave it for now and review this time next year.

(ii) The Clerk had enquired of DPFA about Playground Inspection Training but none is currently planned. The Clerk will be notified when Training is available. Cllr Dunn volunteered to undertake weekly playground inspections and report any defects to the Council in the meantime. Cllr Dunn has also repaired the spring on the gate but considers a gate stop post may be required. On the Proposal of Cllr Grigg, seconded by Cllr. Giles, it was unanimously agreed that Cllr Dunn's offer to carry out the weekly inspections be accepted.

(iii) The Carnival Committee have asked to hire Dennis Cross play area for one day, Saturday 5th November, for a few small rides. After a short discussion in which it was noted that on a previous occasion the rides had been open on two nights, it was agreed in principle (weather permitting) to allow the hire to the Carnival Committee at the normal rate for one night (£10.) and that the Carnival Committee if they so wish could charge the operators for both nights for their own Carnival funds. Clerk to inform the Carnival Committee.

66 (11/12) PARISH ACTION PLAN

(i) **Housing Needs Survey.** The final version of the Housing Survey has been received from GM Planning. The Clerk was asked to forward a copy to Torridge District Council.

(ii) **Dolton Vision Group.** The public meeting on 24th August on Community Land Trusts had been attended by more than 40 people, with several people asking question of the guest speaker Alison Ward in the question and answer session that followed. Cllr Lock proposed calling a meeting on 19th September to re-form/refresh the Vision Group, and following a discussion on the need for a Chairman to pull things together and on how to encourage people to join in and attend the meetings, it was agreed that a member of the Vision Group should forward draft wording for an Agenda and the Clerk to produce a poster advertising the meeting.

67(11/12) PARISH EMERGENCY PLAN - Update

Cllr Byrne thought that all the snow shovels ordered would be taken up. A list of purchasers, together with the money received from them to reimburse the Council for the bulk purchase, to be handed to the Clerk in due course. Mr Paul Middleton is to be the village Snow Warden but was still awaiting Snow Warden training following which 5 tons of grit would be supplied (free of charge) to the Parish, and stored by Mr Middleton.

68(11/12) MAINTENANCE AND TRAFFIC ISSUES - To receive updates on local issues.

(i) **Dolton Beacon Crossing.** Following the in depth discussion in the Public Session, and the letter received from Mr. Martin Lock, the Clerk was asked to write letters requesting support for Mr Thouless's endeavours to DCC and to Ashreigny Parish Council, Cllr Andy Boyd, and also to DCC requesting a site meeting to be attended by the Chairmen of Dolton and Ashreigny Parish Councils, DCC, Cllr A. Boyd, Mr Middleton (landowner) and Mr Thouless to find a workable and affordable scheme to improve the safety of the road crossing. Cllr. Lock will contact Mr Middleton about the possibility of improving visibility towards Winkleigh.

(ii) **West Lane sunken trench.** The Clerk had taken photographs of the worst areas of the trench and forwarded them to Highways with a further letter of complaint. Highways had responded by filling the areas more than 40mm deep to make them 'safer' and the road has been added to the priority list for attention as and when funding and other priorities allow.

69 (11/12) CO-OPTION PROCESS TO REPLACE CLLR BURNAGE.

TDC have issued Notices of Vacancy dated 26th August which are currently being displayed in the Parish. TDC will write to the Parish after 15 September to inform us if an election should be held or the Parish Council need to co-opt to fill the vacancy. Cllr Lock reminded councillors that due to the resignation, a new PC representative was required for the Football Club. Cllr. Walker agreed to fill the position.

70(11/12) PROPOSED MEMORIAL SEAT – RECTORY ROAD

The Hooper family wish to place a memorial seat to mark the 100th birthday of Mrs Hooper (Snr) on the grass verge on the corner in Rectory Road/Barfield Road. As the grass verge is owned by DCC Highways, the Clerk to write seeking their permission.

71(11/12) COUNCILLORS TRAINING

The Clerk has contacted Lesley Smith, County Secretary of DALC regarding a councillor training session for new Councillors and also to update continuing Councillors. It is hoped to arrange a date in November for the training in Dolton at a cost of £150 plus travelling, and the session to include Councillors from other local parishes who will share the costs.

72(11/12) EARLIER START TIME FOR MEETINGS

Cllr Grigg had requested an earlier start time for meetings but following a show of hands with 3 in favour of an earlier start, and 4 councillors against, it was agreed to keep the time to 7.30p.m.

73(11/12) MEETINGS ATTENDED.

Cllr Jury and the Clerk had attended the AGM of the DPFA at Fingle Glen on 7th July but were very disappointed that the keynote speakers and content of the displays was suitable for large urban town councils and not at all suitable for small rural villages like Dolton.

74 (11/12) ANY OTHER BUSINESS

Cllr Dunn suggested that perhaps some village walks could be devised to attract more people to visit Dolton and bring some trade to the shops and pubs. This to be an agenda item for the next meeting. Cllr Grigg was concerned that several hedges abutting the roads through the village needed trimming back for road safety purposes.

There being no further business the Chairman declared a Part 2 and the Meeting closed at 10 p.m.

Date of next meeting: Monday 3rd October 2011.

Signed.....

Dated.....