

Dolton Parish Council

Minutes of meeting held Monday 5th June 2006 7.30pm in the Village Hall

Present: Cllr.Lock in the chair, Cllrs.Giles, Silltow, Kendrew, Jury, Chivers (left the meeting 9.10pm), Berkley-Sage (arrived 8.10pm) The Clerk Mrs.R.Lock
19 members of the public.

Apologies: Cllrs.Heal and Grigg

48. Community County of Devon Rural Housing Enabling Officer Sue Southwell gave a presentation to the meeting on a housing survey for affordable houses. Main points to arise as follows:

- a) She is completely independent – giving independent advise for rural areas, being funded for two years.
- b) 2 years ago Liz Uttley did a housing survey in conjunction with the Parish Plan which had 38 replies. It was recommended that 18 social rented/shared equity homes were needed.
- c) TDC say that this information is out of date and a new survey is needed.
- d) Different communities have different ideas about housing, and there are differences of opinion within communities.
- e) The survey will be in two parts – Part 1 being general, Part 2 for those wanting housing. Every household will have a survey with a prepaid envelope for direct return to CCD. A report is then made and then used to support development. A further meeting could be arranged for the village after the report is made.
- f) The Parish Council will be responsible for the delivery of the surveys. There is no cost for the Parish Council.
- g)Publicity is important to let everybody know about the survey.

There followed a question and answer session:-

- h) Do we need a new housing survey – TDC have said yes. It was felt that as a “stand alone survey” we would get more replies.
- i) It was a harsh decision for TDC to ask for a new survey. Would there be any hidden problems as those associated with producing a design statement – no.
- i) Is there any guarantee of action after a new survey – no.
- j) What time scale is involved – we are looking at 3 to 4 months and a report a month thereafter.
- l) On the previous survey there were no names in the frame so nothing could be followed up – new forms ask for names/addresses, but the report is confidential.
- k) It is important that a need be identified. Do you work with the Rural Housing Trust – no.

The Chairman thanked Sue Southwell for her attendance and presentation to the meeting.

The minutes of the AGM held 8th May having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr.Kendrew seconded Cllr.Jury

The minutes of the Council meeting held immediately after the AGM having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr. Kendrew seconded Cllr.Giles.

The minutes of the Annual Parish Meeting held 22nd May having been duly circulated were signed by the Chairman as being a true and correct record. Proposed Cllr.Kendrew seconded Cllr. Jury

MATTERS ARISING FROM MINUTES OF ANNUAL GENERAL MEETING

49. Nominated Representatives on Committees (min. no 4 refers) Resolved that Cllr. Lock represent the Parish Council on the Village Hall Committee.

MATTERS ARISING FROM MINUTES OF COUNCIL MEETING 8TH MAY

50. Lease DCC Education Dept (min. no 2 refers) nothing further heard on the new lease

51. Orchard Gate Phase 2 Affordable houses (min.3 refers) Mr.M.Bale for three months had wrongly thought he had instructed the solicitor to carry out the necessary land register search. The search has since been submitted, only to be returned with the wrong plot numbers. Search resubmitted. Resolved that letter of complaint be sent to the Chief Executive of TDC regarding the handling of this situation, and also why Lisa Skinner, Planning Dept. did not know what had happened to the four affordable houses. Cllr.Silltow reported that on a land registry search he had carried out, no properties at Orchard Gate had been sold since 23rd November 2005.

52. New play equipment Dennis Cross (min.4 refers) no price received from M.Cowell. Cllr.Kendrew to follow up. Resolved that on ascertaining what he considers a reasonable price for the work by M.Cowell, that he proceeds with the installation of the slide. A new picnic table is now in situ to replace the vandalised one.

53. DEFRA Clean Neighbourhood Act (min.11 refers) booklet in reading file.

54. Highway matters (min.12 refers) road sweeper had been around the village.

55. Defibrillator (min.15 refers) vat is included in the cost of the machine. Clerk to claim back. on receipt of invoice and equipment.

56. New waste paper bin (min.26 refers) delivered and waiting to be fixed. Price in the new catalogue was £193.73 not £179.

