

DOLTON PARISH COUNCIL

MINUTES OF THE MEETING HELD MONDAY 2nd SEPTEMBER 2013 IN DOLTON VILLAGE HALL AT 7.30 P.M.

Apolgies: Cllr A Hayne

Present: Cllr J Lock- Chair, Cllrs C.Giles, S.Jury, , J.Rolls, , R.Dunn, N.Walker, S Lune, M Grigg, the Clerk, and 7 members of the public.

Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

Cllrs Lock and Jury declared an interest in matters relating to Dolton and Dowland Village Hall.

PUBLIC SESSION

The following comments were made:- The grass verges around the junction at Dolton Beacon have become long and are starting to impair vision. The clerk would report to highways.

360(13/14) MINUTES

The Minutes of the council meetings held on Monday 8th July 2013 and Monday 22nd July 2013 having been circulated were signed as being a true and correct record. Unanimously approved.

361(13/14) CLERKS REPORT

- 1) Nothing to report on the barrier on the footpath twixt Stafford Way and Stafford Hill.
- 2) Pot Holes in West Lane had been reported.
- 3) Unemptied dog waste bin in West Lane had been reported and dealt with.
- 4) The clerks had attended a county run informal clerk's event. One of the topics discussed was that many District Councils were no longer sending out hard copies of plans. In future parish councils may have to find other ways of displaying plans at meetings.

362 (13/14) CORRESPONDENCE

| Correspondent | Subject | Action |
|--|---|----------------------|
| Karen Thurlow, Family support and outreach practitioner, Bluecoat centre | Has resigned her post so no longer able to attend meeting | noted |
| PCSO Sandra Brown | Crime report for Dolton over the last month- there had been NO crime reported in Dolton in the last 30days.A community speed watch was conducted for 1 hour on 22 nd August. Of 73 vehicles coming into the village 16 of them were exceeding the speed limit. | Noted / reading file |

| | | |
|--------------------------------------|---|--|
| SLCC | Clerks pay award – 1% back dated to 1/4/13 | noted |
| Matt Oaten – Dolton first responders | Donation request | Item 4 iv. |
| Sarah Radford | Licence for Dolton School playing field | Item 9.a |
| Ann Combes | Dolton development concerns | noted |
| Helen Patten | Bus turning area concerns | noted |
| G Madge | Comments on Local Plan | noted |
| DALC | Community Equipment Service survey - CES | Noted /reading file |
| Health Watch newsletter | Healthwatch is the consumer watchdog for health and social care | Reading file – extra copies available for anyone who wants one |
| M Tighe – Torrington town Council | Concerns over ND Healthcare Trust policy to close Torrington Hospital in-patient beds | Noted / reading file Clerk to respond with the councils strong objections to the closure. |
| TDC | Licensing Act 2003: Review of statement of licensing Policy | Item 8 |
| TDC | Torrington Area Advisory – wind turbines | Reading file |
| ND and TDC | Green Infrastructure Survey | Item 7 |
| DALC | News letter | Reading file |
| DCC | Emergency management – flood risk | Reading file |
| CCD | Village green | Reading file |
| NDVS | Snippets news letter | Reading file |
| Councils and clerks direct | newsletter | Reading file |
| Citizens Advice | newsletter | Reading file |
| SWWS | Water future - magazine | Reading file |

363(13/14) FINANCE

i)Accounts to pay

| Name | Item | Vat | Total | Cheque No |
|------|------|-----|-------|-----------|
|------|------|-----|-------|-----------|

| | | | | |
|---------------|---|------|---------|-----|
| Mrs W Holland | Home office July/August £20.00 Postage £6.00 Ink cartridges £41.52 | 6.92 | £67.52 | 681 |
| Martin Lock | Caretaking monthly charge - £104 plus strimming around hard area at football field £20 supplies | | £124.00 | 682 |
| David Lock | Grass cutting | | 165.00 | 683 |

Cheque signatories Cllr Jury, Cllr Walker

ii) Income –£250.81 – HMRC reclaimed VAT

Balance in current account £5003.08- 31.8.13 (no statement)

Balance in deposit acc. £20805.54 (statement date 30.7.13)

Liquidity Manager 95day notice account had been opened and £40904.74(the monies from the closed Community Bond) deposited in it.

iii) The clerk advised the council of the 1% pay raise for clerks which was being back dated to 1st April 2013.

iv) External audit completed by Grant Thornton. They recommended i) updating the financial regulations to include the appointing of the internal auditor and timing and extent of their procedures, ii) ensuring internal controls are fully documented and periodically reviewed.

