

• DOLTON PARISH COUNCIL

Minutes of the open meeting held Monday October 4th 2009 in the Village Hall @ 7.00pm

Present: Cllr J Lock (Chairman) Cllr C Giles (Vice Chair) Cllrs Boyes , Burnage, Byrne , Grigg ,Rolls Ward Cllr - Cllr R Lock , the Clerk - Mary Harris , TDC Community Development Officer – Malcolm Harris Members of the public - 30 (25 signed the attendance sheet- attached to these minutes)

Apologies: Cllr Jury , Sarah Ashman, - Dolton Pre School , Headteacher,Dolton Primary School

56 (09/10)The Chairman welcomed everyone to the Open meeting and announced the one Agenda item for action: To create a vision for the future of Dolton - “ To seek opportunities for enhanced and increased local facilities” *Dolton Parish Plan – Action Plan 2009 – 2012*

The Chairman then invited the Ward Councillor , Cllr Rose Lock to outline the aims and objectives of the meeting.

Cllr Rose Lock quoted one of the Aims of the Plan : “ the Dolton Vision - a vision to increase and enhance our leisure, recreational , educational , health and well being facilities and services for all sectors of the community” The meeting was informed that one of the objectives was to seek opportunities for enhanced and increased local facilities and that it was proposed to do this by creating a Dolton Vision and Community Led Planning Group . Its remit would follow the approved Parish Plan Actions and develop a brief for a Feasibility Study that would consider the most appropriate way to develop and progress key issues within the Dolton Vision. It would also seek grant aid in order to manage that process.

Cllr Lock said that there was a timescale of a year to achieve this and a small budget from the Parish Council funds had been allocated to administer and assist a Dolton Vision group to use as set up costs. It was stated in the Action Plan that the lead organisation to take this task forward would be the Parish Council AND local organisations. Together forming the Dolton Vision Group.

Cllr Lock concluded that this open meeting had been convened to ask for volunteers to step forward and create the Dolton Vision group. (if that was to be the agreed name of the group) A Chair needed to be put into place and from that step , a date for the first meeting of the Dolton Vision group be agreed. If the group was large then it could be divided into smaller working task units supporting the parent group but Cllr Lock said that this was her personal opinion. Cllr Rose Lock then asked the congregated members of the public and the members of the Parish Council if there were any questions and a request for volunteers to “ step forward “.

David O’ Brien did not want the structure of the group to be pre determined and Cllr Rose Lock reiterated that the idea of small working groups was her personal idea if the group became unwieldy. Cllr Rose Lock also responded to a question regarding residents as well as representatives from local organisations having a place on the group and reiterated that everyone was welcome to volunteer. Those residents who were not able to attend the open meeting would not be excluded from volunteering assistance to the Dolton Vision as it was expected that it would take several months to embed the new group. There were also residents who had considerable experience in areas that the group would need to call upon on at the occasional meeting.

57 (09/10) Eight people volunteered to make up the core group :

Dawn Madge, Roger Dunn, Clive Burnage (Parish Cllr) David O’Brien , Karen Wainwright, Ann Coombs , Rose Lock (Ward Cllr) John Rolls (Parish Cllr)

Cllr Lock , Chair of Dolton Parish Council concluded the meeting by thanking all for attending and asking for the 8 volunteers to come forward and elect a Chairman. All members of the public and Parish Councillors were invited to stay and witness the process.

The open meeting closed at 7.20pm

• DOLTON PARISH ACTION PLAN GROUP

The Dolton Vision group meeting convened following the open Parish Council meeting , October 4th 2009

Present : Dawn Madge, Roger Dunn, Clive Burnage (Parish Cllr) David O'Brien , Karen Wainwright, Ann Coombs , Rose Lock (Ward Cllr) John Rolls (Parish Cllr) Clerk to the Parish Council , Mary Harris , Torridge District Council , Community Development Officer , Malcolm Harris

12 members of the public

The Clerk asked the Torridge District Council Community Development Officer , Malcolm Harris to take the group forward in its initial steps. Malcolm asked for nominations for a Chair. The discussion that followed , centred around the need to ensure all residents had a chance to come forward and take a place within the group. It was accepted that there would be people who had not been present at the open meeting and yet may wish to come forward and volunteer onto the Dolton Vision Group. It was therefore recommended that an interim Chair be appointed for a period of 3 months and Cllr Rose Lock was asked to consider that temporary role.

Proposed : David O'Brien

Seconded : Ann Coombes

All agreed

The meeting agreed to ask Sarah Ashman to sit on the group and the Clerk would send an invitation to the next meeting. The meeting discussed the financial and legal implications of working outside an established Parish Council task group or sub committee .

There were advantages and disadvantages in both working independently and as a Parish sub committee and these needed to be discussed and a robust set of terms and references for the new group set at the next meeting.

Malcolm Harris would attend in an advisory capacity and forward a draft agenda and some procedural examples of setting up a new group to the Acting Chair , Cllr Rose Lock.

The next meeting date was set for Monday October 11th at 7pm in the Village Hall.

The meeting closed at 8pm