57. TDC Core Strategy Reg.25 Consultation (min.38 refers) Clerk had ascertained that each Councillor could submit a reply to the questionnaire. Generally Councillors considered the questions to be “wishy washy”.

58. Honeysuckle Cottage (min.41 refers) DCC Highways would now issue the owner with a hedge cutting notice.

59. Manhole cover Martins Lane (min.44c refers) repaired very quickly.

60. 30mph signs (min.44d refers) DCC Highways report that a full speed check has not been undertaken due to budget cuts. The small signs erected in Beaford by the Parish Council are illegal and are currently mounted on private sites.

61. Large pot hole opposite BG Electrics (min.46a refers) this was repaired very quickly

FINANCIAL MATTERS

62. Portman Dennis Cross account – new signatories of Cllrs. Jury and Giles added.

63. Clerk presented the following accounts for payment:

a) K.Hardy	wages	£101.00
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b) K.Hardy	expenses	£ 2.82
c) Village Hall	hire	£ 11.55
d) H.J.Ward	concrete for swings	£ 54.29
e) Glasdon UK Ltd	waste paper bin	£227.63
f) Zurich Municipal	premium 06/07	£834.53
g) CPRE	subscription 06	£ 10.00
h) D.Jones & Son	grass cutting	£227.00
i) Portsmouth Arms	picnic table	£165.00

Proposed Cllr.Silltow seconded Cllr.Giles that the above accounts be paid and Cllrs. Jury and Chivers signed the cheques.

64. Moneys received:

a) Youth Committee	hire of field	£ 7.50
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PLANNING MATTERS

65. Adjoining Parish notices in the reading file.

66. Applications to consider:-

a) Ms.J.Watts	London House	replacement rear extension.
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(Cllr.Lock declared an interest – work – and left the room. Cllr.Berkley-Sage declared an interest – friend and left the room)

Council had no objections but made the following comments:-

- i) The plan is incorrect. The area edged red includes adjoining owner's property
- ii) Where is the surface water from the roof going?
- iii) The windows should not impact on neighbouring properties.

b) Mr.Mrs.Jordan	South Woodtown	extension to include staircase.
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Council had no objections but made the following comment:

- i) there is no provision for a fire escape

c) Dr. Mrs. Pole	Westlake	conversion of barn – holiday accommodation
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Council had no objections but made the following comments:-

- i) The copy of the title plan dated 12 Sept. 05 is not accurate – it does not show the property opposite known as Langham House.
- ii) Has the owner of Langham House been notified of the application.
- iii) This is a very extensive application, which fits the local plan eg. suitable for self catering accommodation
- iv) There must be a watertight Section 106 Agreement with regard to the property remaining as holiday accommodation.

d) Mr.G.Mellett	15 Stafford Road	lean to rear extension
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(Cllr.Chivers declared an interest – friend – and left the room)

Council had no objections.

e) Mr. Mrs.D.Cobbledick	Ham Farm	extension to existing holiday cottage.
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(Cllr.Lock declared an interest- work – and left the room)

Council had no objections. The holiday units are an asset to the village, bringing business into the village and giving local employment.

67. Applications granted:-

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|------------------------|-----------------|-------------------------------|
| a) Mr. Mrs. Peachey | 15 The Paddocks | Front ext., side conservatory |
| b) Mr. Mrs. Merrington | Aller Cottage | Wooden decking |
| c) Mrs. Stanford | 3 Hectors Close | Restoration to barn |

68. Refusals advised: None

69. Edgefield – letter received from Mr. Mrs. Madge. Copied to each Councillor for their information. Resolved that Edgefield be an agenda item next month.

TDC/CCD HOUSING SURVEY

70. All Councillors were in favour of a new survey being carried out and it was resolved that

- a) Clerk complete and return application form to CCD.
- b) Publicity was important and to this end, Clerk would ask that Sue Southwell write an article for the Diary and noticeboard. Posters also to be produced.

