

Dolton Parish Council

Minutes of meeting held Monday 2nd June 2008 at 7.30pm in the Village Hall , Dolton

Present: Cllr.Lock in the chair, Cllrs Boyes, Burnage ,Byrne , Giles, Grigg ,Jury , Partridge and Rolls . The Clerk ,Mary Harris , 16 members of public

Apologies: none

The minutes of the AGM meeting held 8th May 2008, having been duly circulated, were signed by the Chairman as being a true and correct record.

Proposed Cllr Giles Seconded Cllr.Burnage All agreed.

The minutes of the Parish Council meeting held 8th May 2008, having been duly circulated were signed by the Chairman as being a true and correct record , with one addition to 8.2.1- *£63 VAT would be reclaimed in respect of the flag pole purchase*

Proposed Cllr Grigg Seconded Cllr.Jury All agreed.

The minutes of the Annual parish Council meeting held 19th May 2008, having been duly circulated, were signed by the Chairman as being a true and correct record.

Proposed Cllr Boyes Seconded Cllr.Byrne All agreed.

22 (08/09) MATTERS ARISING FROM MINUTES

22.1 Matters arising from the AGM meeting held 8th May 2008 - none

22.2 Matters arising from the Parish Council meeting held 8th May 2008 - the Chairman is to meet the contractor with reference to the installation of the flagpole

22.3 Matters arising from the Annual Parish Council meeting held 19th May 2008 - none

PUBLIC SESSION

The Chairman closed the meeting to invite members of the Public to raise questions.

23 (08/09) FINANCIAL MATTERS

23.1 Accounts to Pay

The Clerk presented the following accounts for agreement to pay.

1. C Burnage	Newsletter costs	44.0
2. B Smale	Grass Cutting (2 invoices)	66.0
3. Parish	Transfer to Nationwide Dennis Cross	800.0
4. M Harris :	Salary @ £257.28 Expenses @ 36.90	294.18
5. K Hardy :	Salary @ 110.40 .Expenses :@ 5.0	115.40
6. Village Hall	Hire	14.0

Proposed Cllr Boyes Seconded Cllr Rolls All agreed.

Cllrs Griggs and Partridge signed the cheques

23.2 Any other financial matters

A) The sum of £15 was received from subscribers to the Village Green magazine.

Passed to Clerk from Cllr Jury and cash sum agreed by all.

B) The Annual Audit Governance statement was read to the Councillors by the Clerk and subsequently signed as a true and correct statement by the Chairman.

C) The Chairman told the meeting that there were to be some changes to the Nationwide Building Society deposit accounts and that the Clerk and the Chairman would be researching the issues and reporting back to the next meeting.

D) The draft Financial Regulations for the Council were considered and it was agreed that they should be signed by the Chairman at the next meeting following agreement on the current administrative procedure for signing cheques. There was some discussion around a proposal to conduct the signing of cheques at the close of a council meeting in order to time manage the meeting process efficiently.

24 (08/09) PLANNING MATTERS

24.1 Applications to consider (none)

24.2 Permissions granted (none)

24.3 Refusals advised (none)

25 (08/09) DENNIS CROSS PLAYING FIELD – UPDATE

25.1 The Chairman and Cllr Jury met the Sutcliffe Play Adviser to discuss the current legislation for the siting of play equipment. This information to be passed to the Parish Council's Insurance Company Zurich.

It was resolved that:

a) the Clerk request a report in writing from Sutcliffe Play regarding the outcomes of the meeting .

Proposed : Cllr Burnage Seconded Cllr Partridge. All agreed.

25.2 The meeting discussed the need to protect the users of the playground in respect of safer barriers and the surrounding environs of the playground.

It was resolved that:

a) the Chairman undertake the necessary maintenance required to ensure a safer barrier between playground and road.

Proposed : Cllr Grigg Seconded Cllr Rolls All agreed

25.3 Cllr Jury would continue the fundraising work for the purchase of a youth shelter.

26. (08/09) STANDARDS BOARD –UPDATE

No item reported

27. (08/09) MATTERS ARISING FROM THE SURGERY – DOG FOULING

The issue raised was passed to the Ward Councillor , Cllr R Lock for action and subsequently additional notices have been placed in the village. Two Councillors were asked to attend the next surgery date and Cllr Burnage and Cllr Byrne volunteered their services.

