

DOLTON PARISH COMMUNITY GRANTS SCHEME

GUIDANCE NOTES AND CRITERIA

INTRODUCTION

DOLTON Parish Council is pleased to announce that it has provided a grant budget for 2016/17 to fund a Community Grants Scheme. The fund aims to assist in the development of local services and the quality of life for the local community. Varied projects can be supported, and eligible expenditure for the scheme can include the costs for new events, funding a new community based project, or purchase of equipment to enable a local organization to develop.

Applications are invited from local voluntary, community and charitable groups or organizations within the Dolton Parish for grants of up to 50% of eligible costs of projects or equipment. The applicant will be expected to match fund the grant financially or in kind resources.

The grants scheme compliments the Parish Councils vision, and assists with the delivery of its key priorities in its Local Plan.

WHO CAN APPLY?

Voluntary and community sector organizations that are properly constituted or have a set of rules, and have a bank account in the name of the organization.

WHO/WHAT IS NOT ELIGIBLE?

- Individuals; Businesses; For profit organizations; Projects/organizations that promote religious/political beliefs
- Projects which cover an area which is the primary responsibility of other parish Fund raising events; Donations; Priority will not normally be given to those organizations already receiving funding from Torridge District Council; Ongoing revenue expenses (Repairs and maintenance).

ENTRY CRITERIA

Before an application will be considered, the following criteria must be fulfilled:

- Correctly completed application form accompanied by all requested supporting documentation. Evidence of project costs, in the form of quotes. The project or service must be located in the Parish and benefit local residents. The project or service must have due regard to Equal Opportunities and Human Rights, or any other legislation, as appropriate.

APPLICATION PROCEDURE

- A standard application form must be used for all funding applications and this can be obtained by downloading a copy from www.dolton.org.uk ; by e mail [from: doltonparish@gmail.com](mailto:doltonparish@gmail.com) or by application to the Clerk.
- Grants will be awarded subject to the following conditions:
 - a) The application form has been completed in full with all relevant documentation attached
 - b) The organization must ensure that all adequate insurance is in place to cover any liabilities that may arise. A copy of such insurance to be provided to the Council on request.
 - c) The organization must acknowledge the support of Dolton Parish Council in any literature, publicity, advertisements, etc. relating to the project or initiative.

The Parish Council may evaluate the performance of any recipient of grant aid to ensure that the grant has been used for the correct purpose. Applicants may be asked to forward a brief report for inclusion in a Parish Council newsletter.