DEED OF DEDICATION

71. TDC Solicitor had advised that although the conveyance of the land to the Parish Council refers to the Physical Training & Recreation Acts 1937 – 1948, the only Act that appears to still be in existence, at least in part, is 1937 Act. No archive copies of other Acts upto 1948 are available to him. Resolved that Clerk contact Stones Solicitors and ascertain hourly charge, and that she inform Councillors thereof between the meetings and if necessary make an appointment.

DESIGN STATEMENT

72. Nothing further to report.

FOOTBALL FIELD

73. Football Club have carried out repair work to the pitch.

PARISH PLAN

74. It was agreed that as a Parish Council we had covered many of the issues contained in the Plan eg. health care, transport, housing. Cllr. Kendrew felt that all the other work carried out by the Council should be noted throughout the year eg. new play equipment, replacement and new litter bins, noticeboards etc. Resolved that Cllr. Silltow produce a spread sheet to be completed as and when work completed.

FOOTPATH ONTO ALLER ROAD

75. Cllr. Giles requested that this matter be taken up with TDC to see if the footpath issue can move forward. Other Councillors had also received complaints about the lack of this footpath. Resolved that Clerk write to TDC.

NOTICEBOARD/LEAFLET BOXES

76. Following a general discussion on this subject it was resolved that:

- a) new noticeboard for minutes, agendas, other publicity material would be best situated on the Paddocks pavement between the seat and the substation. Cllr. Kendrew will draw up plan for a new noticeboard and contact TDC concerning planning permission.

b) Clerk to ask Church Street Stores if perspex leaflet boxes could be left in the shop for publications.

COUNCILLORS REPORTS ON MEETINGS ATTENDED

77. Cllr. Jury – Area Advisory Meeting:-

- a) no officers from TDC in attendance – quiet meeting.
- b) copy letter from Littleham/Landcross Parish Council concerning planning matters in the reading file.

78. Cllr. Lock –MCTI meeting:

- a) Winkleigh Parish Council were in limbo with their Design Statement as were other councils.
- b) Skateboard park in Torrington is being linked to Tesco's.
- c) Debate about buying the Community Centre at a cost of £1 million.
- d) High Bickington project turned down despite being “flagged up” as an excellent project in brochures available in the reading file.

79. Cllr. Berkley-Sage- housing meeting with Moira Constable – this was a catch up meeting and she would report back again.

CORRESPONDENCE

80. Devon & Cornwall Constabulary – changes to neighbourhood policing team – information in reading file. As from May 2006 Torrington will have 3 Police Community Support Officers.

81. Devon & Cornwall Constabulary – new police powers to disperse groups in Bideford details in reading file.

82. PC Steve Henderson our new PCSO wishes to attend a meeting. Resolved that we ask him to the July meeting.

83. DAPC – confirmation that Chairmen have to sign declarations of acceptance of office on their re-election. Cllr.Lock signed the relevant form.

84. TDC Electoral Registration – asking for Clerks to collect information from houses not returning their relevant forms.

85. RCS – Highways Parish Forums – meeting in Barnstaple 20th June. Cllr. Lock to attend.

86. Torrington Community Transport – asking for Parish activities to be sent to them to enable them to organise transport to such events. Resolved that Clerk ask Editor of DDD how much it would cost for a years subscription/postage to be sent to them.

87. TDC – distribution of Torrington First - difficulties being experienced and now using additional avenues for distribution.

88. Zurich Municipal Playing inspection report – handed to Cllr.Kendrew.

89. J.Killick, Hilltops – on the resubmission of the Edgefield planning application he would be writing with his objections to the proposed right of way from the development, across

the playing field, and into the existing access.

ANY OTHER BUSINESS

90. Cllr. Jury – asked that the revamping of Dennis Cross be an agenda item next meeting.

91. Clerk reported that the TV programme Relocation Relocation had been filming in Dolton and would be shown at the end of the year.

92. Cllr.Lock reported damage to trees and bushes in Stafford Road by a huge articulated lorry.

93. Date of next meeting Monday July 3rd July.

There being no further business, the chairman thanked those present for their attendance and closed the meeting at 10.00pm.

Signed.....chairman.....dated