28. (08/09) UPDATE - PARISH PLAN REVIEW

28.1 The Clerk was asked to invite representatives from the Community Planning team to the next meeting of the Parish Plan Review working party. Councillors were asked to submit any local issues arising to Cllr Burnage for identification at the meeting.

28.2 Cllr Burnage requested that a letter from the Chairman be sent to the Community Planning team in Torridge District Council regarding a letter sent to an applicant in the neighbouring Parish of Dowland in which it states that the Village Housing Trust (assumed the Rural Housing Trust) has been working with the community of Dolton in putting together an affordable housing scheme in Dolton.

It was resolved that:

a) the Parish Council write to Torridge District Council to request that their records note that Dolton Parish Council had not been consulted in the latter stages and that the community as a whole has not taken part in compiling any such scheme. **Proposed Cllr Boyes Seconded Cllr Byrne All agreed**

29. (08/09) UPDATE – PARISH COUNCIL PROCEDURES (GRANTS)

It was resolved that:

a) the Grants scheme procedures be approved and applications to be put forward to the Parish Council meetings in September and March.
Proposed Cllr Partridge Seconded Cllr Jury All agreed

30. (08/09) UPDATE – CPRE VILLAGE COMPETITION

Cllr Jury reported that the school had produced village maps and that these would be forwarded onto the CPRE. A large map of the village had also been drawn and the original was passed to the Clerk for the files. The Chairman thanked everyone concerned with the competition for all their hard work and in particular to all the residents for their efforts in keeping Dolton clean , tidy and attractive .

31 (08/09) PARISH MAINTENANCE AND TRAFFIC ISSUES

Cllr Jury suggested that Devon County Council Highways be invited to meet the Chairman and representatives of the Parish Council to discuss a growing list of concerns within the village. The Chairman to arrange a convenient date. Discussion took place around areas within the village that need maintenance – the Kissing Gate , Martins lane , Flower Boxes.

32 (08/09) GROUND MAINTENANCE CONTRACT – OPENING OF TENDERS

Three tenders had been received . The opening of tenders was moved to a Part 2

33(08/09) MAINTENANCE RESPONSIBILITIES - PLAY EQUIPMENT

The issues regarding the maintenance of play equipment were discussed. A daily log book can be kept by the caretaker as a formal record however there would need to be a system in place to rectify any faults arising. This requires clarification and a decision at the next meeting.

DAPC are offering training to Parish Councils on Play maintenance and the Clerk will investigate dates and times. The Clerk suggested that adjoining Parishes may have similar problems in maintaining play areas and that a joint maintenance plan may be an economical solution. The Clerk to research other parish procedures.

34 (08/09) CORRESPONDENCE

Dolton Scouts requested the use of the recreation ground one evening in June. The Parish Council agreed to the request at a charge of £10

Torrige District Council wrote to all parishes thanking them for their continuing encouragement as the District began to work towards an improved assessment of its performance. The letter offered each parish the opportunity for the Chief Executive or Leader of the Council to speak at a public meeting on issues regarding the Boundary Commission. The Chairman will discuss a suitable date with the District Council.

35 (08/09) MEETINGS ATTENDED

The Chairman and the Vice Chairman attended the presentation by the Rural Housing Trust held in Merton earlier in the month. When asked whether there had been any reference to Dolton at this seminar, the Chairman and Vice Chairman revealed that there had been no mention.

The Chairman attended the AGM of the GT&D MCTA which has since been designated as a Local Community Partnership. The Chairman was elected as the Vice Chairman of that organisation.

36 (08/09) ANY OTHER BUSINESS

Councillors were concerned that the reading file may contain information that required more immediate viewing than the circulation process allowed. Photocopying large documents was not an option but the Clerk could consider duplicating the file if appropriate thus halving the circulation . This could also apply to any consultation circulars. Councillors could also review the reading matter at the end of the meeting and consider if they wished to receive the file that month.

The newsletter requires editorial to Cllr Burnage by June 27th

37 (08/09) DATE OF NEXT MEETING

Monday July 7th 2008 @ 7.30pm

The meeting closed at 9.35pm

A Part 2 was convened to open the grounds maintenance tenders.

Contributors at the Public Session

C Beedles

Request for Cllrs to speak louder

