

DOLTON PARISH COUNCIL

DRAFT

MINUTES OF THE MEETING HELD MONDAY 3rd OCTOBER 2011 IN THE VILLAGE HALL AT 7.30 P.M.

Present: Cllr J Lock, Chair, Cllrs C.Giles,W. Byrne,R. Dunn,M. Grigg, J.Rolls and N.Walker, the Clerk and 4 members of the public.

Apologies: Cllr Jury and Ward Cllr Lock

The Minutes of the meeting held on 5th September, having been circulated, were signed as being a true and correct record on the **Proposal of Cllr Grigg Seconded by Cllr Giles.**

75 (11/12) Matters arising from the Minutes None

76(11/12) Correspondence

Correspondent	Subject	Action
VHall Committee	Refund of £5729 of unused grant money	Agenda item 6.
TDC	Annual salary payments to Parish Clerk – to be taken from 2 nd Precept payment	Noted Agenda item 6.
Comm.for Rural Communities	CRC carrying out a review of employment/Educ/ training for young people in rural areas	Reading file & emailed
DALC	Proposed 12/13 Budget	Reading file & emailed
CCD	Members forum minutes	Reading file & emailed
Vision Group	Feedback on 19 Sept meeting from Dawn Madge & Roger Dunn	Reading file & email
Peter Jeffs	Localism Bill – how it might affect PC's	Reading file & emailed
CCD Training Schedule	Parish Council Insurance Discussion Workshop 31/10 Handling Planning applications 21/11	Reading file
Malcolm Harris also Lorraine Inch of TDC	Village SOS Competition – money available for projects	Reading file & emailed Pass to Vision Group
DCC	Street Lighting: Part Night lighting policy. Street lighting to be switched off between 1-5 a.m. except main road through Village	Noted
CCD	Flyer & invitation to the launch of Redeeming our Communities at Plymouth Pavilions 20 October 6.30	Reading file & notice board
DALC/CCD	Joint Conference 8 th October “Communities leading the way: Localism and You. Exeter Racecourse	Reading file
DALC	Newsletter	Reading file
TDC Electoral Services	Vacancy for Cllr – Instruction to Co-opt	Notices displayed. Closing Date 14 th October.
Boundary Comm.	2013 Review of Parliamentary constituencies in England -Consultation period to 5 December	Reading file – comments to Clerk
TDC Electoral Services	As above but with details of local parliamentary constituencies. Dolton now grouped in Central Devon Parishes	Reading file and then Agenda item next meeting?
DCC Ian Sorenson	Residential Development Cleave Hill Dolton	Agenda item next meeting

77 (11/12) DECLARATIONS OF INTEREST

Cllr Lock declared a personal interest in Dolton & Dowland Village Hall.

Cllr Dunn declared a personal interest in Zurich Insurance

PUBLIC SESSION

The Chairman suspended Standing Orders to invite members of the public to speak.

Name	Subject	Response
Mrs A. Coombes	Aller Road – misuse of one-way system by motorists	Noted. Cllr Dunn will check Tom Tom sat-nav directions for Aller Road one-way system

78 (11/12) FINANCE

a) Accounts to pay

Name	Item	VAT	Total	Cheque No.
Mrs J Sidey	Home use £10. Postage £7.08		£17.08	
D&D Village Hall	Hire PC £10. VG £6.		£16.00	
SWW	Qtrly bill (meter read)		£63.30	
Audit Commission	Audit 2010/11	£62.00	£372.00	
Simmons Services	Cleaning supplies		£16.85	

b). Income – £10.00 re Church Open Air Songs of Praise 14/98/11 and Remittance Advice for 2nd part of Precept of £2680 (£6150 less Clerks annual salary payment) Refund of £5729 from VHC (Amount expected from TDC £1500, Amount received from TDC £7229 – difference £5729 refunded to Parish Council).

c). Any other financial matters:

1. Audit Commission – External Auditor 's Report - no comments
2. CAB. Donation of £50 agreed
3. 2nd Quarter Balance Sheet showing totals to 15/9/11
4. SLCC – Annual Subscription of £82 for a year's trial was agreed

It was Proposed by Cllr Rolls and Seconded by Cllr Giles that the above accounts be paid.

All in favour. Cheque signatories: Cllr Walker and Cllr Grigg

79(11/12) PLANNING

- a. Applications to consider – 1/0891/2011/FUL Single Storey Ext. 20 Stafford Way for Mr S Bolt – no objections; 1/0904/2011/EXT Extend PP Neals Family Butchers to a retail unit with living accomm. to 1st & Grnd Floor – no objections
- b. Permissions granted –1/0711/2011/FUL 40 ground mounted solar Photovoltaic panels – Cherubeer
- c. Refusals advised – none
- d. To receive any other planning matters : none

80(11/12) PARISH GROUNDS

1. Football Field.

Update lease to DCC/School. DCC are ready to amend the lease to reflect the School's wish not to continue to lease the hard play area as it is no longer used and due to drainage problems. A meeting with Ms Sarah Radford of NPS, who is to re-draw the lease for DCC, and the Parish Council is to take place on Monday 10th October at 2 p.m. A letter from Mr Ian Sorenson of DCC regarding the residential development at Cleave Hill has been received concerning possible relocation of the granted footpath on the site to a route through the football playing field, vehicular access to the field as well as drainage from the playing field. All Cllrs were given a copy of the letter to study and this to be an agenda item for discussion at the November meeting with a view to arranging a meeting with Mr Sorenson to discuss the matter in greater detail thereafter if required.

