

DOLTON PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD ON MONDAY 5 JUNE 2017 **IN DOLTON VILLAGE HALL**

PUBLIC SESSION:

- Q1** Re the chalets in the caravan park. Clarification was requested on whether there was a limit on the number of months they can be occupied.
- A** Ward Councillor R Lock replied that they are not residential – they are holiday lets.
- Q2** Not a question, but a thank you from the Scouts for the playing field let. The Scouts had had a good time.

PRESENT:

Cllr J Lock – Chairman; Cllrs Giles, Martindale, Walker, Grigg, Haynes, Dunn, Rolls and Rendell, Ward Councillor Lock, County Councillor Saywell and 8 members of the public. L Morris in attendance acting as Clerk.

DECLARATIONS OF INTEREST:

Members were invited to declare any personal or disclosable pecuniary interests, including nature and extent of such interests they may have in any items to be considered at this meeting.

Cllr J Lock: matters relating to Dolton and Dowland Village Hall.

26 (17/18) APOLOGIES FOR ABSENCE:

There had been no apologies for absence

27 (17/18) MINUTES

The Minutes of the Parish Council meeting held on Monday 8th May 2017 had been circulated, agreed by all to be correct and were then signed as a true record.

28 (17/18) APPOINTMENT OF NEW CLERK

Cllr Lock explained that Linda Morris was in attendance as the Clerk because the previous Clerk had expressed her intention to resign. LM would be unpaid at the moment. Cllr Haynes read out an article which would appear in the Diary relating to this. Formal thanks to the previous clerk, Wendy Holland, were expressed and noted for her very efficient support to the Council throughout the past 4 years.

29 (17/18) CLERK'S REPORT

There were no matters to report other than those on the Agenda.

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30 (17/18) CORRESPONDENCE

correspondent	content	action
DALC	Newsletter	Email and reading file
Teresa Gobara, Dolton Angels	Request to reconsider charges	Agenda item 6d
Trowers and Hamlin	Request to sign new instruction re right of way for VH field	Passed to Cllr John Lock

31 (17/18) FINANCE

a) To Approve Accounts for payment

Name	Item	Vat	Total	Cheque No
Mrs W Holland	Home office May, Computer service, stamps	7.96	65.78	975
Mr D Lock	May -grass cutting inc village hall field		242.41	976
Mr M Lock	May – Caretaking		120.00	977
D&D village hall	May meetings		22.00	978
TOTAL			450.19	

Proposed Cllr Martindale, seconded Cllr Walker

Cheque signatories Cllrs Grigg and Dunn

Invoices checked by Cllr Haynes

b) Income. There had been no income

c) Statement of Allocated Funds

Air ambulance night time landing site fund	Previous balance		5500	
	Transactions	0		
	Balance c/fwd		5500	
Car Park Fund	Previous balance		27372.77	
	Transactions	0		
	Balance c/fwd		27372.77	
17/18 Budget	Start of Year Budget (Precept)	14,350		
	Previous balance			3508.26
	Minus this month's payments			450.19
	Balance c/fwd (total remaining 6 months)			3058.07
	Bal c/fwd (total remaining 12 months 17/18)	10,233.07		
Parish Council Reserves		30463.7		
Bank Statements	Current Account 30/4/17	20455.44		
	Reserves Account 30/4/17	6833.15		
	Liquidity Manager 95 day 30/4/17	41407.99		

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- d) Any other financial matters:
- i) Charges for the Football Field re Dolton Angels. A request had been received for consideration of a reduced fee for the hire of the Football Field for a one hour Boot-Camp. The hire would amount to 6 hours' use in total over a period of 6 weeks. Funds raised from the Boot Camp will be donated to the After School Club. Councillors agreed a fee of £10 for the six weeks' hire.

 - ii) The EDF electricity bill was checked and passed for payment. The transaction will be included on the June payments list because it arrived after the accounts had been prepared. It was noted that the account name would be changed from the Football Club to the Parish Council for future payments.

32 (17/18) PLANNING MATTERS

- a) **Applications to Consider** – none
- b) **Applications granted** –
 - 1/0143/2017FUL Emergency landing lights – Football Field
 - 1/1036/2016/FUL Change of use from B1 (light industrial) to C3 (residential) Brook Cottage, Dolton
- c) **Applications refused** – none
- d) **Applications withdrawn** – 1/0280/2017/OUT Outline application for five dwellings and the point of access. Land rear of Wisteria, West Lane, Dolton.
- e) **Any other planning matters**

Campsite. In response to questions Ward Cllr R Lock reported that all caravans had been removed. The number of lodges would be dictated by strict rules regarding space between units and health and safety grounds. The planned Open Day will help communication within the parish.

33 (17/18) PARISH GROUNDS. MATTERS RELATING TO:

- a) **Football Field.** Air ambulance landing site – update. Cost of electrics: £5777. Cllr Dunn to investigate cost of a sign on the gate to ensure access. Ideas to encourage use of the field discussed.
- b) **Dennis Cross.** Cllr Dunn was sourcing tools to replace faulty bolts on the slide.
- c) **Memorial Garden.** Agenda item at the next meeting to discuss future maintenance of flowers
- d) **Village Hall Field.**
 - i) Two tenders have been received and a third one will be received by the end of the week.
 - ii) Ward Cllr R Lock explained that the decision relating to the £30,000 grant application had been delayed, but would be made next week.
 - iii) The spraying has been carried out.
 - iv) The electricity pole on the edge of the site will be fenced off.

34 (17/18) MAINTENANCE AND TRAFFIC ISSUES

- a) It had been reported that access to Aller Road was often impossible (including by the refuse lorry and emergency vehicles) because of parking obstructions. This

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also affects Hectors Close. Agreed that the Clerk would write to the owner of the vehicles to seek a solution.

- b) Correspondence with Highways about speeding in Rectory Road was ongoing. Testing would be carried out. Councillors want to be proactive with accident avoidance.

35 (17/18) DEFIBRILLATOR.

This is now in place. Cllr Rendell to follow up signage.

36 (17/18) POSITIONING OF SEAT BEQUEATHED BY THE LATE MRS ETHEL TURNER

There was no update on this matter.

37 (17/18) VERBAL REPORTS FROM MEETINGS ATTENDED

There were no reports.

38 (17/18) ITEMS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIRMAN.

No items were brought forward.

County Councillor Andy Saywell reminded Councillors that his contact details are available on the DCC website.

The date of the next meeting was confirmed as MONDAY 3RD JULY 2017 AT 7.30 pm

Signed Date