

DOLTON PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD ON MONDAY 2 OCTOBER 2017 **IN DOLTON VILLAGE HALL**

PUBLIC SESSION : Points were raised as follows:

A photograph was shown which highlights the civil engineering at Acorn Farm Park and the cutting through of hedge screening.

The Clerk read out a statement from Ward Cllr R Lock which provided an update from TDC including a response to the Parish Council request for a meeting.

Inconsiderate working practices of the contractors were reported, including early, noisy bulldozers and temporary blocking of access to the village because of the size of the vehicles.

PRESENT:

Cllr J Lock – Chairman; Cllrs Dunn, Giles, Grigg, Haynes, Martindale, Rendell and Walker
10 members of the public.

L Morris in attendance acting as Clerk.

DECLARATIONS OF INTEREST:

Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting:

Cllr J Lock: matters relating to Dolton and Dowland Village Hall

Cllr S Martindale: personal interest arising from a shared boundary with the Acorn Farm Lodges' site.

L Morris for Agenda Item 11.

Three Cllrs (JL, CG and AH) for Agenda Item 9 because they are members of the Carnival Committee (but with no personal or pecuniary interest).

63 (17/18) APOLOGIES FOR ABSENCE:

Cllr J Rolls had sent apologies for absence.

Ward Cllr R Lock and County Cllr A Saywell had also sent apologies.

64 (17/18) MINUTES:

- a) The Minutes of the Parish Council meeting held on Monday 4th September 2017 had been circulated, agreed by all to be correct and were then signed as a true record.
- b) The Minutes of the additional meeting held on Monday 25th September 2017 had been circulated, agreed by all to be correct and were then signed as a true record.

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65 (17/18) CLERK'S REPORT:

The Clerk read a report of matters arising since the September meeting.

66 (17/18) CORRESPONDENCE:

The list of correspondence received was reviewed. There were no matters not otherwise on the agenda.

Ref	Date	Correspondent	Content	Action
7/1	5/9/17	Clerks & Councils Direct	Magazine	Reading file
7/2	5/9/17	Plantlife	Information re woodlands projects	Reading File
7/3		Winkleigh Parish Council	Information about their Neighbourhood Plan	Reading file
7/4	16/9/17	Mr & Mrs Blackaby	Reply to our letter re parking	No action
7/5	20/9/17	Mr G Madge	Reply to our letter re car park	No action
7/6	20/9 17	Devon Highways	Dates and Venues for Parish and Town Council Conference	Reading file
7/7	28/9/17	Smokefree Alliance	Newsletter	Reading file
7/8	29/9/17	Police/Fire Service	Notice of Macmillan Support Coffee Morning	Reading file

67 (17/18) TO CONSIDER FINANCIAL MATTERS

a) The proposed payments were scrutinised and approved for payment.

PAYMENTS					
Name	Item	Net	VAT	Total	Cheque Number
EDF Energy	Football Club Electric	49.31	2.47	51.78	995
South West Water	Football Club Water	16.59		16.59	996
Grant Thornton	Annual Return	200.0	40.00	240.00	997
D&D Village Hall	Hire 2 meetings Sept	16.00		16.00	998
Mr M Lock	Caretaker Sept	120.00		120.00	999
Linda Morris	Home Office Sept	10.00		10.00	1000
Mr D Lock	Grass cutting Sept	242.41		242.41	1001
		654.31	42.47	696.78	

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Payments agreed: Cllr A Haynes
 Proposed: Cllr Grigg, Seconded: Cllr Giles
 Cheque Signatures: Cllr Dunn, Cllr Walker

- b) The invoice payments were reported: no further payments due
 c) Statement of Accounts. The Clerk presented the statement of accounts with bank reconciliation.

Balance at bank 05/9/17			
Current Ac sheet 163	41,656.50		
Reserve Ac sheet 58	7,148.39		
95 Day Ac sheet 42	41,422.17		
Less un-presented cqs at 5/9/17	1,018.88		
		987	544.82
		988	240.00
		989	19.06
		990	20.00
		991	55.00
		992	65.00
		993	8.00
		994	67.00
			1,018.88
Plus un-cleared credits at 5/9/17	0		
Total Balance at bank at 5/9/17	89,208.18		
Cash Book			
Opening Balance from accounts at 31/3/17	63,336.47		
Less payments in year to 31/8/17	12,444.57		
Plus receipts in year to 31/8/17	38,316.28		
Closing balance per cash book at 31/8/17	89,208.18		
Variance	0.00		
Funds at 31/8/17			
General account	31,785.41		
Community Car Park	57,422.77		
Air Ambulance Landing Site	0.00		
Total funds at 31/8/17	89,208.18		

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68 (17/18) TO CONSIDER PLANNING MATTERS

- a) Applications to consider – none reported
 - b) Applications granted – 1/0641/2017/OUT (Wistaria, West Lane)
1/0813/2017/FUL Dolton Parish Council Community Car Park
 - c) Applications withdrawn – none reported
 - d) Applications refused – 1/0736/2017/FUL (2 Hilliers)
 - e) Any other planning matters. Acorn Farm Lodges.
- It was agreed to wait until further information becomes available after the requested meeting with Torridge legal and planning teams.

69 (17/18) PARISH GROUNDS. Matters Relating to:

- a) Village Hall Field : discuss design and layout for car park
Cllr Haynes presented the proposed design and layout for the car park, together with an explanation of the sub-structure and finish. It was agreed that a green effect was preferred, achieving this through a mix of topsoil and grass-seed planted through a grid structure (for strength) in the parking spaces and chippings over the grid structure for the access and central areas (which will experience the heaviest use). Cllrs had researched similar car parks in other locations (Boscastle is a good example) and had been reassured that this method produced a good result. Drainage will be effective. It was noted that village hall events would be considered to keep disruption to a minimum. Works would take in the region of two weeks.
- b) Football field. Agreed that additional hedge cutting would be carried out.
- c) Dennis Cross Nothing to report
- d) Memorial Garden. The Union Flag would be replaced in November.

70 (17/18) Maintenance and Traffic Issues.

- a) Flowers – half barrels. Some sponsors had expressed interest but a longer term financial plan was needed to establish what the on-going commitment would be. Clerk and Cllr Giles to follow this up.
- b) Traffic Issues. Highways and been monitoring the speeds in Rectory Road and had found that the average speed was not high enough to trigger further action. It was noted that the statistics indicate that 15% of vehicles exceed the speed limit: this equates to 200 vehicles. Cllrs agreed that they want to be pro-active in accident prevention and Cllr Rendell would respond to the SCARF Report.

71 (17/18) TAP Fund

Following a discussion, it was agreed to apply to the TAP fund to enable the Carnival Committee to buy parking cones for village use. The cones would belong to the Carnival Committee but the Parish Council would have free use of them. It was noted that other villages might also want to hire them. Cllr Haynes agreed to work on the bid.

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72 (17/18) Consider the Community Governance Review

It was decided that no requests for change would be made.

73 (17/18) Consider Appointment of Clerk

Linda Morris declared an interest and left the room. It was decided to offer the role of Clerk to LM, with immediate effect. The same terms and conditions as that of the previous clerk would be offered. LM returned and accepted the role.

74 (17/18) Verbal reports from meetings attended.

Cllr Dunn had attended the Joint Area Advisory Group Meeting at Langtree and described the speakers' key points.

75 (17/18) Items Brought Forward by the Chair for information only.

There were no ideas brought forward by the Chair.

The Date of the next meeting was confirmed as Monday 6th November 2017.

Signed **Date**