2.Dennis Cross. Weekly Playground Inspections.

Cllr Dunn gave a report on the weekly inspections and reported missing rubber covers for nuts and bolts on the Actizone Multi-play Climber and loose fixing to the wooden plank assembly which he had tightened to make safe. He also mentioned the on-going difficulty with the spring assembly to the Rectory Road gate which he was still dealing with. The Clerk and Cllr Giles had met Mr Richard Franklin the Zurich Engineer and accompanied him on his routine Inspection of the play equipment at Dennis Cross and confirmed that he had also identified the items mentioned by Cllr Dunn as needing attention and these will be mentioned in his inspection report in due course.

The Clerk reminded Cllrs. that the grass-cutting and maintenance Tender ends on 31st March 2012 and it is necessary that the details of the specification are revised/ updated prior to advertising for tenders in February. A copy of the current specification to be distributed to each councillor for them to consider the content/revise in readiness for discussion as an Agenda item at the next meeting to allow for a “1st draft specification” to be drawn up.

81(11/12)Parish Action Plan - Dolton Vision Group up-date.

A Vision Group Meeting had taken place, was well attended and a lively discussion taken place, details of which have been distributed. The next meeting will be on Monday 10th October in the Village Hall at 7.30 p.m. and an Agenda is being prepared. Cllr Dunn referred to the GM Planning Housing Needs Survey, recognised that it was “a snapshot in time” and wondered if further work would be beneficial or not. It was agreed the Vision Group should discuss the GM Planning conclusions attached to the completed Dolton Housing Survey and report back to the PC. Cllr Lock commented that the Survey is valid for 3 years. The Clerk had sent a copy of the Survey to TDC but not having received any acknowledgement or comment on it from them, had enquired if it had been received and confirmation of its receipt had now been acknowledged.

82(11/12)Parish Emergency Planning

Cllr Byrne reported that the snow shovels had not yet arrived but were expected. Things were held up by the failure of the DCC to provide the awaited Snow Warden instruction and also the free grit/salt. It was felt necessary for a Parish Councillor to be the emergency co-ordinator and she suggested that Cllr Lock, as Chairman, should fill this position, which he agreed to do. The Clerk to write to Ruth Staddon of TDC asking for her assistance in getting the Snow Warden training carried out.

83(11/12)Maintenance and Traffic Issues

The Clerk had written to DCC in support of Mr Thouless’s concerns about the Beacon Road Junction and requested a site meeting to discuss possible solutions but to date has not received an acknowledgement or reply. Cllr Lock has spoken with Mrs Middleton (about the hedge) who suggested electronic speed ‘slow down’ warning signs.

84(11/12)Co-Option Process to replace Cllr Burnage

TDC had advised the Clerk that there were no applications for an election to be held and that the Parish Council should now advertise the vacancy and invite written applications for co-option, with a closing date of 14th October. Posters were now displayed on the notice-boards and around the Village and written applications awaited.

85(11/12)Proposed Memorial Seat – Rectory Road

The Clerk is still awaiting the application form to site the seat from DCC Highways.

86(11/12)Councillors Training.

Lesley Smith will be holding a training session in the Village Hall on Monday 12th December at 7 p.m. Councillors from Beaford and Roborough Parishes will be attending.

87(11/12)Village Walks

Cllr Dunn has not yet completed the planning of circular walks, finishing in the Village, due to lack of time. Will request this as an Agenda item when the walks are planned.

88(11/12)Queen Elizabeth II Jubilee Celebration

Following a short discussion it was agreed to call a public meeting for people interested in arranging a suitable Village event to celebrate the Jubilee. Date of meeting to be announced.

89(11/12)Meetings Attended.

Cllr Lock had attended the Gt Torrington & District Local Community Partnership Meeting at High Bickington on 22nd September and site visit to the Little Bickington Farm Development during which a wood chip heating system had been discussed. In the absence of Cllr Jury, Ward Cllr Lock gave a verbal report on the Torrington Area Advisory Meeting in which a very good presentation was given by Tarka Homes.

90(11/12)Any Other Business

Cllr Lock suggested that inspection of seats, bus shelters, and fences with a view to repair/replacement and painting with preservatives is necessary and this to be an agenda item for next meeting.

There being no further business the meeting closed at 9 p.m.

Date of next meeting: Monday 7th November at 7.30 p.m.

Signed.....

Dated.....