The clerk would review the financial regulations and present a draft to the Council in due course.

v) First responders request for donation- At a previous meeting it had been decided that all grants by the council should be awarded at the same time each year. The clerk would bring details of this to the next meeting.

364(13/14) PLANNING

- a) Applications to consider – As an adjoining parish Dolton’s comments are invited on the following

| | |
|--|--|
| 1/0663/2012FUL – Winkleigh Farm, Winkleigh 250kw wind turbine 45m to tip | 1/0653/2013/FUL – Woodterrill Farm, Hollocombe 2x250kw wind turbines |
| | 30m to hub 45m to tip of blade |

 - Council have no comments to make
- b) Permissions granted – 1/0549/2013/FUL Erection of holiday dwelling – Ham Farm
1/0526/5013/FUL Conversion of Union Inn in to two refurbished 4 and 3 bedroom dwellings.
- c) Refusals advised – none

365(13/14) LOCAL HOUSING

Cllr Giles raised concerns that housing was not going to local people when it became available. Also a local couple applying for housing did not receive a reply to their e mails when applying to Tarka Housing. The clerk would write asking for clarification.

366(13/14)LOCAL PLAN GREEN INFRASTRUCTURE SURVAY.

This was completed by the council.

367(13/14) TDC REVIEW OF STATEMENT OF LICENSING POLICY

The council felt they had insufficient knowledge of the policy to complete this survey

368(13/14) PARISH GROUNDS

- i) Football field –The clerk had made enquires about protecting the football field as green space and was awaiting a response from Martin Rich Dalc on his return from leave
- ii) Football field – the kissing gate had been removed as it was broken. Consideration was given to replacing it with a new gate or two smaller gates. Investigations to be made and reconsidered at the next meeting.
- iii) Football field – Sarah Radford from nps had made contact with the council again with regards to the Licence of the Dolton School Playing Field. The terms of the agreement were set out. The Councillors all agreed that Dolton Council as well Devon County Council should be able to terminate the lease at 6 months’ notice. The clerk would respond.
- iv) Dennis Cross – all tidy and in good order and used a lot over the summer.
- v) Memorial Garden – nothing to report

369(13/14) MAINTENANCE AND TRAFFICE ISSUES

- i)Bus Shelter – Cllr Rolls had investigated the damage to the Bus Shelter in the square and considered the quote given by S Brant to be fair. The Council agreed the clerk should ask him to proceed with the work.
- li) stagecoach bus turning area – the difficulties faced by the bus turning since it no longer uses the Tarka Housing parking area were discussed. It was agreed the clerk would contact Tarka Housing and Stagecoach to set up a meeting with them and the Council to discuss options available to improve the situation.

370(13/14) COUNCIL NEWSLETTER – agenda item for next meeting

371(13/14) MEETINGS ATTENDED

Torrige Advisory Meeting – Cllr Jury reported on a very heated meeting which was dominated by the subject of Wind turbines.

372(13/14) TAP FUND

Cllr Dunn reported the booklet he and Cllr Hayne were producing publishing ‘Walks around Dolton and Dowland’ using the 12/13 fund was progressing well.

Ideas were invited on how to use the 13/14 fund.

373(13/14) ANY OTHER BUSINESS

Cllr Lune reported on the Neighbourhood Health Watch scheme which encourages communities to support each other's health needs. She would investigate if someone was available to come and talk to the Council about the scheme.

MEETING CLOSED 9.05PM

DATE OF NEXT MEETING - MONDAY 7TH OCTOBER

SIGNEDDATE.....